NUMed Malaysia Job Description

Job Details

Job Title
Research Associate in Medical Education
NUMed Malaysia, Malaysia

Academic / Service Unit
NUMed Malaysia, Malaysia (The Company)

Effective Date: To be negotiated

Main Purpose
As part of our commitment to career development for research staff, the University has developed 3 levels of research role profiles. These profiles set out firstly the generic competences and responsibilities expected of role holders at each level and secondly the general qualifications and experiences needed for entry at a particular level. It is unlikely that any single member of staff will be applying all these competences at any one time but he or she would be expected to display most of them over a period of time.

Formal applications should be sent by email to: nirmala.arjunan@newcastle.edu.my by the closing date of 4th August 2017.

Main Duties and Responsibilities

1. Responsible to the Dean of Research, you will be required to support, lead and develop education research in keeping with education research strategy.
2. Be expected to lead under supervision, timely delivery of research projects in medical education, including data collection, analysis and reporting.
3. Collaborate with and support others who are undertaking educational research in the University, NUMed and region.
4. Contribute to student teaching, assessment and evaluation.
5. Contribute to student support activities.
6. Be a full and active member of Newcastle University Medicine Malaysia Academic staff.
7. Undertake other academic duties as seen necessary by the Provost & CEO.
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Dimensions

The post holder reports to Dean of Research of NUMed, Malaysia. The post holder must be physically and mentally fit. The post holder performs administrative duties as and when required.

Knowledge, Skills and Experience

Knowledge (inc. qualifications)

Essential
- Post-graduate higher research degree
- Holds a 1st degree in a relevant discipline
- PhD in a relevant subject
- Interests in areas relevant to research strategy
- Knowledge of medical education and training in Malaysia and the UK

Skills (professional, technical, managerial, practical)

Essential
- Commitment to the aims of the University
- Attention to detail
- Excellent organisational, communication and team-working skills
- Ability to manage conflicting priorities
- Ability to maintain confidentiality
- Ability to work flexibly and co-operatively
- Ability in qualitative and quantitative research methods, including: interviews, focus groups and group interviews, questionnaire design
- Excellent information technology and computing skills
- Fluent in English language

Desirable
- Willing to devote considerable energy to the appointment
- Ability to write reports concisely

Experience and Achievements (paid or unpaid)

Essential
- Interest in the development of pedagogy and improving quality in this area
- Experience of teaching at undergraduate or postgraduate level
- Experience in medical educational research – evidence of involvement in research projects and related publications.
- Experience in appropriate qualitative and statistical analysis
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Desirable
- Experience of offering effective student support and guidance
- Contribution to educational course development and quality management
- Publication in peer-reviewed Journals
- Experience of writing bids for funding
- Writing reports for funding bodies

Other
Essential
- Willingness to work flexible hours in accordance with the needs of the research