INTERNATIONALISATION COMMITTEE
(Committee of Senate)

1. SECRETARY Rachel Barnett, International Recruitment Coordinator

2. MEMBERSHIP
   Ex officio members:
   (a) The Pro-Vice-Chancellor (Engagement and Internationalisation) (or their nominee)
   (b) The Pro-Vice-Chancellor (Learning and Teaching)
   (c) The Pro-Vice-Chancellor (Research Strategy and Resources)
   (d) The Executive Director of Finance
   (e) The Director of Research and Enterprise Services
   (f) A representative from each Faculty responsible for international student recruitment
   (g) A representative from each Faculty responsible for international partnerships
   (h) The Director of Newcastle University London
   (i) Director of International Affairs
   (j) The Director of NU Advancement
   (k) The Chief Executive Officer, Newcastle University Medicine Malaysia (NUMed)
   (l) The Chief Executive Officer, Newcastle University International Singapore (NUIS)
   (m) The Head of Learning and Teaching Development Service
   (n) A member of Senate
   (o) A student appointed annually by the Students’ Union

3. PROCEDURE
Meetings will be held monthly.

4. TERMS OF REFERENCE

(a) The Committee is responsible for the development of the University’s Internationalisation Strategy and the pursuit of the vision to be a world-class, Civic University.

(b) The Committee will be responsible for international student recruitment.

(c) Committee members are responsible for the communication of strategy and activities into faculties, societal challenge themes and professional services.

(d) The Committee will be fully aware through Faculty representatives of NUIS, NUMed and NU London activities but not directly responsible for these ventures.

(e) The Committee will be responsible for monitoring ongoing international projects and allocation of resource into these projects.

(f) The Committee will use smaller working groups to develop strategy to be reviewed and agreed by the Committee.

(g) Some Committee roles are cross-cutting and some more Faculty focused. Our responsibility is towards the University as a whole and the University mission.

(h) The agenda for the Committee meetings will be directly linked to the strategic objectives and tactics included in the 5 year strategy and 1 year rolling implementation plan.

(i) The 1 year rolling implementation plan will include specific tasks for the year with clear responsibilities for the Committee to execute.
(j) The Committee will advise and make recommendations to the Vice-Chancellor and the Executive Board on issues as they arise.

(k) The Committee will co-opt the leads for specific strategic or country-wide initiatives to join the Committee as and when required.

(l) The Committee terms and membership will be reviewed annually.

(m) A quorum shall be not fewer than one third of the members.

5. GOVERNANCE AND REPORTING

(a) University Internationalisation Committee reports to Senate.

(b) An annual report will be submitted to Senate.

Established by Executive Board, 4 November 2014
Editorial amendment, October 2015
Editorial amendment, July 2016
Editorial amendment, September 2016
Editorial amendment, October 2016
Approved by Senate 4 October 2016
Editorial amendment, January 2017
Approved by Senate 2 May 2017
Editorial amendment, September 2017