Registration Form
Society affiliated to Students’ Union

PLEASE USE BLOCK CAPITALS THROUGHOUT

(1) This form must be taken to the Students’ Union for countersignature.
(2) The account must be renewed annually (a reminder will be sent to the account).

Name of Club or Society: __________________________________________________________

Full name of Contact Person: ______________________________________________________
(A change of contact must be notified to the IT Service Desk)

School: _______________________________________________________________________

Contact’s login name: ____________________________

Your University address for correspondence: _________________________________________

Telephone number: ________________________________

DETAILS OF PROPOSED USE:

1. Do you require filespace? YES/NO

2. Do you require a unix account? YES/NO

If this account is to be used to host a web page when you receive your login and password you can register for a web page at:-
http://www.ncl.ac.uk/itservice/web/publishing/

E-MAIL:

Preferred e-mail address for this account: ____________________________________________

The email account will be accessible via https://owa.ncl.ac.uk

Now please read and sign the User Agreement overleaf
When completed, this form should be returned to the IT Service Desk, Ground Floor, Claremont Tower.

FOR OFFICE USE ONLY

NU Service CAMA AD Disabled Service Details September 2014
UNIVERSITY OF NEWCASTLE UPON TYNE COMPUTER USER’S AGREEMENT

For internal use

A. In consideration of being allowed to use the computing facilities and services (‘the resources’) of the University of Newcastle upon Tyne (‘the University’), I agree:

1. To observe the University’s Rules for Use of Computing Facilities (obtainable from IT Service).
2. That the resources authorised are for my own personal use: they will not be given or lent to anyone else. The use of these resources will be restricted to projects concerned only with my own studies, research and teaching and other University purposes, for which no remuneration other than from funds administered by the University is received by me whether directly or indirectly.
3. To pay such charges as may be incurred for the use of special facilities or services.
4. To report to the University, immediately it comes to my notice, any reasonable probability of financial or commercial advantage arising out of my use of the resources, whenever this advantage would accrue and whoever would benefit. I agree to abide by the general conditions in force in the University on the exploitation of such financial or commercial benefits.
5. To observe all restrictions, including copyright, placed on the use of information, software and data.*
6. To treat as confidential, and as private property, all information and software which may accidentally become available to me. I agree not to copy, retain, modify or disseminate any part of such material.
7. That I understand that evasion or attempted evasion of security mechanisms, and deliberate eavesdropping are forbidden.
8. That I understand that the University may at any time monitor any use of the resources either for reasons of system maintenance or to ensure that University Regulations and the law of the land are not being violated.
9. That all my use of the JANET computer network will comply with its conditions of acceptable use.*
10. Not to use the resources in such a way that the work of other users, the integrity of the computing equipment or any stored programs or data may be jeopardised.
11. Not to remove facilities from the location to which they have been assigned.

B. As the agreed representative of the stipulated Society, I agree that if, in the opinion of such person or persons as may from time to time be appointed by the University for this purpose, the use of the resources contravenes any provision in this agreement, or is in breach of any rules in force for the time being, the University may summarily withdraw access to the resources. Any dispute arising from such action by the University, or arising from other provisions of this agreement will be handled under the appropriate disputes and appeals procedure within the University.

C. Other than as provided in the Data Protection Act

1. The University accepts no responsibility for the malfunctioning of any equipment or software, nor failure in security or integrity of any stored program or data.
2. No claim shall be made against the University, its employees or agents in respect of any loss alleged to have been caused whether by defect in the resources or by act or neglect of the University, its employees or agents.

D. 1. This agreement is supplemental to the general practice and regulations of the University.
2. Subject to Paragraph B, my use of the resources under this agreement is limited to my period of membership of the University or three years from the date of this agreement whichever is the shorter.

E. I agree to conform to the requirements of the Data Protection Act.*

On behalf of (Society's name):

_______________________________________________

CONTACT name (please PRINT):

Signed: ___________________________ Date: __________

IT Co-ordinator (please PRINT):

Signed: ___________________________ Date: __________

Note

You are required to be familiar with the Rules for Use of Computing Facilities, published as a pink leaflet by IT Service. An essential supplement to the Rules is the pink sheet G01 Responsible Use, which gives guidelines on using IT Service equipment and the Internet. The Rules and Conditions are also available at http://www.ncl.ac.uk/itservice/rules

*Applicable statutes

The Data Protection Act.
The Computer Misuse Act.

Also:

United Kingdom Education and Research Networking Association JANET Acceptable Use Policy see: http://www.ja.net/products-services