**Power on the PCs in the cluster**

*Student -> Power Management -> Power On*

Wait for 10-20 seconds then Refresh the class to connect to available PCs

**Manage Class -> Refresh**

Optional – create a group

Select the PCs you would like to communicate with in your session

Click **Group -> New**
Your new group appears as a Tab, click on this to focus it:

Show your desktop to these PCs  
(note: they don’t have to be logged on)
The show starts. Near your system tray you should see:

Double click this button to suspend and stop the show:

Check Progress
If you have given your group a task to complete you may wish to check how they are getting on.

On the left hand side click the “Monitor Student Machines” icon

Hover the mouse over one of these to get a larger view e.g. over Gate07.
Exhibit a machine
Let’s imagine that Gate07 had done some really good work and we wanted to show it to the class:

Right Click on the Gate07, select Show then Exhibit this Student

Then click Exhibit
The contents of Gate07 are sent to the other PCs in the group. On the tutor console you see:

At the end of the discourse you can stop the show by clicking **Stop**
Send a message to the class

From the Communicate Tool choose Send a message

...and send a message eg:

Chat

From Communicate choose Chat
Ask a Question/Survey
On the Left hand side click manage student surveys

Type a question in the yellow survey box e.g. [In this example we are typing in options separated by commas]

Click the send button to send the question

Wait for the responses to come in. Then click the Show button to show the results.

The PCs in the group see:
The students can clear the survey from their screen by clicking OK. You can also clear it by clicking the Show button again.

Co-browse
Co-browse launches a browser window on each PC and allows you to direct the class to a specific location, then allow them to explore from that point.

Click the co-browse tool.

Allow 10-12 seconds for this to load

The tool on the right hand side shows that students are currently locked (following your lead)
You can free them up by clicking this tool:

To regain control reverse this:

When students are locked you can also pause then synchronise screens (say you wanted to check something out before showing it)