

## Staff Student Committee Annual Report

Academic year: 2015/16	
School/Institute: HCA	
Programmes covered by SSC: V100; VL12; V400; QQ83; VV41; Q800; Y001; VV14	
Chair: Matthew Simons	Email: m.a.a.simons@newcastle.ac.uk
Secretary: Sajidah Saleem	Email: Sajidah.Saleem@newcasle.ac.uk
Staff Facilitator: Felix R. Schulz	Email: felix.schulz@ncl.ac.uk

### Matters resolved during this academic year

Matter raised	Raised by:	Outcome
Lighting in the back courtyard of the Armstrong building had not been working.		The issue was promptly dealt with and fixed by estates.

### Ongoing discussions

Matter raised	Raised by:	Actions pending
Timetabling issues, Stage 2 students on Archaeology (V400) had two core modules (ARA2097 and ARA2001) scheduled back to back on Monday which meant they had four continuous hours of teaching.	Holly-Ann Carl (V400) and staff	Rachel Nesbitt to contact timetabling to try and resolve the clash
There is a clash between a V400 core (ARA2001) and a V400 optional (ARA2016) module this semester.		
Some reading for Environmental Archaeology (ARA2004) was	Holly-Ann Carl (V400)	

<p>unavailable at the Library.</p> <p>Students also mentioned that often the library search engine returns peer reviews instead of articles.</p>		<p>Lucy asked that specific examples of this be emailed to her as they come up so she can look into it.</p>
<p>Some students have had trouble accessing certain links on Blackboard via different mediums (laptop, app, etc). In particular, a handout for CAC2057 can only be accessed from certain devices.</p>		<p>Dave Churchley to check CAC2057 link.</p>

#### **Any other points to note/feedback**

We've had a generally quiet year, with the issue concerning timetables a recurrent issue raised at meetings in Semester One and Two. This is apparently a problem across the HCA School and others, but having spoken to numerous people, there appears little that can be done. The issues have been passed on to be raised with timetabling service, who will be re-invited to attend an SSC, they did not attend the last board of the year but instead preferred to answer specific questions.