1. SECRETARY
Mrs Melanie Reed, Senior PR and Events Manager, Marketing and Communications

2. MEMBERSHIP
ex officio members:
(a) The member of Executive Board of Newcastle University with responsibility for Engagement (Chair)
(b) The Director of Tyne and Wear Museums
(c) The Executive Director of Finance of Newcastle University
(d) The Dean of Cultural Affairs of Newcastle University
appointed members:
(e) A member appointed by Newcastle City Council (Vice-Chair)
(f) A member appointed by the Natural History Society
(g) A member appointed by the Society of Antiquaries
(h) A lay member of the Council of Newcastle University, appointed by Council
(i) A member appointed by the Senate of Newcastle University
Co-opted members:
The Board may co-opt additional members, either for set periods or indefinitely. Co-opted members shall not have voting rights.
(The members in categories (e) - (i) shall hold office for three years, and be eligible for re-appointment.)
A quorum shall be not fewer than five members, including the Chair or Vice-Chair, or both.

TERMS OF REFERENCE
(j) To develop and promote the Great North Museum’s (GNM) Mission and champion its role.
(k) To ensure that the GNM meets the Accreditation standards of the Museums, Libraries and Archives Council and that the GNM continues to receive full recognition as a University Museum through AHRC and, in due course, HEFCE.

(l) To agree and monitor the GNM Business Plan, including fund-raising, and supporting the GNM to operate within the budget limits specified from time to time (normally annually) by the University Executive Board.

(m) To report and make recommendations to the University’s Executive Board and Senate, as appropriate.

(n) To publish an Annual Report and present it to the University’s Executive Board and Senate.

(o) To ensure that operation of the GNM represents value for money and delivers real benefits to the University, taking into account the legitimate needs of key stakeholder Institutes and Schools.

(p) To oversee the relationship with stakeholders, including monitoring and reviewing ongoing commitments to sponsors of the GNM re-development.

(q) To ensure that the collections of the Great North Museum are well cared for, well documented, and maintained and displayed for public benefit.

(r) To satisfy the requirements of good governance on behalf of all stakeholders.

Established by Council Minute 106, 18.5.2009
Amended by Chair of Council action, 1.2.2011
Amended by Council Minute 62, 7.2.2011
Amended by Senate Minute 70, 12.4.2011