

**PARTNERS PROGRAMME SUPPORTED ENTRY ROUTE  
APPLICATION FORM FOR 2012 ENTRY**

**TO BE COMPLETED BY THE STUDENT\***

\*If you will be a mature student (aged 21 or over on 1 September 2012) and are *not* currently studying in a school or college, please contact the Student Recruitment Team for advice.

**SECTION A: PERSONAL DETAILS**

Name:	Home address:
School/college:	
Date of birth:	
Home telephone:	
Mobile:	
E-mail address:	Home postcode:

**SECTION B: QUESTIONS RELATING TO ELIGIBILITY ASSESSMENT:**

Are you in receipt of or entitled to Free School Meals, or were you in receipt of Education Maintenance Allowance/Adult Learning Grant during 2010–11? YES [ ] NO [ ]

Have you experienced local authority care within the last ten years, for a period of longer than three months? YES [ ] NO [ ]

Has either of your parents/carers experienced university/higher education? YES [ ] NO [ ] Don't know [ ]

What is the highest qualification your parents/carers have obtained? (*please tick*)

	Parent/Carer 1	Parent/Carer 2
Higher Degree (eg MA, MSc, PhD, PGCE)	[ ]	[ ]
Higher National Certificate (HNC)	[ ]	[ ]
Higher National Diploma (HND)	[ ]	[ ]
First degree (eg BA, BSc)	[ ]	[ ]
NVQ Level 4 or 5	[ ]	[ ]
NVQ Level 3	[ ]	[ ]
A Level or equivalent	[ ]	[ ]
GCSE/GNVQ/O Level/CSE	[ ]	[ ]
Other	[ ]	[ ]
No formal qualifications/Don't know	[ ]	[ ]

What is the occupation of the highest-earning family member of the household in which you live? If he/she is unemployed or a full-time student, please include this information. If retired, please give the occupation before retirement:

\_\_\_\_\_

If he/she is self-employed, which of the following describes them best? (*please tick*)

Self-employed with 25 or more employees [ ] Self-employed with fewer than 25 employees [ ]  
Self employed with no employees [ ]

**SECTION C: STATEMENT OF CONSENT** To be signed by student, *and* parent/carer (if under 18 at the time of application).

I am available between 2 and 24 July 2012 to complete the Assessed Summer School and associated assessed work. I confirm that I have read and understood the information about the PARTNERS Programme Supported Entry Route. I wish to participate in the Programme and will do so in accordance with the University's regulations.

Signed: (student) \_\_\_\_\_ Date: \_\_\_\_\_

I agree that (name of student) \_\_\_\_\_ may participate in the Programme.

Signed: (parent/carer) \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE HAND THIS FORM, TOGETHER WITH A COPY OF YOUR UCAS FORM, TO YOUR TEACHER/TUTOR.  
AN EXPLANATION OF THE APPLICATION PROCESS IS GIVEN ON PAGE 3.**

**PARTNERS PROGRAMME SUPPORTED ENTRY ROUTE  
CONFIDENTIAL REFERENCE FORM FOR 2012 ENTRY**

**TO BE COMPLETED BY THE SCHOOL/COLLEGE**

**ELIGIBILITY FOR THE PARTNERS PROGRAMME**

The PARTNERS Programme is intended for able candidates who have the potential to succeed at Newcastle University. To be considered for the Programme a candidate's predicted grades must match or exceed the PARTNERS offer for the course. *Please note:* the PARTNERS Programme Supported Entry Route is limited to students who are recognised as having 'home status'. A student's home status must have been confirmed by the Home Office *prior* to applying to the PARTNERS Programme.

**ELIGIBILITY CRITERIA**

If a candidate meets any **one** of the criteria below, plus those mentioned above, they will be *provisionally* accepted onto the PARTNERS Programme. Student Recruitment staff will determine eligibility from the information provided on this form. If you wish to discuss a candidate's eligibility, please contact a member of the Student Recruitment Team on 0191 222 6094 or e-mail [partners@ncl.ac.uk](mailto:partners@ncl.ac.uk)

**CRITERIA**

- (1) The candidate has attended a school at age 16 where the number of students achieving 5 or more GCSE grades A\* to C, including English and Mathematics, is 35% or less\*.
- (2) The candidate currently attends a school where the average QCA points score per student is 550 or less\*.
- (3) The candidate was in receipt of Education Maintenance Allowance/Adult Learning Grant during 2010–11, or is in receipt of, or known to be entitled to Free School Meals (*please indicate which below*).
- (4) The candidate is/has experienced local authority care for a period of at least three months within the last 10 years.
- (5) The candidate's parents/carers do not have a higher education qualification *and* do not have a professional occupation (defined as NS-SEC Classification 1–3).
- (6) The candidate lives in a neighbourhood which has a low progression rate to higher education *and also*:
  - a. has a high level of financial or economic deprivation\*\*
 OR
  - b. has a high proportion of people from lower socio-economic groups (NS-SEC 4–8)\*\*
 OR
  - c. has experienced extenuating personal circumstances relating to social, economic or educational disadvantage at key educational times (*please provide full details below*).

\*School performance data for GCSE and post-16 are those quoted by the DCSF for 2010.

\*\*This is determined by postcode combined with IMD, IDACI and NS-SEC data.

**Additional information relating to criteria (3) and/or (6c) above to be provided by the school/college:**

Name of school/college  
contact (please print):

Signature:

Date:

**THE COMPLETED FORM, TOGETHER WITH A COPY OF THE STUDENT'S UCAS FORM, MUST BE SENT TO:  
STUDENT RECRUITMENT TEAM, MARKETING AND COMMUNICATIONS DIRECTORATE,  
NEWCASTLE UNIVERSITY, KING'S GATE, NEWCASTLE UPON TYNE NE1 7RU.**

## PARTNERS PROGRAMME SUPPORTED ENTRY ROUTE THE APPLICATION PROCESS AND INSTRUCTIONS FOR THE STUDENT

The table below outlines the application process for students who wish to apply to the PARTNERS Programme Supported Entry Route.

*Please note:* the PARTNERS Programme Supported Entry Route is limited to students who are recognised as having 'home status'. Your home status must have been confirmed by the Home Office prior to applying to the PARTNERS Programme.

THE PROCESS	NOTES FOR STUDENTS
<p><b>1.</b> Contact the Student Recruitment Team to discuss whether you are eligible to apply to the Programme.</p>	<p>Make sure you do this at an early stage! Telephone: 0191 222 6094 E-mail: <a href="mailto:partners@ncl.ac.uk">partners@ncl.ac.uk</a></p>
<p><b>2.</b> If you are eligible for the Programme, complete the PARTNERS Programme Application Form (PAGE 1).</p>	<p>Make sure you complete all sections of the form. Both you and your parent/carer (if applicable) must sign the form.</p>
<p><b>3.</b> Complete your UCAS form in the usual way. In addition, enter a capital 'P' for the PARTNERS degree programme(s) you wish to apply to in the 'Further details' section of the UCAS form.</p>	<p>Applying for a PARTNERS offer will not affect your applications to other universities. The 'P' on the form will enable our admissions staff to identify you as a PARTNERS Programme candidate once your application is received by Newcastle University. You can apply to up to five courses at Newcastle University through the PARTNERS Programme.</p>
<p><b>4.</b> Give your PARTNERS Programme Application Form and a copy of your UCAS form to your teacher/tutor so that they can complete the reference and send the form to us.</p> <p>The deadlines are: <b>15 October 2011</b> for applications to Medicine and Dentistry. <b>15 January 2012</b> for all other applications.</p>	<p>The person to give your form to will normally be the person who completes your UCAS reference, or the named PARTNERS contact teacher/tutor for your school or college. To check who that is, call us on 0191 222 6094, or e-mail <a href="mailto:partners@ncl.ac.uk">partners@ncl.ac.uk</a></p> <p>Please ensure your teacher/tutor sends us your form straight away to avoid any delay in your application.</p>
<p><b>5.</b> The Student Recruitment Team will consider your form and make a decision as to whether you will be provisionally accepted onto the Programme. We will write to you to tell you whether or not you have been provisionally accepted.</p>	<p>If you are not accepted onto the PARTNERS Programme, you may still be eligible for a typical offer under the Newcastle Guaranteed Offer Scheme. Full details are given on the PARTNERS website: <a href="http://www.ncl.ac.uk/partners">www.ncl.ac.uk/partners</a></p>
<p><b>6.</b> If you are provisionally accepted, your UCAS form will then be considered by admissions staff in the relevant subject area(s). They will make the final decision as to whether to make you a PARTNERS offer.</p> <p>If they make you an offer, the offer will include successful completion of the Assessed Summer School and this will mean that you have been formally accepted onto the PARTNERS Programme.</p>	<p><i>Please note:</i> in order to take advantage of the PARTNERS, offer, you must make the PARTNERS offer your firm choice/CF through UCAS. You may only make the PARTNERS offer your insurance choice/CI if your CF choice is for a course at Newcastle University that is currently not participating in the PARTNERS Programme.</p>
<p><b>7.</b> You will then be invited to attend a finance information evening, a pre-Summer School tutorial and the PARTNERS Assessed Summer School. You must attend 100% of the Assessed Summer School and complete and submit the assessed project work (2–24 July 2012).</p>	<p>You must be available for the duration of the Summer School and we would strongly advise you to be available after the Summer School to enable you to complete the assessed project work. The deadline for submission of assessed work is <b>24 July 2012</b>.</p>

**PARTNERS PROGRAMME SUPPORTED ENTRY ROUTE  
SUPPORTING STUDENTS' APPLICATIONS  
INSTRUCTIONS FOR TEACHERS/TUTORS**

THE PROCESS	NOTES FOR STAFF
<p><b>1.</b> Once you receive a student's PARTNERS Application Form, check that it has been completed correctly.</p>	<p>Please check that the student has:</p> <ul style="list-style-type: none"> <li>• included their postcode in their home address</li> <li>• completed all three sections of the form</li> <li>• made sure that they, and their parent/carer (if applicable), have signed and dated the form</li> </ul>
<p><b>2.</b> You/an appropriate colleague are asked to complete the confidential reference form (PAGE 2) indicating why the student is a suitable candidate for the PARTNERS Programme, and ensure predicted grades are provided.</p> <p>Detailed information on the criteria used to decide provisional acceptance onto the PARTNERS Programme is given on the confidential reference form (PAGE 2).</p>	<p>We appreciate that colleagues in schools and colleges may not have access to some of the information asked for in respect of the individual circumstances of some students. The eligibility factors listed in Section B, PAGE 2, are not exhaustive, but are intended as an indicative set of criteria. <b>We would encourage you to provide further information and make as strong a case as possible for each student.</b> Where a student is not eligible on the basis of the automatic criteria listed in Section A, PAGE 2, the candidate will be assessed on a weighting system on the basis of the information you provide.</p>
<p><b>3.</b> Once completed, the confidential reference must be signed and dated. <b>Please note that the information provided on the reference form will be entirely confidential to the school/college and to the University.</b></p>	<p>The information will only be disclosed to members of academic staff in cases where it is felt to be of benefit to the student concerned and only in agreement with the student. We will contact the relevant referee if any additional information is required.</p>
<p><b>4.</b> The PARTNERS Programme Application Form must be submitted with a copy of the student's UCAS form. Please check that their UCAS form has been completed correctly, and that their predicted grades and reference are included.</p>	<p>Students are required to enter a capital 'P' for the PARTNERS degree programme(s) to which they are applying in the 'Further details' section of their UCAS form.</p>
<p><b>5.</b> Once the above actions have been taken, send the PARTNERS Application Form, together with a copy of the completed UCAS application form, to the Student Recruitment Team at the address below. The forms must be submitted before <b>15 October 2011</b> for applicants to Medicine and Dentistry, and by <b>15 January 2012</b> for all other applicants.</p>	<p>Once we receive the application, we will follow the process set out in PAGE 3. Each application form will be considered against the criteria for acceptance onto the Programme and students will be notified of the outcome of this process within 10 days of receipt of the form by the University.</p>

If you have any questions about the application process for the PARTNERS Programme Supported Entry Route, please contact us!

For the purposes of this transaction and for monitoring of recruitment and follow-up exercises, the University will need to retain on paper and online the personal information supplied on the Application Form and Confidential Reference Form. The information will be accessible to University staff only and used only for purposes relating to the PARTNERS Programme. Data Protection Act (1998).

**For office use only:** Student eligible for PARTNERS: YES [  ] NO [  ] Initials of staff: \_\_\_\_\_ Date: \_\_\_\_\_

Notes: