

Constitution and Terms of Reference of e-Learning Steering Group

Constitution

- A Dean (Chair)
- Three members of academic staff, one from each Faculty, to be appointed by UTLC
- Chairs of the individual project groups reporting to the Steering Group
- Director of ISS
- University Librarian
- Head of QUILT
- A student representative appointed by the Union Society
- Serviced by QUILT

Terms of reference

- a. To advise University Teaching and Learning Committee on the institutional development of e-learning, identifying appropriate e-learning developments, policies and priorities and the means of implementing these.
- b. To oversee on behalf of University Teaching and Learning Committee, the development of institutional e-learning capacity and monitor associated projects.
- c. To explore innovation in the use of e-learning
- d. To promote and disseminate excellence in the use of e-learning

Lines of report

The Steering Group is a sub-group of University Teaching and Learning Committee and will liaise closely with Teaching and Learning Space Group. It receives reports from project and steering groups established for particular learning technologies projects, e.g Blackboard Steering Group.