



## Environmental add on to email signatures

### General

Bad habits cost the earth.... Please remember to turn off your monitor and computer at the end of the working day.

Please do not print this email unless necessary.... reduce your waste and save a tree.

Please consider the environment – do not print this email unless necessary!

Think Green – please turn off the lights when leaving a room.

Reduce, re-use, recycle – please be waste aware.

Save energy, save money, save the planet – please switch off all unnecessary electrical items.

Could you walk or cycle to work? Save money, get fit and help the environment!

Please consider the environmental impact of a new item before purchasing it – could you get an environmentally friendly version instead?

Going on off to a meeting? Please turn off your monitor while you are gone.

Avoid sending things to landfill – please recycle.

Using public transport, buying locally produced foods, and switching off items when not in use, will help to reduce your carbon footprint.



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Help to reduce your environmental impact – please recycle your waste!

### Newcastle University specific

You are never more than 30 seconds away from a recycling bin on campus – please remember to recycle your waste to reduce your environmental impact.

For ideas on how you can be more environmentally sustainable, or to find out what Newcastle University is doing to reduce its environmental impact, please visit [www.ncl.ac.uk/saveit](http://www.ncl.ac.uk/saveit)

Help to reduce Newcastle University's environmental impact – please recycle your waste!

Have you signed up to the University's furniture and equipment re-use lists? Get free furniture / equipment for your unit, helping us reduce our waste. See <http://www.ncl.ac.uk/estates/services/waste/disposal/Furniture.htm> for more details

Your food waste is composted on campus – get your free compost from the Building Science Yard every Friday afternoon.

Don't throw away your unwanted electrical items – Newcastle University offers a free collection of all electrical waste (WEEE), which is then recycled! See <http://www.ncl.ac.uk/estates/services/waste/disposal/WEEE.htm> for more details.

Over the next 10 years, Newcastle University needs to halve carbon dioxide emissions to meet the requirement of our funding council – please remember to switch off unnecessary electrical items!