Joint Workplace Wellbeing Steering Group

Constitution and Terms of Reference

Constitution

Chair

Veryan Johnston

Representatives from:

Each of the 3 faculties

- HASS
  - Lesley Lant
- SAGE
  - Gordon Port
- FMS
  - Katie Haighton
- PSS
  - Veryan Johnston to report to Senior Officer's Group

Each of the 3 staff Trade Unions

- UCU
  - Bryan Vernon or Joan Harvey
- UNISON
  - Vacant
- UNITE
  - Mark Bendall

NU Students' Union

Lindsey Lockey, Director, Membership & Democratic Services

Centre for Physical Recreation

Denis Murphy (wef 1/9/13)

Student Wellbeing

Ann Musk (wef 4/7/13)

Accommodation and Hospitality Services

Pamela Johnson

Estates Support Services

Gary Morton

University Occupational Health

Janice Craggs

University Safety Office

Katherine Wilson

University Human Resources

Richard Boggie
  Jane Elliott-Simm

Health Advocate

Attendance rotated between HAs

Where the Steering Group member cannot attend a nominee may attend in lieu.
Terms of Reference

1. To promote health and wellbeing to staff within the University.

2. To develop a shared understanding of the concept of 'workplace wellbeing' at Newcastle University.

3. To develop a shared understanding of wellbeing initiatives and developments elsewhere, especially within the HE sector, and also within the University.

4. To propose means of engaging staff so they will take ownership of their own health and wellbeing.

5. To identify and prioritise actions and activities that will promote wellbeing and increase the sense of wellbeing (both physical and mental) among staff at the University.

6. To identify key concerns and priorities that may be impediments to a sense of wellbeing.

7. To provide direction, guidance and support to Health Advocates to enable them to effectively promote workplace wellbeing.

8. To monitor stress across the University and plan ways to reduce stress wherever possible.

9. To ensure effective communication within own school / service unit to promote the wellbeing agenda.

Amended following meeting on 7 May 2009
Amended January 2011
Amended following meeting on 29 March 2012

REB
17/04/12