

PROGRAMME SPECIFICATION



1	Awarding Institution	Newcastle University
2	Teaching Institution	Newcastle University
3	Final Award	MA/ PGDiploma
4	Programme Title	Sociology
5	UCAS/Programme Code	4105
6	Programme Accreditation	N/A
7	QAA Subject Benchmark(s)	N/A
8	FHEQ Level	7
9	Last updated	April 2011

10 Programme Aims

- 1 To provide learning opportunities for graduates from a wide range of educational and professional backgrounds to acquire an understanding of the theoretical traditions, concepts, philosophical principles and epistemological frameworks that underpin sociology as a discipline;
- 2 To enable graduates to acquire knowledge in selected key areas in sociology including identity, citizenship, social transformation, social inequalities, sexuality, health, and others;
- 3 To produce graduates with the ability to conceptualise, design, undertake and write up a piece of original research in the form of a dissertation;
- 4 To produce employable graduates who can proceed to careers in the public or private sector, or who may undertake further academic training;
- 5 To contribute to the University's objectives by providing high quality training to an increasing number of postgraduates and enhancing their key skills and employability;
- 6 To provide a qualification which meets the learning outcomes at level 7 in the national qualifications framework.
- 7 To provide a programme that conforms to University policies and to QAA codes of practice.

11 Learning Outcomes

The programme provides opportunities for students to develop and demonstrate knowledge and understanding, qualities, skills and other attributes in the following areas. The programme outcomes have references to the benchmark statements for Sociology.

Knowledge and Understanding

On completing the programme students should show:

A Knowledge and Understanding in Sociology

A1 appreciation of the theoretical traditions and concepts that influence and shape sociology as a discipline and the implications (both practical and methodological) of such theories for research

A2 awareness and understanding of the variety of philosophical principles and epistemological frameworks that underpin approaches to social inquiry

A3 understanding of the way in which social divisions (including gender, class, race, ethnicity, sexuality and disability) are generated as structures of power and patterns of inequality, and how these are reproduced and transformed over time;

A4 understanding and appreciation of the profound transformations in contemporary political, social, cultural and economic institutions and practices, and the implications of this restructuring for institutional change, collective and individual agency, and lived experience.

Teaching and Learning Methods

Theoretical traditions and concepts within sociology (A1) will be explored through lectures, group exercises, and student presentations in various modules (Sociological Theory and Explanation; Being, Belonging and Identity; Cities, Economies and Cultures, for example) and through independent reading and one-to-one tutoring. An enhanced understanding of the epistemological and philosophical bases of social inquiry (A2) will be developed through the lectures, group workshops and student presentations in the compulsory modules Sociological Theory and Explanation and Nature of Explanation and Enquiry. An improved awareness of the importance of social divisions and social change (A3-A4), will be developed through the lectures, group exercises, and student presentations in modules (e.g. Social Divisions and Inequality; States, Markets and Social Transformations; Comparative Perspectives in Social and Environmental Change), and through independent reading and one-to-one tutoring. All of the sociological skills (A1-A4) will be enhanced by the student's dissertation project. The department also offers a yearly seminar programme, featuring talks from staff and guest speakers (including many renowned scholars), and students are encouraged to attend to improve their knowledge of the discipline.

Assessment Strategy

All of the learning outcomes (A1-A4) will be assessed through written essays and the dissertation.

Intellectual Skills

On completing the programme students should:

B Training in Research Methods

B1 Principles

- (i) be able to define and formulate research problems and questions and hypotheses
- (ii) understand the rationale for research methods, appreciate the value for sociological research of the range of methods and sources available, be able to evaluate and select appropriate methods, and be properly critical and reflexive about these choices
- (iii) show knowledge and understanding of the social and political context of research activity and its uses.

B2 Data collection and analysis

- (i) a knowledge and understanding of the application of selected methods of data collection
- (ii) a knowledge and understanding of the wide range of data sources available for research in social policy, including archival and historical data, survey and qualitative data, longitudinal studies, and material drawn from the mass media.
- (iii) an understanding of strengths and weaknesses of different types of data and the development of a critical use of sources.

Teaching and Learning Methods

Teaching strategy

B1 (i) and (ii) will be delivered through the modules “Thinking About Research” and “Dissertation Preparation” or “Methodologies: Researching Media, Culture and Society”. The teaching strategy for B1 (i) and (ii) is a combination of lectures, workshops and both discipline specific and multi-disciplinary teamwork. Students learn through preparation of a dissertation and team-based problem solving exercises. The teaching strategy for B2 (i - iii) is a combination of lectures, workshops and data analysis practicals.

Learning strategy

For B1 students will learn through completing assignments and practical exercises. For B2 students will learn by completing assignments, practical exercises and in the writing of their dissertations.

Assessment Strategy

For B1 will be teamwork assessment, practical assessments and a 3,000 word written report. Assessment strategy for B2 will be a combination of data analysis practicals and 3,000 word reports and evaluation of the dissertation.

Practical Skills

On completing the programme students should show:

C General Research skills

C1 Bibliographic and computing skills:

- (i) the skills to identify and obtain relevant materials relating to study and research, including annals, books, journals, theses, conference proceedings, and resources available electronically and on the WWW
- (ii) the skills to maintain a personal research bibliography and other electronic record keeping, where relevant
- (iii) IT skills, including word processing, storage of data, computerized qualitative and quantitative data analysis, production of written material, presentations and handouts.

C2 Ethical issues

- (i) a knowledge and understanding of matters relating to privacy and confidentiality in research
- (ii) an awareness of the political context of research
- (iii) an awareness of professional codes of practice
- (iv) a knowledge and understanding of the power relations inherent in research fieldwork
- (v) an awareness of the ethical responsibilities that a researcher has towards the researched

Teaching and Learning Methods

Teaching strategy

Bibliographic and computer skills are taught through workshops and practical classes. Ethical issues are taught by lectures and workshops.

Learning strategy

Students learn bibliographical skills by developing an initial bibliography for their dissertation. Students acquire knowledge of ethical issues through team work, presentations, case studies and independent reading.

Assessment Strategy

General research skills will be assessed by means of coursework and the dissertation. IT skills will be assessed through a range of tasks including word processing of written course work, use of qualitative and quantitative analysis software in relevant modules and dissertation work, use of bibliographic databases for coursework and dissertation, accessing Blackboard (Virtual Learning Environment), and the production of the dissertation and accompanying bibliography Ethical issues will be assessed by a combination of team work assessment and the ethical analysis of the dissertation.

Transferable/Key Skills

On completing the programme students should show:

D Key Skills

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| D1 the skills to communicate and present research findings effectively to specialist and non-specialist audiences
D2 the skills of effective written communication and presentation
D3 the skills to manage research, including writing proposals, planning the research project, and implementation on time
D4 the ability to work independently, with initiative, and to work effectively as a member of both subject-specific and multi-disciplinary teams |
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Teaching and Learning Methods

Teaching strategy

D1, D3 and D4 are taught through teamwork and individual presentations which provide opportunities to cooperate, develop ideas, improve problem-solving capacity and work to deadlines. D2 is taught through a range of iterative written assessments.
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Learning strategy

Students acquire the key skills through active participation in large and small multidisciplinary and discipline-specific groups. The dissertation project provides specific opportunities of skill development through the construction of a research plan, through synthesizing knowledge and by participating in dissertation workshops and individual meetings with supervisors.
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Assessment Strategy

Key skills are not independently assessed. However, effective written communication (D2) is indirectly assessed by coursework in the form of written essays, D3 is indirectly evaluated through fulfilment of module requirements in a timely manner, and D4 will be evaluated through student team presentations in various modules. All key skills (D1-D4) are assessed by the process of the dissertation.

12 Programme Curriculum, Structure and Features
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Basic structure of the programme

This programme has been designed to cater for non ESRC-sponsored students, who could progress on to a doctoral programme or pursue a career in academic or non-academic research.

This is a one year full time or two year part time programme. It consists of three parts: modules in the discipline of sociology; training in research methods; and a dissertation project. Depending on the options taken, a variable number of credits are taught within the Subject Area, at Faculty level, or outside the Subject Area.

The 40 compulsory credits taught within the Department are discipline-specific. Sociological training will be developed across 5 modules. Sociological Theory and Explanation (10 credits) is the foundation course in this section: it will give students an overview of the theoretical traditions within sociology and a broad understanding of the epistemological and philosophical frameworks that form the basis for social inquiry (A1, A2). The programme also offers a further four 10 credit modules, reflecting staff expertise, that deal with important sub-fields within the discipline: Social Divisions and Inequality, Cities, Economies and Cultures, Being, Belonging and Identity and States, Markets and Social Transformations (A3-A4). Finally, students take optional modules which can include Comparative Perspectives in Social and Environmental Change, and Specialist Study (10 credits): a module designed around intensive one-to-one tutoring and directed reading sessions which gives them the opportunity to expand their knowledge and understanding of a specific area of the discipline (as dictated by staff expertise) (A1-A4).

20 credits of compulsory research methodology training must be taken either in the Faculty (Thinking about Research, Dissertation Preparation) or in Communications (Methodologies: Researching Media, Culture and Society), focusing on generic research skills and competencies across the social sciences. Further optional modules can be taken in Qualitative or Quantitative Methodologies.

Students will complete a dissertation project (60 credits) which will enhance and demonstrate their research skills and training in social policy. There are no formal restrictions on the type of project that can be chosen although projects are likely to employ some empirical research.

Key features of the programme (including what makes the programme distinctive)

- an appreciation of the theoretical traditions and concepts that influence and shape sociology as a discipline and the implications (both practical and methodological) of such theories for research;
- an awareness and understanding of the variety of philosophical principles and epistemological frameworks that underpin approaches to social inquiry;
- an understanding of the profound transformations in contemporary political, social, cultural and economic institutions and practices, and the implications of this restructuring for institutional change, collective and individual agency, and lived experience;
- a knowledge of selected key areas in sociology including identity, citizenship, social transformation, social inequalities, sexuality, health, and others;
- the ability to conceptualise, design, undertake and write up a piece of original research in the form of a dissertation.

Programme regulations (link to on-line version)

<http://www.ncl.ac.uk/regulations/programme/>

13 Criteria for admission

Entry qualifications

Applicants will normally have, at least, a second class honours degree from a UK University or its overseas equivalent. Preferred subjects include Sociology, Social Policy, Public Policy, Geography, Cultural Studies, and other degrees in the social sciences.

Admissions policy/selection tools

Admissions policy and additional requirements: In addition to the First degree, the main criteria for the selection of a postgraduate research student are: Supportive reference letter(s) and, TOEFL for those who have not studied their first degree in English, a good knowledge of the English language (with a score of 6.5 IELTS or 575)

The School and Faculty are committed to equality of opportunity and treats all applicants as equals, disregarding their gender, nationality, religion, ethnicity, age, and any disability as can be seen in the current mix of our research students from around the world.

Non-standard Entry Requirements

Alternative entry qualifications: other qualifications and related experience may be considered.

Additional Requirements

None

Level of English Language capability

Applicants for whom English is not a first language or whose first degrees were not taught in English are required to demonstrate proficiency in English, usually by means of an IELTS score of 6.5 or greater.

14 Support for Student Learning

The Student Services portal provides links to key services and other information and is available at: <http://www.ncl.ac.uk/students/>

Induction

During the first week of the first semester students attend an induction programme. New students will be given a general introduction to University life and the University's principle support services and general information about the School and their programme, as described in the Degree Programme Handbook. New and continuing students will be given detailed programme information and the timetable of lectures/practicals/labs/ tutorials/etc. The International Office offers an additional induction programme for overseas students.

Study skills support

Students will learn a range of Personal Transferable Skills, including Study Skills, as outlined in the Programme Specification. Some of this material, e.g. time management is covered in the appropriate Induction Programme. Students are explicitly tutored on their approach to both group and individual projects.

Numeracy support is available through Maths Aid and help with academic writing is available from the Writing Development Centre (further information is available from the Robinson Library).

Academic and Pastoral support

Each undergraduate and taught postgraduate student will be assigned a personal tutor.* A personal tutor is one part of a wider network of advice and guidance available to students to support their personal and general academic development. The module leader acts as the first point of contact for subject-specific academic advice. Thereafter the Degree Programme Director or Head of School may be consulted. Issues relating to the programme may be raised at the Student-Staff Committee, and/or at the Board of Studies. Within the academic unit, students may also receive additional academic and pastoral advice from a range of other student-facing staff including degree programme directors, dissertation/project supervisors, and administrative support staff.

*Arrangements may vary for students taking special types of provision.

The University also offers a wide range of institutional services and support upon which students can call, such as the Writing Development Centre, Careers Service and Student Wellbeing Service. This includes one-to-one counselling and guidance or group sessions / workshops on a range of topics, such as emotional issues e.g. stress and anxiety, student finance and budgeting, disability matters etc. There is specialist support available for students with dyslexia and mental health issues. Furthermore, the Student Union operates a Student Advice Centre, which can provide advocacy and support to students on a range of topics including housing, debt, legal issues etc.

Support for students with disabilities

The University's Disability Support team provides help and advice for disabled students at the University - and those thinking of coming to Newcastle. It provides individuals with: advice about the University's facilities, services and the accessibility of campus; details about the technical support available; guidance in study skills and advice on financial support arrangements; a resources room with equipment and software to assist students in their studies.

Learning resources

The University's main learning resources are provided by the Robinson and Walton Libraries (for books, journals, online resources), and Information Systems and Services, which supports campus-wide computing facilities.

All new students whose first language is not English are required to take an English Language Proficiency Test. This is administered by INTO Newcastle University Centre on behalf of Newcastle University. Where appropriate, in-session language training can be provided. The INTO Newcastle University Centre houses a range of resources which may be particularly appropriate for those interested in an Erasmus exchange.

15 Methods for evaluating and improving the quality and standards of teaching and learning

Module reviews

All modules are subject to review by questionnaires which are considered by the Board of Studies. Changes to, or the introduction of new, modules are considered at the Board of Studies and/or the School Teaching and Learning Committee. Student opinion is sought at the Student-Staff Committee and/or the Board of Studies. New modules and major changes to existing modules are subject to approval by the Faculty Learning, Teaching and Student Experience Committee.

Programme reviews

The Board of Studies conducts an Annual Monitoring and Review of the degree programme and reports to Faculty Learning, Teaching and Student Experience Committee. The FLTSEC takes an overview of all programmes within the Faculty and reports any Faculty or institutional issues to the Faculty Learning, Teaching and Student Experience Committee.

External Examiner reports

External Examiner reports are considered by the Board of Studies. The Board responds to these reports through Faculty Learning, Teaching and Student Experience Committee. External Examiner reports are shared with institutional student representatives, through the Student-Staff Committee.

Student evaluations

All modules, and the degree programme, are subject to review by student questionnaires. Informal student evaluation is also obtained at the **Student-Staff Committee**, and the Board of Studies. The results from student surveys are considered as part of the Annual Monitoring and Review of the programme and any arising actions are captured at programme and School / institutional level and reported to the appropriate body.

Mechanisms for gaining student feedback

Feedback is channelled via the Student-Staff Committee and the Board of Studies.

Faculty and University Review Mechanisms

Every six years degree programmes in each subject area undergo periodic review. This involves both the detailed consideration of a range of documentation, and a review visit by a review team (normally one day in duration) which includes an external subject specialist and a student representative. Following the review a report is produced, which forms the basis for a decision by University Learning, Teaching and Student Experience Committee on whether the programmes reviewed should be re-approved for a further six year period.

Accreditation reports

Additional mechanisms

16 Regulation of assessment

Pass mark

The pass mark is 50%

Course requirements

Progression is subject to the University's Masters Degree Progress Regulations, Taught and Research and Examination Conventions for Taught Masters Degrees. There are reassessment opportunities, with certain restrictions. Limited compensation up to 40 credits of the taught element and down to a mark of 40% is possible for candidates who commenced their programme in 2013/14 or earlier. For students starting their programme in 2014/15 or later, no compensation is possible.

The University employs a common marking scheme, which is specified in the Taught Postgraduate Examination Conventions, namely:

Summary description applicable to postgraduate Masters programmes

<50 Fail
50-59 Pass
60-69 Pass with Merit
70 or above Pass with Distinction

Summary description applicable to postgraduate Certificate and Diploma programmes

<50 Fail
50 or above Pass

Role of the External Examiner

An External Examiner, a distinguished member of the subject community, is appointed by Faculty Teaching and Learning Committee, following recommendation from the Board of Studies. The External Examiner is expected to:

- i. See and approve assessment papers
- ii. Moderate examination and coursework marking
- iii. Attend the Board of Examiners
- iv. Report to the University on the standards of the programme

In addition, information relating to the programme is provided in:

The University Prospectus: <http://www.ncl.ac.uk/postgraduate/>

The School Brochure <http://www.ncl.ac.uk/marketing/services/print/publications/ordering/>

Degree Programme and University Regulations: <http://www.ncl.ac.uk/regulations/docs/>

The Degree Programme Handbook

Please note. This specification provides a concise summary of the main features of the programme and of the learning outcomes that a typical student might reasonably be expected to achieve if she/he takes full advantage of the learning opportunities provided. The accuracy of the information contained is reviewed by the University and may be checked by the Quality Assurance Agency for Higher Education.

Mapping of Intended Learning Outcomes onto Curriculum/Modules

Module	Type	Intended Learning Outcomes			
		A	B	C	D
HSS8001	O		1 2	1 2	1 2 3 4
HSS8003	O		1 2	1 2	1 2 3 4
HSS8004	O		1 2	1 2	1 2 4
HSS8005	O		1 2	1 2	1 4
SOC8034	C	1 2 3		1 2	1 2 4
SOC8045	O	1 2		1 2	1 2 4
SOC8046	C	1 2 4		1 2	1 2 4
SOC8047	C	1 2 4		1 2	1 2 4
SOC8033	O	1 2 3 4		1 2	1 2 4
SOC8036	C	1 2		1 2	1 2 4
SOC8044	C	1 2		1 2	1 2 4
SOC8096	C	1 2 3 4	1 2	1 2	1 2 3 4
HSS8007	C	1 2			1 2 4
SOC8100	O	1 2 3 4			1 2 4
SOC8101	O	1 2 3 4			1 2 4
HSC8047	O	1 2 3 4			1 2 4
POL8029	O	2 4			1 2 4
POL8018	O	2 4			1 2 4
SOC8027	O	1 2 3		2	1 2 4
SOC8040	O	1 2 3		1 2	1 2 4
SOC8041	O	1 2 3	1 2	1 2	1 2 4
GEO8004	O	3 4			1 2 4
POL8039	O	3 4			1 2 4
POL8040	O	3 4			1 2 4
COM8057	O	1 2	1 2		1 2 4
COM8078	O	1 2 3 4			1 2 4
COM8163	O	1 2 4			1 2 4
COM8058	O		1 2	1 2	1 2 3 4