

## **Quality and Standards Sub-Committee**

### **Constitution**

Deans of Undergraduate Studies (one of whom will serve as chair)

Member of academic staff from each Faculty with focus on postgraduate taught matters

One Dean of Postgraduate Studies

Senior Development Officer, QuILT

Student representative appointed by the Union Society

In attendance: FTLC secretaries

Serviced by QuILT

### **Terms of Reference**

a) To consider on behalf of UTLC any matters relating to the quality and standards of teaching and learning within the University, monitoring progress, and reporting to UTLC on institutional issues and themes arising from:

- (i) Internal Subject Review reports;
- (ii) Annual Monitoring and Review reports from FTLCs;
- (iii) Summaries from FTLCs of External Examiners' reports;
- (iv) Submissions to and reports from the QAA and Professional or Statutory Bodies (PSBs), and responses from Boards of Studies and FTLCs;
- (v) Other such matters relating to quality and standards in teaching and learning that may be referred to it.

b) To consider and recommend to UTLC policies and procedures necessary to maintain and enhance the academic standards and teaching quality of all programmes of study (including CPD), wherever they are delivered, taking account of international, national and regional developments.

c) To identify and disseminate examples of good practice in teaching and learning.

### **Lines of report**

Quality and Standards Sub-Committee is a sub-committee of University Teaching and Learning Committee. It presents a summary report of business to each UTLC, together with recommendations and present recommendations relating to strategic items as they arise. It receives routine reports from Faculty Teaching and Learning Committees.