Accommodation & Hospitality Services
Part-Year Erasmus, Exchange & Occasional Students Accommodation Options

Online Application
If you are only here for part of the academic year (a part-year student), whilst you are not covered by the Accommodation Guarantee, we recommend you still apply for accommodation using our online system.

When making your application, you will be unable to select any of our Managed Partnership accommodation options as your preferences. This is because the minimum contract period on these rooms is 42 weeks which is not suitable to your length of study at the University. Don’t worry, there are still a number of University room options available to you and we can offer a shorter contract to best suit your length of study. Contract periods available in University rooms are:

- 19 September 2017 to 7 January 2018
- 19 September 2017 to 24 January 2018
- 19 September 2016 to 15 April 2018
- 29 January 2017 to 24 June 2018

When completing your online application, our system will recognise you are a part-year student and will ask you to provide us with expected arrival and departure dates. If we are able to offer you a University room, we will use the dates you provide to determine the contract period you will be offered. If the system identifies you as a full year student in error, please discontinue the application and contact us so we can ensure your course details are amended to show you correctly as a part-year applicant. This will avoid any delays in processing your application at a later stage.

Processing Your Application
We will be unable to process your application until we have successfully allocated all full year students. We expect that if we are able to offer you a University room, we will be able to send you details of your allocated accommodation via email by 1 September. Don’t panic if you haven’t heard from us before this time, if we don’t think we’re going to be able to help you with a room, we will make contact with you prior to this date.

Private Accommodation in the City
Newcastle as a city has no shortage of dedicated student accommodation in both city centre located block schemes with specialist providers and individual properties in the community. Most contracts on these properties will be for either a minimum 42-44 week period or 50-51 week period. You may find it difficult trying to find private accommodation early in your search.

What if we can’t offer you Accommodation?
If we don’t think we’re going to be in a position to offer you accommodation, we’ll make contact with you as soon as possible and this would normally be around August time. Before contacting you, we will approach other accommodation providers who we work closely with, and obtain details of any vacancies they may have in their own stock. At this stage in the year, whilst they may not have considered part-year contracts initially, they will be more flexible on the contract
period. We will provide details of the available accommodation along with information on how you can contact them directly.

**I'm a second semester due to arrive in January, what happens to me?**
Second semester students are more likely to be offered a University room as during the first semester there are always some students who leave accommodation and we can offer their rooms to you. If we don’t have any University rooms, again there will be rooms in the private sector where other students may have left.

Again, our system will recognise you are a part-year student and will ask you to provide us with expected arrival and departure dates. If the system identifies you as a full year student in error, **please discontinue the application and contact us** so we can ensure your course details are amended to show you correctly as a part-year applicant. This will avoid any delays in processing your application at a later stage.

If you are expecting to join us in early January, we will look to send details of accommodation to you before we break for the Christmas holidays. If you are not due to join us until the end of January, then we will look to send you details of accommodation during the first two weeks of January.