

PROGRAMME SPECIFICATION

1	Awarding Institution	Newcastle University
2	Teaching Institution	Newcastle University
3	Final Award	BSc (Hons)
4	Programme Title	Biology
5	UCAS/Programme Code	C100
6	Programme Accreditation	Not applicable
7	QAA Subject Benchmark(s)	Biosciences
8	FHEQ Level	Level 6
9	Date written/revised	May 2014

10	Programme Aims
1	Develop a thorough knowledge and understanding of organisms, including microbes, plants and animals;
2	Introduce the main disciplines underpinning a full understanding of biology, including molecular biology, biochemistry, cell biology, physiology, genetics, ecology, evolution and systematics;
3	Progressively develop the laboratory and field work skills required for the study of biology;
4	Provide a curriculum enhanced by an active research environment that engenders critical thinking;
5	Stimulate a wide interest in biology including an awareness of how current developments may affect the present and future well-being of society and the planet;
6	Provide graduate-level training in key skills, including the ability to communicate in a variety of ways and contexts, utilise IT and library resources efficiently, process and interpret quantitative data, manage time effectively, and work both independently and in teams;
7	Provide a flexible programme covering all aspects of biology, incorporating the elements specified in the benchmark statement for Biosciences issued by the Quality Assurance Agency;
8	Provide a curriculum which meets the criteria for B.Sc. Honours Degree level in the Framework for Higher Education Qualifications issued by the Quality Assurance Agency.

11	Learning Outcomes
The programme provides opportunities for students to develop and demonstrate knowledge and understanding, skills and other attributes in the following areas	
Knowledge and Understanding	
On completing the programme students should have:	
A1	A knowledge of biology from the molecular to the ecosystem level.
A2	An understanding of the functioning of plants, animals and micro-organisms at the physiological biochemical and molecular (genomic) levels.
A3	A knowledge of the diversity of living organisms and the principles underlying classification, with an understanding of evolutionary processes.
A4	An understanding of fundamental ecology, and ecological responses to pollution, climate change and other types of human impact.

A5	A knowledge of interactions between living organisms as symbionts, commensals, predators, parasites and pathogens.
A6	An understanding of genetics at both the population and molecular levels.
A7	An appreciation of the broader significance and impact of recent advances in biological science on contemporary society and the future.
Teaching and Learning Methods	
<p><i>Teaching Strategy</i></p> <p>A1 – A6 are principally imparted through lectures, enhanced and supplemented with co-ordinated practical work or additional learning delivered by means of appropriate CAL tasks, written assignments and seminars. Many of the lecture courses at Stage 3 are crucial in delivering A7 as they provide knowledge and insights at the 'cutting edge'.</p> <p><i>Learning Strategy</i></p> <p>Throughout the taught component of the course, students are encouraged and expected to engage in independent study, and are supported in this by the provision of reading lists, handouts and direction to many library and web-based resources (including e-journals).</p>	
Assessment Strategy	
<p><i>Assessment Strategy</i></p> <p>Assessment is partly by unseen written examinations (essays, short answers, data interpretation, missing words, multiple choice) but also via coursework. Most modules at Stages 1 and 2 include some coursework, thus ensuring that elements of formative, as well as summative, assessment and a variety of assessment methods are employed. At Stage 3 the distribution of exam- and assignment-assessed work is more polarised between modules, although as at Stages 1 and 2, each form a major part of the whole stage 3 assessments.</p> <p>The level of academic achievement required under these strategic objectives is consistent with the award of a B.Sc. Honours Degree according to the FHEQ guidelines.</p>	
Intellectual Skills	
<p>On completing the programme students should have acquired:</p> <p>B1 The ability to use the scientific method by formulating and testing hypotheses and to identify key data which allow such tests to be made.</p> <p>B2 The ability to interpret and effectively summarise quantitative data to test hypotheses, including statistical analysis and interpretation.</p> <p>B3 The ability to critically assess the value and limitations of existing information on a given subject and produce critical reviews of such information.</p>	
Teaching and Learning Methods	
<p><i>Teaching strategy</i></p> <p>Cognitive skills (B1, B2) are introduced widely at Stage 1, and specifically via BIO1010 Biology In Action. These skills are further developed at Stage 2 in BIO2020 Experimental Design and Statistics for Biologists and repeatedly rehearsed at Stage 2 via practical classes and the ensuing preparation of reports. B3 is also specifically addressed via BIO1010 Biology in Action and BIO2020 Experimental Design and Statistics for Biologists. During Stage 3, B1-3 are all practiced in BIO3022 Residential Field Course, BIO3021 Laboratory Workshop and BIO3196 Research Project, whilst BIO3194 Biological Review Project and BIO3195 Biological Information Project is focused specifically on B3.</p>	

Learning strategy

Students are encouraged to acquire B1-2 skills early via BIO1010 Biology in Action. They then have to rehearse these skills repeatedly in preparing a variety of laboratory and field practical reports at Stage 2. At Stage 2 BIO2020 Experimental Design and Statistics for Biologists offers repeated opportunities for practice of B3. B1-3 are all rehearsed again in full via BIO3021 Laboratory Workshop and BIO3022 Residential Field Course. Stage 3 BIO3196 Research Project requires students to design their own experiments (B1), analyse data yielded (B2), and appraising the quality of the data collected (B3). BIO3194 Biological Review Project and BIO3195 Biological Information Project focuses on B3.

Assessment Strategy

All intellectual skills are assessed by means of coursework reports and/or small team outputs such as posters or talks in Stages 1 and 2. At Stage 3 some or all of B1-3 (depending on topic) are also examined by means of the dissertation (BIO3194 Review BIO3195 Biological Information and BIO3196 Research Projects).

The level of academic achievement required under these strategic objectives is consistent with the award of a B.Sc. Honours Degree according to the FHEQ guidelines.

Practical Skills

On completing the programme students should have acquired:

- C1 Laboratory experimental and analytical skills, including the use of key equipment, instrument calibration, and recording measurements with appropriate precision.
- C2 The ability to use keys and field guides to identify plants and animals.
- C3 Appropriate field skills: how to observe, record, and sample plants and animals in the wild.

Teaching and Learning Methods

Teaching strategy

Laboratory skills (C1) are widely developed in practical components of subject specific modules, especially at Stage 2 and via BIO3021 Laboratory Workshop and BIO3196 Research Project. The analytical and statistical aspects of B1 are addressed through key skills modules at Stage 1 and 2 (BIO1010 Biology in Action and BIO2020 Experimental Design and Statistics for Biologists) and via many laboratory and field classes in Stage 2, and in the residential field course (BIO3022) and research project (BIO3196) modules in Stage 3. The ability to develop identification (C2) and field skills (C3) are developed particularly by field course modules: BIO2003 Field Identification Skills and BIO3022 Residential Field Course.

Learning strategy

Students are encouraged to acquire practical laboratory and field investigation skills (C1, C3) by monitoring attendance at all laboratory and field classes in Stages 1 and 2. Students can further develop their practical and statistical skills through their application in Stage 3 via BIO3022 Residential Field course and BIO3196 Research Project.

Assessment Strategy

All practical skills are assessed by means of coursework reports and/or small team outputs such as posters or talks in Stages 1 and 2. At Stage 3 some or all of C1-3 (depending on topic) are also examined by means of the dissertation (BIO3194 Review BIO3195 Biological Information and BIO3196 Research Projects).

The level of academic achievement required under these strategic objectives is consistent with the award of a B.Sc. Honours Degree according to the FHEQ guidelines.

Transferable/Key Skills

On completing the programme students should be able to:

- D1. Communicate technical information by means of clear written and spoken presentations, following the accepted conventions for scientific interchange.
- D2. Use library and IT sources efficiently and critically.
- D3. Plan and prioritise work activities in order to meet deadlines.
- D4. Work independently with initiative, and also synergistically in teams.

Teaching and Learning Methods

Teaching strategy

Management of workload in order to meet deadlines (D3) is promoted by means of a strict coursework timetable (students are encouraged to complete their own Gantt charts which are included in the Degree Programme Handbooks). All key skills (D1-4) are formally introduced in BIO2001 Biology Communication. Team-working skills (D4) are developed through supervised group exercises in the laboratory and field in Stage 2, and later via BIO3021 Residential Field Course and BIO3022 Laboratory Workshop.

Learning strategy

The learning of these skills by practice with feedback, together with formative and summative assessment, is embedded in the curriculum at all Stages and in the great majority of modules. There are also specific modules at each Stage that give explicit opportunities in this area. Students frequently submit reports based on their own laboratory and field work, conducted in teams or alone (D1, D4). Individual verbal presentations are assessed in BIO2020 Experimental Design and Statistics for Biologists and formative feedback is given (D1-2). The application of all these skills (D1-D4) is practiced at Stage 3 in BIO3021 Laboratory Workshop or BIO3022 Residential Field Course. Talks are required in addition to the dissertation as outputs from BIO3014 Review Project, and other media are routinely used to produce outputs for BIO3195 Biological Information Project.

Assessment Strategy

D1 and D2 are assessed repeatedly by means of coursework (laboratory and field work reports) at all three Stages. The ability to critically assess and review existing information is specifically tested in the two Stage 3 project modules (BIO3195/6).

The level of academic achievement required under these strategic objectives is consistent with the award of a B.Sc. Honours Degree according to the FHEQ guidelines.

12 Programme Curriculum, Structure and Features

Basic structure of the programme

The following principles have been followed within this degree programme with respect to its overall structure:

- **Stage 1** modules are broad in scope and non-overlapping in subject area. They are chosen so that all Stage 1 students receive the same solid grounding in all fundamental areas underpinning biology, regardless of entry qualifications. Study and reading patterns are quite strongly directed, but students can choose one module (10 credits) from a selection of three, in addition to the nine compulsory modules (110 credits).

- **Stage 2** modules are more specialised, relating more closely to the specifics of the subject. As such, they are shared with fewer other degree programmes. In general, study is more self-driven than at Stage 1, and students are encouraged to develop a more individual and original approach to reading and report writing. Some modules are based around techniques, so that at the end of Stage 2, students should be competent to carry out selected species identifications, and biochemical, physiological and ecological analyses. Students will also have had some experience of critically reviewing research literature, experimental design and data analysis, and the presentation of written and spoken reports resulting from their own work. The curriculum consists of ten compulsory modules (100 credits) and four optional ones (20 credits selected from 50).
- **Stage 3** modules are yet more specialised and research led. Much time is taken up with individual research work in the laboratory, library or field. Students are expected to apply the techniques and knowledge that have been learnt in earlier Stages to specific tasks. Work should be highly self-directed, and revolve around the study of recent research-based literature. High quality work at this level should combine all the knowledge and skills objectives listed in the preceding sections. The curriculum consists of seven compulsory modules (90 credits) and three optional ones (30 credits selected from 60), chosen to give the students a broad knowledge of biology.

Key features of the programme

This general biology course focuses on how biological species work, at scales ranging from the molecular to the whole organism, as well as how they interact, both physiologically and ecologically with each other and their environment. Along with a core of modules dealing with organisms as functioning units, students may take optional modules dealing with ecology or can select options more concerned with cell and molecular biology. This will give them an understanding of how plants and animals cope with stress (at both physiological and molecular levels), responses to pollutants, and the key roles that microbes play in the environment, both beneficial and harmful. During the degree programme they develop skills in practical laboratory and field work, and the critical analysis and communication of scientific information. The overriding aim of the general biology programme is to give students a breadth of knowledge that will give them maximum flexibility in their future career paths.

This degree programme allows students to undertake an academically coherent study of biology, whilst allowing them to choose both topics focussed on cellular and molecular function and the environmental aspects of biology.

Programme regulations (link to on-line version)

Go to <http://www.ncl.ac.uk/regulations/programme/>

13 Criteria for admission

Go to <http://www.ncl.ac.uk/undergraduate/course/C100/entrance-requirements>

14 Support for Student Learning

The Student Services portal provides links to key services and other information and is available at: <http://www.ncl.ac.uk/students/>

Induction

During the first week of the first semester students attend an induction programme. New students will be given a general introduction to University life and the University's principle support services and general information about the School and their programme, as described in the Degree Programme Handbook. New and continuing students will be given detailed programme information and the timetable of lectures/practicals/labs/ tutorials/etc. The International Office offers an additional induction programme for overseas students.

Study skills support

Students will learn a range of Personal Transferable Skills, including Study Skills, as outlined in the Programme Specification. Some of this material, e.g. time management is covered in the appropriate Induction Programme. Students are explicitly tutored on their approach to both group and individual projects.

Numeracy support is available through Maths Aid and help with academic writing is available from the Writing Development Centre (further information is available from the Robinson Library).

Academic and Pastoral support

Each undergraduate and taught postgraduate student will be assigned a personal tutor.*

A personal tutor is one part of a wider network of advice and guidance available to students to support their personal and general academic development. The module leader acts as the first point of contact for subject-specific academic advice. Thereafter the Degree Programme Director or Head of School may be consulted. Issues relating to the programme may be raised at the Student-Staff Committee, and/or at the Board of Studies. Within the academic unit, students may also receive additional academic and pastoral advice from a range of other student-facing staff including degree programme directors, dissertation/project supervisors, and administrative support staff.

*Arrangements may vary for students taking special types of provision.

The University also offers a wide range of institutional services and support upon which students can call, such as the Writing Development Centre, Careers Service and Student Wellbeing Service. This includes one-to-one counselling and guidance or group sessions / workshops on a range of topics, such as emotional issues e.g. stress and anxiety, student finance and budgeting, disability matters etc. There is specialist support available for students with dyslexia and mental health issues. Furthermore, the Student Union operates a Student Advice Centre, which can provide advocacy and support to students on a range of topics including housing, debt, legal issues etc.

Support for students with disabilities

The University's Disability Support team provides help and advice for disabled students at the University - and those thinking of coming to Newcastle. It provides individuals with: advice about the University's facilities, services and the accessibility of campus; details about the technical support available; guidance in study skills and advice on financial support arrangements; a resources room with equipment and software to assist students in their studies.

Learning resources

The University's main learning resources are provided by the Robinson and Walton Libraries (for books, journals, online resources), and Information Systems and Services, which supports campus-wide computing facilities.

All new students whose first language is not English are required to take an English Language Proficiency Test. This is administered by INTO Newcastle University Centre on behalf of Newcastle University. Where appropriate, in-session language training can be provided. The INTO Newcastle University Centre houses a range of resources which may be particularly appropriate for those interested in an Erasmus exchange.

15 Methods for evaluating and improving the quality and standards of teaching and learning

Module reviews

All modules are subject to review by questionnaires which are considered by the Board of Studies. Changes to, or the introduction of new, modules are considered at the Board of Studies and/or the School Teaching and Learning Committee. Student opinion is sought at the Student-Staff Committee and/or the Board of Studies. New modules and major changes to existing modules are subject to approval by the Faculty Learning, Teaching and Student Experience Committee.

Programme reviews

The Board of Studies conducts an Annual Monitoring and Review of the degree programme and reports to Faculty Learning, Teaching and Student Experience Committee. The FLTSEC takes an overview of all programmes within the Faculty and reports any Faculty or institutional issues to the University Learning, Teaching and Student Experience Committee.

External Examiner reports

External Examiner reports are considered by the Board of Studies. The Board responds to these reports through Faculty Learning, Teaching and Student Experience Committee. External Examiner reports are shared with institutional student representatives, through the Student-Staff Committee.

Student evaluations

All modules and stages* are subject to review by student questionnaires. Informal student evaluation is also obtained at the Student-Staff Committee, and the Board of Studies. The National Student Survey is sent out every year to final-year undergraduate students, and consists of a set of questions seeking students' views on the quality of the learning and teaching. The results from student surveys are considered as part of the Annual Monitoring and Review of the programme and any arising actions are captured at programme and School / institutional level and reported to the appropriate body.

*With the exception of intercalating years and the final stages of undergraduate programmes.

Mechanisms for gaining student feedback

Feedback is channelled via the Student-Staff Committee and the Board of Studies.

Faculty and University Review Mechanisms

Every six years degree programmes in each subject area undergo periodic review. This involves both the detailed consideration of a range of documentation, and a review visit by a review team (normally one day in duration) which includes an external subject specialist and a student representative. Following the review a report is produced, which forms the basis for a decision by University Learning, Teaching and Student Experience Committee on whether the programmes reviewed should be re-approved for a further six year period.

Accreditation reports

Additional mechanisms

16 Regulation of assessment

Pass mark

The pass mark is 40%

Course requirements

Progression is subject to the University's Undergraduate Progress Regulations and Undergraduate Examination Conventions. In summary, students must pass, or be deemed to have passed, 120 credits at each Stage. Limited compensation up to 40 credits and down to a mark of 35% is possible at each Stage and there are re-assessment opportunities, with certain restrictions.

Weighting of stages

The marks from **Stages 2 and 3** will contribute to the final classification of the degree

The weighting of marks contributing to the degree for **Stages 2:3 is 25:75**

Common Marking Scheme

The University employs a common marking scheme, which is specified in the Undergraduate Examination Conventions, namely

	Modules used for degree classification (DC)	Modules not used for degree classification
<40	Fail	Failing
40-49	Third Class	Basic
50-59	Second Class, Second Division	Good
60-69	Second Class, First Division	Very Good
70+	First Class	Excellent

Role of the External Examiner

An External Examiner, a distinguished member of the subject community, is appointed by Faculty Teaching and Learning Committee, following recommendation from the Board of Studies. The External Examiner is expected to:

- i. See and approve assessment papers
- ii. Moderate examination and coursework marking
- iii. Attend the Board of Examiners
- iv. Report to the University on the standards of the programme

In addition, information relating to the programme is provided in:

The University Prospectus: <http://www.ncl.ac.uk/undergraduate/>

The School Brochure: <http://www.ncl.ac.uk/marketing/services/print/publications/ordering/>

Degree Programme and University Regulations: <http://www.ncl.ac.uk/regulations/docs/>

The Degree Programme Handbook:

Please note. This specification provides a concise summary of the main features of the programme and of the learning outcomes that a typical student might reasonably be expected to achieve if she/he takes full advantage of the opportunities provided. The accuracy of the information contained here is reviewed by the University and may be checked by the Quality Assurance Agency for Higher Education.

Programme Specification Annex for C100 Biology (2013/14)
Mapping of Intended Learning Outcomes onto Curriculum/Modules

Achievement of specific Intended Learning Outcomes (A-D) occurs through provision in the **compulsory** and *optional* modules specified for each Stage in the Degree Programme Regulations, as follows:

Code	Type	A	B	C	D
Stage 1					
ACE1013	Compulsory	1,2,6	2,3		1
BIO1001	Compulsory	1,2	2	1	1,2,3
BIO1002	Compulsory	1,3,5		1	1,2
BIO1003	Compulsory	1-5	2	1	1,2,3,4
BIO1004	Compulsory	1-3,5	2	1	1,2,3,4
BIO1005	Compulsory	1,3,4,6	1,3		1,2
BIO1006	Compulsory	1,4,5	1,2	3	1,3,4
BIO1010	Compulsory	1	2	1	1,2,3,4
BIO1019	Compulsory	1,2	1,2	1	1,3,4
BIO1007	Optional	1,2,3,4,5		1,2,3	
PSY1006	Optional	1,2	1		1
ACE1022	Optional	1,4,5	2	2	1,3,4
Stage 2					
BIO2002	Compulsory	1,4,7	2,3		1
BIO2003	Compulsory			2,3	2,4
BIO2004	Compulsory	1-5	1,2	1	1,2,3,4
BIO2007	Compulsory	1, 4		1	1
BIO2008	Compulsory	1,3,4,6	1,2	1,3	1,3,4
BIO2014	Compulsory	1,2	2	1	1,2,3,4
BIO2017	Compulsory	1-5,7	2	1	1,2,3,4
BIO2020	Compulsory		1,2	1	1,2,3,4
BIO2022	Compulsory	1,4	2	2,3	1,3,4
BIO2009	Optional	1,4	2		1,2
BIO2013	Optional	1,2,4	1,2	1	1,2,4
BIO2015	Optional	1,2,6,7		1	1,3,4
BIO2018	Optional	1,2,4,7	2,3		1-4
BIO2021	Optional				1,3,4
Stage 3					
BIO3004	Compulsory	1,2,4,7	3		1,2,3,4
BIO3006	Compulsory	1,2,4,5,7			1
BIO3016	Compulsory				
BIO3019	Compulsory	1,2,6,7	1,2		1,2
BIO3021or	Compulsory **	1,6	1,2,3	1	1,2,3,4
BIO3022	Compulsory **	1,4,5	1,2,3	2,3	1,2,3,4
BIO3023	Compulsory	1,2,5,7	3		1,2,3,4
BIO3194 or	Compulsory**	all	2,3		1,2,3,4
BIO3195 or	Compulsory**	all	2,3		1,2,3,4
BIO3196	Compulsory**	all	1-3	all	1,2,3,4
ACE3049	Optional				
BIO3001	Optional	1,2	3		1,2,4
BIO3003	Optional	1,4	3		1,2,4
BIO3018	Optional	1,2,5-7	3		1-4
BIO3031	Optional	1,4,7	3		1-4
BIO3032	Optional	1,2,4	2,3		1-4
BIO3035	Optional	2,4,7	2,3		1-4

Notes: ** Students must select one from BIO3194, BIO3195 or BIO3196 and one from BIO3021 or BIO3022