



## Accommodation & Hospitality Services

### Student Parking Policy

#### Purpose statement

Accommodation & Hospitality Services is committed to offering a range of parking choices and sustainable transport options for students at all accommodation locations. This policy is a shared service initiative with our Estate Support Service and can be viewed on the University's [Sustainable Travel Plan](#).

#### Applicability and scope

Our parking policy covers the arrangements and regulations concerning the parking of motor vehicles and bicycles in the private grounds of the University's accommodation. We are using the term motor vehicle to cover any mechanically or electronically propelled vehicle, intended or adapted for use on roads and includes a motor cycle.

#### Availability of parking

We have very limited parking spaces for students. Student parking bays are marked so that they are easily identifiable.

Parking permits can be purchased for a full academic year or termly and are allocated on a first come, first served basis.

There is no provision for short term parking for students during the academic year. Students moving into a residence part way through the year should contact reception to check availability and charges.

Permits are issued for a designated resident parking area at a specified residence only and are not valid for parking at any other site or on campus. The permit is only to be used by the permit holder.

#### Charges

Charges apply to the following residences:

- Castle Leazes
- Leazes Parade
- Leazes Terrace
- Marris House
- Windsor Terrace

Parking at Bowsden Court and St Mary's College is free of charge with the correct permit.

#### Cost

The charges for 2017/18 are:

- Term 1 - £120
- Term 2 - £112
- Term 3 - £72
- Term 4 - £88



Undergraduate students requiring parking for the duration of their stay in University accommodation should purchase parking for terms 1, 2 and 3.

Postgraduate students requiring parking for the duration of their stay should purchase parking for terms 1, 2, 3 and 4.

Parking will be monitored by the Residences Team and the University's Estate Support Service; civil penalty notices will be issued where appropriate.

### **Refunds**

Refunds will be calculated on a weekly basis, minus a £15 administration charge, providing there is a minimum of four weeks remaining on your permit.

### **Visitor parking**

Visitor parking space is limited to residences with 'Pay & display' machines and is only available:

- 16.00 – 00.00 Monday to Friday - £2.00
- All day at weekends and Bank Holidays - £4.00

Visitors wishing to park outside of these hours or at residences without 'Pay & display' machines will need to use alternative [parking facilities](#) located across the city.

### **Disabled students and students with temporary mobility impairments**

Newcastle University is committed to ensuring that disabled students are able to access the university campus and residences and are not discriminated against, in accordance with the Equality Act (2010). As we are a city-based campus, university car parking spaces are very limited.

### **Blue badge holders**

You are eligible for a free parking permit. Once you have your permit you can park in a marked disability parking space at your residence, provided your badge is visible.

### **Students with temporary mobility impairments**

Please contact the Customer Services Team at your accommodation reception. We will assess all requests on an individual basis.

### **Additional information**

Full details of residence parking facilities and the booking process is available on our [Car Parking](#) section.