INTO NEWCASTLE UNIVERSITY: IN-SESSIONAL ENGLISH CREDIT BEARING MODULES

1. Structure

In-Sessional English credit bearing is not a formal programme. Some students are required to take credit bearing In-Sessional modules due to their English language level as indicated by their University English Language Assessment or exit INTO scores. Some degree programmes require the modules to be compulsory, others do not.

The In-sessional modules are:
- INU1004 Academic Reading and Writing Part A
- INU1008 Listening, Speaking and Presentation Skills
- INU1005 Academic Reading and Writing Part B
- INU1009 Listening, Speaking and Seminar Skills
- INU8001 Writing Dissertations in Science and Engineering

All modules are Level 4.

2. Assessment methods

Details of the assessment pattern for each module are explained in the module outline.

The marking scale used for the In-Sessional credit bearing modules will be as follows:
80%+ Outstanding
70-79% Excellent
60-69% Very good
50-59% Good
40-49% Fair
< 40% Fail

Modules will be marked on a 0-100 scale. The pass mark for In-Sessional modules is 40. The following forms of assessment may be used: class tests, seen and unseen examinations, coursework, portfolios, oral tests, presentations, group-work.

3. Successful completion

No compensation for the In-Sessional English credit bearing modules is permitted.

Satisfactory completion of any of the In-Sessional credit bearing modules requires that:

(1) Candidates are required to attend 75% of the scheduled classes. If the student falls below 75% attendance, the decision on the final mark for the module will be deferred until successful completion of a bespoke assignment. In the assignment, students will have to demonstrate that they have processed and understood the sessions missed. This assignment will take the form of self-study tasks and reflective writing. If the bespoke assignment is of a satisfactory standard, the student will pass the module, but with their mark capped at 40%. If the bespoke assignment is not completed to a satisfactory standard, the student will receive an overall mark of zero for the module.
**Additional PEC Committee decisions on attendance:**

If the attendance form is approved by the PEC committee (i.e. given support at level 2 or 3), the bespoke assignment is completed satisfactorily **and this takes the attendance over 75%**, then the original mark will stand.

If the attendance form is not approved but the bespoke assignment is completed satisfactorily and attendance is still less than 75% requirement, then the mark **will be capped at 40%**.

(2) A student who attends less than 50% of the classes will be judged to have failed the module. In this instance, a re-sit will be required during the normal re-sit period. In addition to the re-sit, the student will still be required to satisfy ‘module requirement (1)’ outlined above. In cases where a student attends fewer than 50% of the classes **and does not pass the final written exam**, they are required to attend two re-sit exams, one for each component they have failed.

(3) **Students are required to submit all the assessed elements of the module.** A student who does not submit or complete one element of the assessment will be judged to have failed the module.

A student who fails a module will be able to have one further attempt to achieve a pass for that module.

All decisions of the In-Sessional Board of Examiners are presented for information only to the relevant School Boards. School Exam Boards may not moderate or alter any In-Sessional English credit bearing marks.

Further to Undergraduate Regulation 51 concerning the timing of second or third attempt assessments, it is confirmed that they may take place before the August/September period on the recommendation of an interim progress board.