

Newcastle University

Membership of Regulations Sub-Committees

September 2009

Members to be consulted on UNDERGRADUATE matters:

HASS	Mr Simon Pallett (Chair)	Dean of UG Studies	3900	S.D.Pallett@newcastle.ac.uk
FMS	Dr Jane Calvert	Cell and Molecular Biosciences	7912	J.E.Calvert@ncl.ac.uk
SAGe	Dr Oli King	Maths and Stats	7277	O.H.King@ncl.ac.uk
HASS	Dr Tim Kirk	Historical Studies	5078	T.B.Kirk@newcastle.ac.uk

Members to be consulted on TAUGHT POSTGRADUATE matters:

HASS	Professor Neill Marshal (Chair)	Dean of PG Studies HSS	8400	J.N.Marshall@ncl.ac.uk
FMS	Dr Pete Donaldson	Clinical Medicine	8868	P.T.Donaldson@ncl.ac.uk
SAGe	Dr Nigel Thomas	Computing Science	8182	Nigel.Thomas@ncl.ac.uk

Members to be consulted on RESEARCH POSTGRADUATE matters:

HASS	Professor Neill Marshal (Chair)	Dean of PG Studies HSS	8400	J.N.Marshall@ncl.ac.uk
FMS	Prof Barry Hirst	Dean of PG Studies FMS	6993	Barry.Hirst@ncl.ac.uk
SAGe	Dr Bryn Jones	Dean of PG Studies SAGe	3986	Bryn.Jones@ncl.ac.uk

Regulations Committee

Terms of Reference

Mode of operation

Usually the Committee will operate as three separate groups with a focus on:

Undergraduate and general regulations
Postgraduate taught regulations
Postgraduate research regulations

When necessary joint meetings of two of or all of the individual groups may take place.

Membership

The membership of the committee shall be such that there is:

One member nominated by each faculty with a focus on undergraduate matters
One member nominated by each faculty with a focus on taught postgraduate matters
One member nominated by each faculty with a focus on research postgraduate matters

In addition the following shall be members:

Up to two co-opted members
Head of the Student Progress Service

(A member may serve in more than one capacity)

The Chair of each group shall be nominated by UTLC
The Secretary shall be a member of the Student Progress Service

Meeting Frequency

The groups shall normally meet once per semester, or twice per year, and more frequently if required

Accountability

The Committee and the groups report to UTLC

The Role of the Committee and its Sub-Groups

The Committee's role (and that of the three groups) is to:

Keep the University's regulations under review and recommend amendments where:

- the regulations are shown to need clarification
- there are changes in University policies and procedures which affect the regulations
- where evidence from quality assurance review processes (e.g. ISR, AMR, external examiner reports, Academic Audit Committee) shows that changes may be needed
- where members of staff, FTLCs or Graduate School Committees raise issues which the Committee thinks it is suitable to pursue
- UTLC requests that it does so
- UTLC makes a decision on an issue of principle which requires changes to the regulations in order to implement the agreed change

Advise UTLC on issues related to the regulations