UNIVERSITY LIBRARY, NEWCASTLE UPON TYNE

APPLICATION FOR CORPORATE EXTERNAL MEMBERSHIP

Under current University Library Regulations and Rules, applications for access to the Library from organisations outside the University may be considered on an annual basis. Membership is £250 + VAT this entitles you to borrow up to 15 items, and to use enquiry and photocopying facilities, **where library materials cannot be obtained from other sources**. Applications should be made on this form and sent to Head of Customer Services, Robinson Library, Newcastle University, Newcastle upon Tyne NE2 4HQ. Please see notes overleaf.

Name of company/organisation ________________________________

Address ____________________________________________________________________________

____________________________________________________________________________________

E-mail Address ________________________ Tel N° ______________________

VAT Registration N° __________________ Fax N° ______________________

Current Reader’s Ticket N° (if applicable) ____________________________________________

Name of person responsible for Reader’s Ticket ________________________________

Position in company/organisation ___________________________________________________

How many members of the company/organisation will use the Reader’s Ticket?

____________________________________________________________________________________

Does your company/organisation have a library? __________________________

Please indicate subject area of interest:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Signature of Company Secretary/Head of Organisation ______________________________

Name (in block letters) _____________________________________________________________

Date __________________________________________________

____________________________________________________________________________________

Form issued by ______ Date ____________ | Form accepted by ______ Date ____________

P.T.O.
NOTES

1. Membership of the University Library is conditional upon observance of the Regulations and Rules.

2. Admittance only on production of a valid Library card. One card is issued per Corporate membership. A second card is available on payment of a second full membership fee.

3. The Library card is not transferrable either to another individual or outside the company/organisation.

4. Due to licence restrictions, electronic services e.g. e-journals and databases are not available to Corporate members.

5. The Inter-Library Loans Service is not available to Corporate members.