



In-Sessional English
language programme
2010-2011

and other English language support for
Newcastle University students

INTO [®] NEWCASTLE UNIVERSITY
YOUR BEST ROUTE TO UNIVERSITY SUCCESS



A welcome message from the In-Sessional English programme manager

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We are delighted to welcome you to Newcastle University. The In-Sessional English Programme team are here to help you achieve your potential in your academic subject.

The 2009/10 academic year saw increased growth again for the In-Sessional. We assessed over 1500 new students with the University English Language Assessment (UELA) and exempted over 170. We registered approximately 1200 students in around 2500 non-credit English class places and taught over 200 students in our credit-bearing language modules. We also saw around 1600 students at our Open Sessions and over 250 students in our one-to-one advisory sessions.

Throughout the year, we continued to gather feedback and opinions from students, teachers, University staff and our external examiners and this has led to several new developments for 2010/11. These include new writing classes specifically for Postgraduate students in the Business School and dedicated credit-bearing modules for postgraduate Hydroinformatics students and undergraduate Business students. The feedback has also led to changes in the syllabus, materials and assessments in many of the courses.

This serves to show that your participation in the development of the In-Sessional programme is vital. By giving us online feedback at the end of your courses and participating in the staff-student committees and helping us keep up-to-date with the content of your academic studies, you can make a difference to how the In-Sessional programme develops.

Our aim is to provide you with relevant English language teaching of the highest quality to support you in your academic studies. In 2009/10, 84% of students rated our classes as good, very good or excellent. This year, you have access to up to 12.5 hours per week of free English classes. Make sure that you make the most of it!

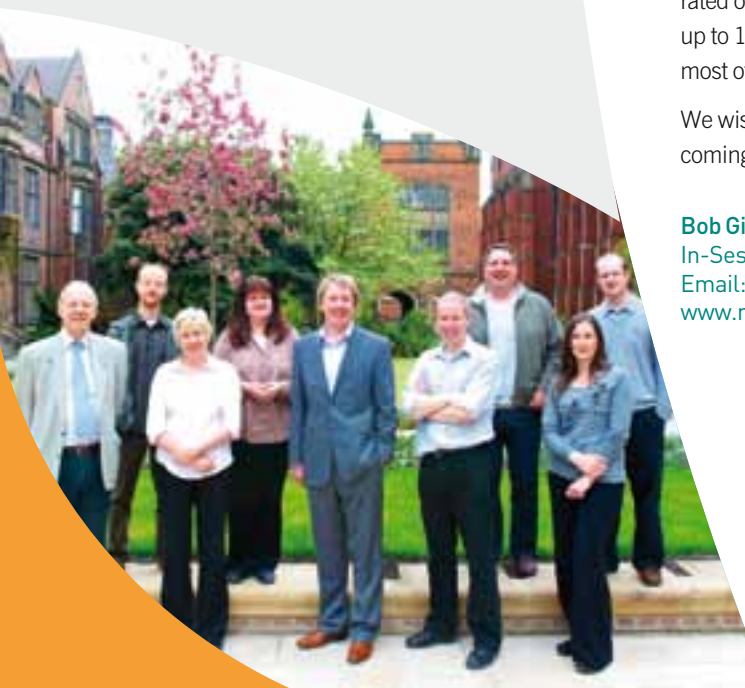
We wish you all the best with your studies and your life in Newcastle for the coming academic year.

Bob Gilmour
In-Sessional English Programme Manager
Email: inseasonal@ncl.ac.uk
www.ncl.ac.uk/students/inseasonal

Core In-Sessional staff team

From left to right: David Hill, Teacher; Nick Bailey, Co-ordinator; Val McLauchlin, Student Progress; Melanie Cocks, Teacher; Bob Gilmour, Programme Manager; Ian Carey, Acting Assistant Programme Manager; Andrew Hutchings, Teacher; Sharon Pointer, Teacher; Jonny Laing, Co-ordinator.

Not in photo: Debbie Mann, Co-ordinator; Katie Booth, Student Progress and other INTO Newcastle University EAP teachers.



The In-Sessional English programme

What is the In-Sessional English Language programme?

The In-Sessional English Language programme provides up to 12 hours per week of free academic English language and study skills classes for students at Newcastle University whose first language is not English. These classes are provided by INTO Newcastle University.

The In-Sessional is specifically designed to help you with English for Academic Purposes (EAP), and can be useful if you have a good level of English but little experience of using it in an academic environment. Therefore, students with a good level of conversational English may still benefit from the focus on academic language. In general, In-Sessional support is for those students that need it most and who are in the first year of their studies at Newcastle.

The In-Sessional English programme has been running successfully at Newcastle University for over 20 years. Every academic year, it undergoes a rigorous quality assurance procedure using feedback from students, staff and external advisors to change and develop the programme. The In-Sessional programme consists of six parts:

Non credit-bearing support

1. English for General Academic Purposes (EGAP) courses
2. English for Specific Academic Purposes (ESAP) courses
3. Open Sessions
4. One-to-One Advisory Sessions
5. English Language Materials Online (ELMO)

Credit-bearing Modules

6. English for General Academic Purposes (EGAP) modules

What is INTO Newcastle University?

INTO Newcastle University is the centre responsible for providing English language support for non-native speaker students at Newcastle University. INTO NU also runs intensive English language and study skills programmes for non-native speaker students who are preparing to enter the University. INTO is a joint venture between Newcastle University and INTO University Partnerships Ltd. For more information visit www.intohigher.com/newcastle.

Who can take In-Sessional classes?

International students whose native language is not English are required to take the University English Language Assessment (UELA) on arrival. When you have the results of the UELA, you can check this brochure to see which classes you can and can't take. If you have previously taken an INTO University English programme, you will use the writing and listening results from your final assessment. University staff may also join In-Sessional classes.

Why should I take classes?

Even though you have already successfully registered on your programme of study, you may still benefit from some language support to ensure that you achieve your potential while you are here. For example, you may be very strong at listening and speaking but less confident about your writing skills. Or, you may be an excellent writer but don't know about academic writing conventions or lack confidence in seminars where you need to participate in discussions with other students. Whatever your needs, the aim of the In-Sessional programme is to support and help you in your studies.

“These classes do not seem to interfere with my other studies. I have enough time to balance everything when studying on a masters programme, and also, it's free! Our education system is quite different at home, and we do not write essays in the way that I have been taught to here. Therefore, although I had the correct IELTS grade to directly enter the University, this course has helped me to write essays to a much higher standard. For example, last semester, I would spend 2 weeks writing a two thousand word essay, however, I have just finished one in 5 days! ”

Kai Cui, China, MA in Media and Public Relations



The University English Language Assessment (UELA)

What is the UELA?

The UELA consists of a listening assessment (5 parts, approximately 40 minutes) and a writing assessment (one question, 40 minutes). It is administered and marked by INTO Newcastle University (INTO NU). All new Newcastle University students whose native language is not English are required to take the UELA according to the University's English Language Policy. The UELA is designed to support your studies and does not make any difference to your entry onto your academic programme.

What is INTO Newcastle University?

INTO NU is the centre responsible for providing English language support for non-native speaker students at Newcastle University. INTO NU also runs intensive English language and study skills programmes for non-native speaker students who are preparing to enter the University. INTO is a joint venture between Newcastle University and INTO University Partnerships Ltd.: www.intohigher.com/newcastle

Over 1500 students took the UELA last year. More than 800 students gave us feedback about the process and described it as useful, supportive, positive and interesting. The main thing to remember is that the UELA is designed to advise and support you.

Ian Carey,
Assistant Programme Manager

Who should take the UELA?

The UELA is designed to assess the language proficiency of all new non-native speaker students at the University for advisory purposes. You should take the UELA as soon as you can after arriving.

You can not take the assessment if...

- you have attended one of the INTO programmes in the last 2 years and have already taken an INTO NU assessment e.g. Pre-sessional programme; Foundation programme; Academic English programme

- you attended In-Sessional classes in 2009/10

You do not need to take the assessment if...

- you have taken the UELA at any time since September 2008
- you attended In-Sessional classes in 2008/09 or earlier
- you have a good reason to be exempted from the UELA

Why should I take the UELA?

The UELA allows us to give you advice about which In-Sessional English language classes you will benefit from. By doing the UELA at the start of the Semester, we aim to ensure that you receive the support you need for your academic studies as soon as possible.

Can I be exempt from taking the UELA?

Yes, you can be exempt from the assessment if you meet certain criteria. The criteria for exemption are given in this brochure and on the In-Sessional website: www.ncl.ac.uk/students/insessional/uela/exemptions.htm. Please note that if you are exempted from the UELA, you will not be able to take any In-Sessional classes during your time at the University.

If you wish to be exempted from the UELA, please bring the relevant documents and evidence to the UELA and In-Sessional staff. From 22nd September to 1st October 2010, there will be a dedicated 'exemptions' desk next to Lecture Theatre 3 in the Herschel Building.

Criteria for exemptions:

1. You have a degree from a university in one of the recognised countries listed on page 5 and you have studied for at least three years in that country.
2. You have a postgraduate qualification from Newcastle University.
3. You have taken an English test in the last 24 months and have achieved a minimum score of:
 - IELTS 7.0+ (min. 7.0 in all 4 skills);
 - TOEFL 600+ CBT 250+ IBT 100+ (all with a Test of Written English score of 5);
 - Cambridge Certificate of Proficiency in English, Grade A or B;
 - Cambridge Advanced Certificate, Grade A.
4. You have taken examinations at school in the last 24 months and have achieved a minimum score of:
 - GCSE, AS or A-level in English or English Language: Grade C or above;
 - A-level in a 'writing' subject such as politics, psychology, sociology, economics at grade C or above.
5. You can confirm that at least four of these statements are true:
 - Both of my parents speak English as their first language.
 - English was the first language I acquired as an infant.
 - English is used as a language of communication in my own family's home.
 - At least five years of my secondary / higher education was in English.
 - I have spent the majority of my life in one of the recognised countries listed on page 5.
6. You can state that at least two of the above statements are true AND you have lived in an English speaking country for several years AND have had at least five years of secondary/higher education taught in English.



List of recognised countries:

Antigua and Barbuda, Australia, Bahamas, Barbados, Belize, Bermuda, Botswana, Canada, Cayman Islands, Dominica, Falkland Islands, Fiji, Gambia, Ghana, Gibraltar, Ireland, Jamaica, Kenya, Lesotho, Liberia, Malawi, Malta, New Zealand, Nigeria, Papua New Guinea, Philippines, Sierra Leone, South Africa, St Kitts and Nevis, Swaziland, Tanzania, Trinidad and Tobago, Turks and Caicos, Uganda, United Kingdom, United States of America, Zambia, Zimbabwe.

What happens if I don't take the UELA?

If you have not taken the UELA by Friday 15th October 2010 (Semester 1 registrations) or Friday 4th February 2011 (Semester 2 registrations), your smart card will be suspended. Newcastle University takes the language support of non-native speaker students very seriously and this system is designed to make sure that people who need help have the opportunity to get it from the start of their studies. You will receive reminder emails until you have either taken the UELA or obtained an exemption.

Where can I find the UELA staff?

You will find the staff who run the UELA and the In-Sessional in these locations:

22 Sep–1 Oct 2010	Ground Floor, Herschel Building
4 – 8 Oct 2010	The Learning Zone King's Road Centre
17–28 Jan 2011	Room 1.02, Lecture Theatre 2 (L120), Claremont Tower
All other times	INTO NU, 6 Kensington Terrace

When and where are the UELA sessions?

You can come to any of the UELA sessions listed below. You do not need to make an appointment in advance. We strongly recommend that you take the UELA as soon as possible after your arrival.

Semester 1 2010/11

Days and Dates	Start time	Finish time	Room	Capacity
Wed 22 Sep 10	1pm	3pm	Herschel Building, Lecture Theatre 3	92
	3pm	5pm	Herschel Building, Lecture Theatre 3	92
Thu 23 Sep 10	10am	12pm	Herschel Building, Lecture Theatre 3	92
	1pm	3pm	Herschel Building, Lecture Theatre 3	92
	3pm	5pm	Herschel Building, Lecture Theatre 3	92
Fri 24 Sep 10	10am	12pm	Herschel Building, Lecture Theatre 3	92
	1pm	3pm	Herschel Building, Lecture Theatre 3	92
	3pm	5pm	Herschel Building, Lecture Theatre 3	92
Mon 27 Sep 10	1pm	3pm	Herschel Building, Lecture Theatre 3	92
	3pm	5pm	Herschel Building, Lecture Theatre 3	92
Tue 28 Sep 10	10am	12pm	Herschel Building, Lecture Theatre 3	92
	1pm	3pm	Herschel Building, Lecture Theatre 3	92
	3pm	5pm	Herschel Building, Lecture Theatre 3	92
	5pm	7pm	Herschel Building, Lecture Theatre 3	92
Wed 29 Sep 10	10am	12pm	Herschel Building, Lecture Theatre 3	92
	1pm	3pm	Herschel Building, Lecture Theatre 3	92
	3pm	5pm	Herschel Building, Lecture Theatre 3	92
Thu 30 Sep 10	10am	12pm	Herschel Building, Lecture Theatre 3	92
	1pm	3pm	Herschel Building, Lecture Theatre 3	92
	3pm	5pm	Herschel Building, Lecture Theatre 3	92
Fri 1 Oct 10	10am	12pm	Herschel Building, Lecture Theatre 3	92
	1pm	3pm	Herschel Building, Lecture Theatre 3	92
Mon 4 Oct 10	5pm	7pm	Bedson Teaching Centre 1.46	80
Tue 5 Oct 10	5pm	7pm	Bedson Teaching Centre 1.46	80
and then...				
Every Wednesday from 6 Oct up to 15 Dec 10	1pm	3pm	Room 1.29, Lecture Theatre 3 (3.13), Daysh Building	32

Semester 2 2010/11

Days and Dates	Start time	Finish time	Room	Capacity
Tue 18 Jan 2011	3pm	5pm	Claremont Tower, Room 1.02, Lecture Theatre 2 (L120)	125
Thu 20 Jan 2011	3pm	5pm	Claremont Tower, Room 1.02, Lecture Theatre 2 (L120)	125
Wed 26 Jan 2011	3pm	5pm	Claremont Tower, Room 1.02, Lecture Theatre 2 (L120)	125
Fri 28 Jan 2011	3pm	5pm	Claremont Tower, Room 1.02, Lecture Theatre 2 (L120)	125
Mon 31 Jan 2011	5pm	7pm	Claremont Tower, Room 1.02, Lecture Theatre 2 (L120)	125
and then...				
Every Wednesday from 2 Feb 2011 up to 11 May (not during University vacation time)	1pm	3pm	Room 1.29, Lecture Theatre 3 (3.13), Daysh Building	32

Attending the In-Sessional programme put me on the right track to solving my problems. The programme provides teachers who are very polite and kind to guide you in effective techniques for academic writing. Teachers encourage students to think logically until they can bring such advice to use in their own research writing. Moreover, the atmosphere in the class is very cosy because each class has a small group of students of around 25 from whom I can learn about other cultures and share experiences. This makes me have more friends each semester. Therefore, I always registered on the programme and I have never even missed a single class.

Phorntep Rattanataipop

PhD Newcastle University Business School (NUBS)



The University English Language Assessment (UELA)

What do I need to bring to the UELA?

You need to bring the following documents. All documents must be originals and will be returned to you at the end of the UELA session.

When you come to take the UELA, you need to bring **one** of these documents:

- your University smart card
- your self-service registration print out
- your University offer letter

This document will be taken as you enter the room.

You also need to bring **one** of these documents as photo-ID. You can use your University smart card for both 1 and 2.

- your University smart card
- your passport

Where can I get my UELA results?

A list of student numbers and levels will be posted on the wall wherever the INTO UELA and In-Sessional staff are based. They will also be posted on the In-Sessional website: www.ncl.ac.uk/students/insessional/ucla/ucla-results/. We normally aim to do this within two working days of your UELA session.

In addition, we are currently developing a system to automatically send UELA results to individuals by email. This system may be ready for the 2010/11 academic year.

UELA results are also sent to your Academic Schools to help personal tutors advise their students on whether they may benefit from In-Sessional classes.

What do the results mean?

You will be given a level of 1, 2 or 3 for listening and writing.

- If you have a level 1 score (UELA score 59 or less), you are strongly advised to take classes in that skill area. It is very likely that you will need help.
- If you have a level 2 score (UELA score 60 - 69), you should take some classes. You may need some help in that skill area and will probably benefit from classes.
- If you have a level 3 score (UELA score 70+) you shouldn't need to take classes. There are no writing classes for students at this level. For writing support, level 3 students must attend the University's Writing Development Centre. There are limited level 3 Listening and Speaking classes.

What should I do next?

Follow the instructions in the In-Sessional brochure and on the website to choose and register for relevant classes based on your UELA scores. For Semester 1, the main registration period is from 4th to the 8th October 2010. For Semester 2, the main registration period is from 17th to 28th January 2011. During the main registration periods, there will be academic advisors available to help you.

Further Information

Please note that this information may be subject to changes. Any changes will be posted on the UELA section of the In-Sessional website.

Contact: insessional@ncl.ac.uk

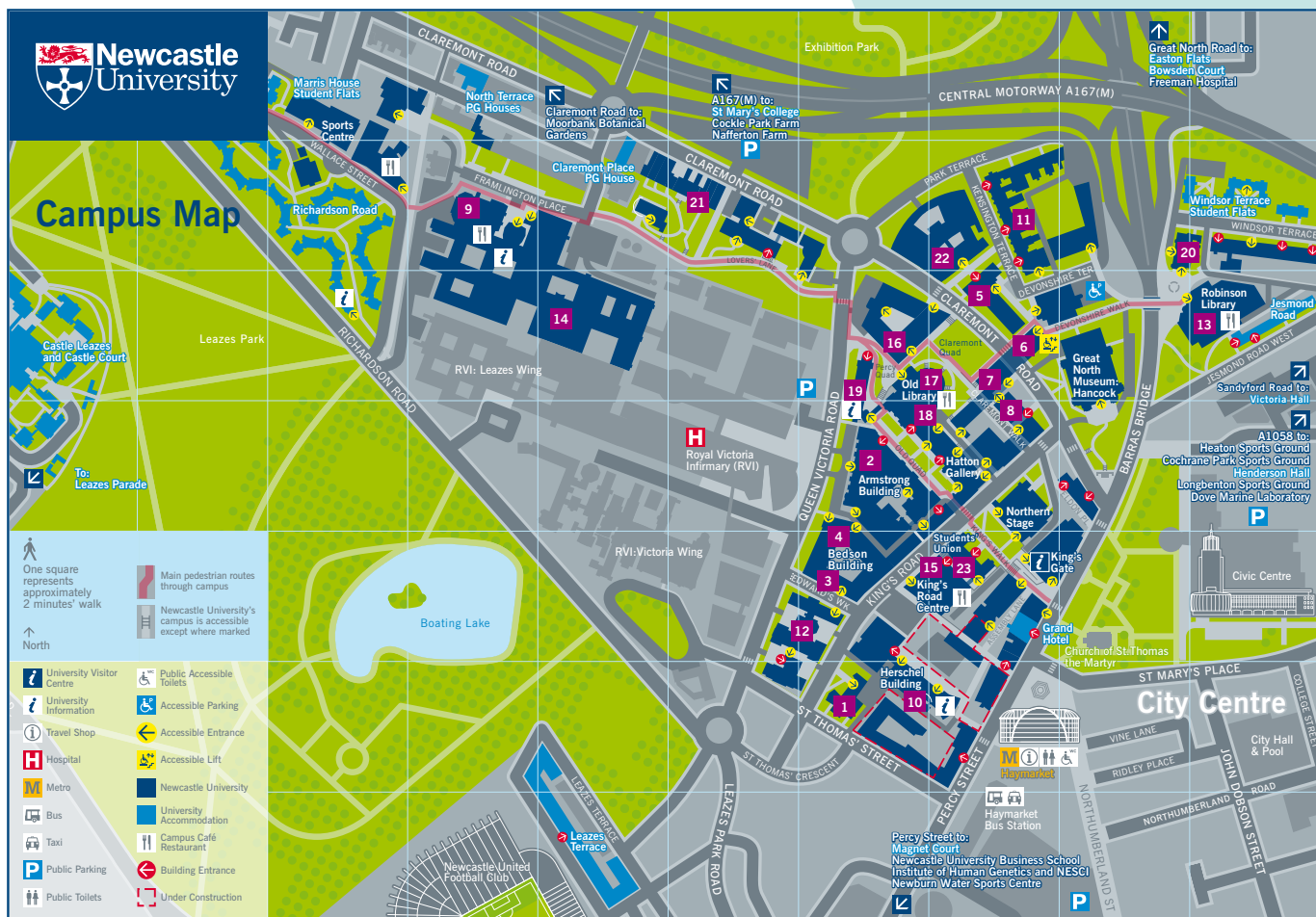
Website: www.ncl.ac.uk/students/insessional/ucla/



“The In-Sessional teaching was authentic and friendly. It encouraged integration and interaction among students from different cultural backgrounds from Chile to China. The instructor was very knowledgeable and well-prepared. I hope such classes are offered again since I learnt a lot from them.”

Rana Mustafa, Syria

MA Applied Linguistics and TESOL



Campus map key

In-Sessional classes are taught all over the University campus. Please make sure that you know where your classroom is before the start of the class.

- 1 Agriculture Building
- 2 Armstrong Building
- 3 Bedson Building
- 4 Bedson Teaching Centre
- 5 Cassie Building
- 6 Claremont Bridge
- 7 Claremont Tower
- 8 Daysh Building
- 9 Dental School
- 10 Herschel Building
- 11 6 Kensington Terrace

- 12 King George VI Building
- 13 Newcastle University Robinson Library
- 14 Leech Building (medical school)
- 15 King's Road Centre
- 16 Merz Court
- 17 Old Library Building, main entrance
- 18 Language Resource Centre (Open Access Centre), Old Library Building, quadrangle entrance
- 19 Percy Building
- 20 Politics Building
- 21 Ridley Building
- 22 Stephenson Building
- 23 Students' Union

☛ The In-Sessional classes are taught all over the University campus. It's a good idea to make sure that you know exactly where your classroom is before the first class. If you have any problems, you can e-mail us at insessional@ncl.ac.uk ☛

Val McLauchlin
 INTO NU Student Progress



What English language support is available to me?

Summary

This table summarises the English language support which is available to students. Check your levels in both writing or listening on the table to see which support you can access, read the general rules and then look at the relevant part of this brochure for more details.

General Rules

The following general rules apply.

- You may only attend a maximum of 4 hours per week in any combination from the following three types of classes:
 - EGAP non credit-bearing classes
 - ESAP non credit-bearing classes
 - EGAP credit-bearing classes
- You may only attend one weekly writing class in each Semester. For this purpose, all classes with the following codes are defined as writing classes: WBU; WHS; WSE; WRS; MPD; ESP; DSE; DSS; INU1004; INU1005; INU1006; INU1007; INU8001.
- The In-Sessional one-to-one advisory sessions are normally limited to one per week.
- All In-Sessional provision is arranged on a first come, first served basis. There is no guarantee that there will be availability in the classes that you wish to join.
- Students may not repeat In-Sessional classes that they have taken before.
- Students who have studied a full year of In-Sessional writing classes may attend the lectures, workshops and one-to-one support in the University's Writing Development Centre.

			In-Sessional English Language Programme		
			Non credit-bearing Support		
	Your programme of study	Level (Notes 1 & 2)	English for General Academic Purposes (EGAP)	English for Specific Academic Purposes (ESAP)	Open Sessions
			Pages 10–15	Pages 16–17	Pages 18–19
Writing Level (for Writing Classes and Support)	Taught PG students in NUBS, EECE and Law & MRes students in Faculty of Medicine (Note 5)	1 (59 or less)		●	●
		2 (60-69)		●	●
		3 (70+)			●
	All other students	1 (59 or less)	●		●
		2 (60-69)	●		●
		3 (70+)			●
Listening Level (for Listening and Speaking Classes and support)	All students	1 (59 or less)	●		●
		2 (60-69)	●		●
		3 (70+)	● (Note 3)		●
Exempted Students (Note 6)	All students	NA			●

Note 1: Your writing and listening levels are taken from the results of the UELA. If you attended an INTO English programme e.g. Pre-Sessional; Foundation; Diploma; Graduate Diploma, EUS or EPS, we use your scores from your final test. Your levels will be posted on the wall with the UELA scores and also on the In-Sessional website www.ncl.ac.uk/students/inseasonal/ucla/ucla-results/.

Note 2: Level 1 means that it is very likely you will need help and we strongly recommend that you take classes. Level 2 means that you may need some help and you are likely to benefit from classes. Level 3 means that you should not need much help but you may still wish to continue to develop your language skills.

Note 3: Listening and Speaking classes only.



“ Use this table as a guide to the English support that is provided for you at Newcastle University. If there is anything that isn't clear, you can e-mail inseasonal@ncl.ac.uk for advice or come and see us during the registration period. ”

Jonny Laing
In-Sessional Co-ordinator

			Other English support			
		Credit-bearing Modules				
One-to-One Advisory Sessions	English Language Materials Online (ELMO)	English for General Academic Purposes (EGAP)	University Writing Development Centre: Lectures and Workshops	University Writing Development Centre: One-to-One support	Open Access Centre (OAC) self-study	Other support (see brochure pages)
Page 20	Page 21	Pages 22-24	Page 26	Page 26	Page 26	Page 27
●	●	●	●		●	●
●	●	●	●		●	●
	●		●	●	●	●
●	●	●	●		●	●
●	●	●	●		●	●
	●		●	●	●	●
●	●	●			●	●
●	●	●			●	●
● [Note 4]	●				●	●
	●		●	●	●	●

Note 4: Listening, Speaking and Pronunciation queries only

Note 5: This section refers to students who are taught postgraduate (MSc) students in the School of Electronic, Electrical and Computer Engineering (EECE); taught postgraduate (LLM) students in the Law School; taught postgraduate (MA, MSc) students in Newcastle University Business School (NUBS) & Masters by Research in Medical and Molecular Biosciences (MRes) students in the Faculty of Medicine

Note 6: Students who have been exempted from the University English Language Assessment (UELA)

“ These In-Sessional English classes have been very helpful for me in my course because now I know how to use different words, write grammatical structures, paraphrase, summarise and especially avoid plagiarism. The classes are very helpful for any non-native English speaker who wants to improve their academic English. ”

Ever Ramirez Gomez, Mexico
 MSc Marine Transport with Management



English for General Academic Purposes (EGAP) courses

What are these courses?

These English courses are taken in addition to your academic study. There is one two-hour class each week and courses run for between 8 and 11 weeks. There are no more than 32 students registered in a class and average class sizes are usually 16 to 24 students.

Who are these courses for?

These courses are suitable for all types of students (see the table on pages 8 and 9). You should read the course details on this page and page 11 to find the most suitable ones for you. When you have identified which course you would like to take, you should choose a class at the correct level from the lists on the following pages. If you are eligible for an ESAP class, you must take that as your writing class.

How do I register for these courses?

You will have to register for these courses in person. Bring your smartcard. You will complete a white card for each class that you wish to join. You will register for each Semester separately. There is no registration on Saturdays or Sundays.

Registration for Semester 1 courses:

4 – 8 October 2010
10am to 4.30pm (4 October)
9am to 4.30pm (5 – 8 October)
The Learning Zone, King's Road Centre

Registration for Semester 2 courses:

17 – 28 January 2011
10am to 2.30pm each day
Room 1.02, Lecture Theatre 2 (L120), Claremont Tower

Late registration is possible up to week 4 of the course if there are spaces available. Outside the dates specified above, registration will take place at INTO Newcastle University reception at 6 Kensington Terrace. If you need to alter your bookings due to your academic timetable, come back to see the registration staff.

Is there anything else I need to know?

- If you register for these classes, you are expected to attend a minimum of 75% of classes. If you are unable to continue in your class, you should inform us by emailing inseasonal@ncl.ac.uk
- If there are no places available in the class you want, we will put you on a waiting list and email you when a space becomes available.
- We will try to open new classes where demand is very high.

Course details

Read the descriptions below for advice on which are the best classes for you.

Writing courses

Writing for....

These academic writing classes are designed to help you to write essays, reports and other assignments accurately and appropriately and to deal effectively with examination questions. You will learn how to plan and structure your work, develop your academic English writing style and gain a better understanding of how grammar and vocabulary are used in academic texts.

You will learn how to refer to sources you have read and avoid plagiarism. You will also develop independent learning skills with self-study resources that will help you once the classes have finished. These classes include homework tasks which you may complete and send to the teacher by e-mail in order to receive individual feedback.

Academic writing classes are particularly suitable for undergraduate and postgraduate students on taught programmes and for level 1 research students. You should choose the type of class which is most suitable for your area of study. Normally, if you are in the Faculty of HASS, you will register on Writing for Humanities and Social Sciences. If you are in the Faculty of SAgE or the Medical Faculty, you will register on Writing for Science and Engineering. However, you may wish to seek advice depending on the type of writing that you will be doing in your academic studies. You can register on both semesters for these courses as the content is not repeated.

Semesters	1 only
Types	Business undergraduates
Levels	Writing 1 or 2
Length	2 hours per week for 10 weeks
Assessment	None

Semesters	1 and 2
Types	Humanities and Social Sciences, Science and Engineering
Levels	Writing 1 or 2
Length	2 hours per week for 10 or 11 weeks
Assessment	None

“The speaking module really helped me because when I came here I was extremely shy. I had been studying English for 15 years, but when I came here I realised that spoken English here was completely different so although I could understand what people were saying, I felt like I was experiencing a block. The speaking classes really improved my confidence as they were quite small and enjoyable. I really liked the feedback that we got from group discussions and recordings – I think that this is a very good way to learn and improve.”

Agnese Ghardengi, Italy
UG Exchange student in History



Non credit-bearing support

Writing for MPhil and PhD Students

These workshops are designed specifically for students registered on research degree programmes (MPhil, PhD). Students in the first year of an Integrated PhD programme should take a 'Writing for...' class. The workshops cover the types of writing students typically do in the first year of their research programme including, research proposals, reviews of the literature, data analysis, writing conference abstracts and corresponding on academic topics. These classes include a type of formative assessment where students work on self-study writing tasks and receive individual feedback from teachers. You can register for the workshops in either semester 1 or semester 2 but not both as this course is repeated.

Semesters	1 or 2 [repeated]
Types	...in HASS & SAgE
Levels	Writing 1 or 2
Length	2 hours per week for 10 or 11 weeks
Assessment	None

Dissertation and Thesis Writing

These 8-week courses are for postgraduate students on both taught (MA, MBA, MSc) and research (MPhil, PhD) programmes. Undergraduate students in their final year who have to write a dissertation may also find these courses useful. You will learn how to structure a dissertation or thesis and how to organise your material in each section. You will familiarise yourself with useful words and phrases and will explore how grammar is used in the different sections. You will learn to cite sources appropriately and take a position in relation to your findings. You may only take one class as some of the content is repeated. UELA Level 1 students should wait and take these courses in semester 2 or in the next academic year.

Semesters	2 only
Types	Social Sciences, Science and Engineering
Levels	Writing 1 or 2 (Writing level 1 students should take academic writing in semester 1)
Length	2 hours per week for 8 weeks
Assessment	None

English for PhD/MD/MPhil Students in Medical Sciences

These courses are for PhD/MD/MPhil students in the Faculty of Medical Sciences only, and will train you to write research papers and develop written academic English. You will look at introductions, literature reviews, methods, results and discussion sections, conclusions. You will also practise giving oral presentations from your area of research. These classes include homework tasks which you may complete and send to the teacher by e-mail in order to receive individual feedback. [Registration note: Please note that you do not need to register in person for this class. This class will be registered in the same way as the ESAP classes. You will be contacted by email by the end of Friday 2 October if you have been given a place in this class.]

Semesters	1 only
Types	PhD/MD/MPhil students in Medical Sciences
Levels	Writing 1 or 2
Length	2 hours per week for 10 weeks
Assessment	None

Listening and Speaking courses

Listening and Speaking

These courses will help you to improve and develop confidence in your listening and speaking skills in an academic context. You will learn how to take effective notes from lectures and summarise what you have heard. Semester 1 includes a group or individual presentation. You will also learn to participate in seminars and discussions on academic topics as well as improving your spoken English for general communication. This course is not specific to any subject area but designed for anyone wishing to improve these skills. These courses include opportunities for individual feedback on your listening, speaking, note-taking and presentation skills. You will also learn about resources that you can use to help develop your skills outside class time.

Semesters	1 and 2
Types	General mixed subject areas
Levels	1, 2 and 3
Length	2 hours per week for 10 or 11 weeks
Assessment	None

Intensive courses

Intensive courses are short courses at the end of each Semester that are taught intensively over three days. Intensive courses do not count towards your weekly maximum number of hours.

Writing CVs and Making Applications

This short course is offered jointly with the Careers Service. You will learn the principles involved in writing effective CVs and completing application forms. You will have the opportunity to practise the skills learnt on the course and receive feedback from the course tutor and other participants.

Semesters	1 and 2 [repeated]
Types	A generic short course
Levels	1 or 2
Length	2 hours per day for 3 days
Assessment	No

Intensive Dissertation Writing

This is a generic dissertation writing course which is not specific to any subject area. You may take either the Intensive Dissertation course or an 8-week Dissertation and Thesis writing course, but not both. This is because some of the teaching content is the same in both types of courses. The Intensive courses are taught in a lecture theatre in an interactive lecture format. If you prefer classroom based sessions, you should choose the 8-week Dissertation and Thesis Writing courses in Semester 2 instead.

Semesters	1 or 2 [repeated]
Types	Intensive dissertation writing [a generic short course]
Levels	1 or 2 [Level 1 students should take Academic Writing in semester 1]
Length	3 hours per day for 3 days
Assessment	No

“I enjoyed my time during the whole course. The teacher was organized and specific enough and classmates helped each other in the process. I benefited a lot from the writing classes.”

Huang JingYi, China

UG Exchange student in Modern Languages



English for General Academic Purposes (EGAP) courses

Course timetable

Semester 1 classes

Duration: 10 weeks (11 October – 17 December 2010)

	Code	Level	Day	Time
Writing for Business School Undergraduates	WBU1001A	1 or 2	Monday	5 pm – 7 pm
Writing for Business School Undergraduates	WBU1001B	1 or 2	Wednesday	3 pm – 5 pm
Writing for Humanities and Social Sciences, Part A	WHS1001A	1	Monday	5 pm – 7 pm
Writing for Humanities and Social Sciences, Part A	WHS1001B	1	Tuesday	5 pm – 7 pm
Writing for Humanities and Social Sciences, Part A	WHS1001C	1	Wednesday	1 pm – 3 pm
Writing for Humanities and Social Sciences, Part A	WHS1001D	2	Monday	3 pm – 5 pm
Writing for Humanities and Social Sciences, Part A	WHS1001E	2	Wednesday	3 pm – 5 pm
Writing for Humanities and Social Sciences, Part A	WHS1001F	2	Wednesday	3 pm – 5 pm
Writing for Humanities and Social Sciences, Part A	WHS1001G	2	Thursday	3 pm – 5 pm
Writing for Humanities and Social Sciences, Part A	WHS1001H	2	Thursday	5 pm – 7 pm
Writing for Humanities and Social Sciences, Part A	WHS1001J	2	Friday	1 pm – 3 pm
Writing for Science and Engineering, Part A	WSE1001A	1	Monday	5 pm – 7 pm
Writing for Science and Engineering, Part A	WSE1001B	1	Tuesday	5 pm – 7 pm
Writing for Science and Engineering, Part A	WSE1001C	1	Wednesday	1 pm – 3 pm
Writing for Science and Engineering, Part A	WSE1001D	2	Tuesday	5 pm – 7 pm
Writing for Science and Engineering, Part A	WSE1001E	2	Wednesday	1 pm – 3 pm
Writing for Science and Engineering, Part A	WSE1001F	2	Wednesday	3 pm – 5 pm
Writing for Science and Engineering, Part A	WSE1001G	2	Wednesday	5 pm – 7 pm

Levels based on writing score

	Code	Level	Day	Time
Writing for MPhil/PhD Students in HASS and SAge	WRS8001A	1 or 2	Tuesday	11 am – 1 pm

Levels based on writing score

	Code	Level	Day	Time
EAP for PhD/MD/MPhil students in Medical Sciences	MPD8001A	1 or 2	Thursday	9 am – 11 am

Levels based on writing score

“The listening and speaking classes were valuable to me for several reasons: the classes have an atmosphere that encourages students to learn, the teachers are inspiring, and the students enjoy being there. Within these classes, there is a high quality of teaching and students learn much more than just English.”

Reza Rafiee, Iran
PhD in Electrical, Electronic and Computer Engineering

“It was helpful for me as it taught me how to structure a text and so has helped me to prepare for the future. It was interesting to see the comparison between English texts and German or Italian texts.”

Anna Wahrbichler, Austria
UG Exchange in Fine Art



Non credit-bearing support

	Code	Level	Day	Time
Listening, Speaking and Presentation Skills	LSS1001A	1	Monday	1 pm – 3 pm
Listening, Speaking and Presentation Skills	LSS1001B	1	Monday	5 pm – 7 pm
Listening, Speaking and Presentation Skills	LSS1001C	1	Tuesday	3 pm – 5 pm
Listening, Speaking and Presentation Skills	LSS1001D	1	Wednesday	1 pm – 3 pm
Listening, Speaking and Presentation Skills	LSS1001E	1	Thursday	3 pm – 5 pm
Listening, Speaking and Presentation Skills	LSS2001A	2	Monday	1 pm – 3 pm
Listening, Speaking and Presentation Skills	LSS2001B	2	Monday	3 pm – 5 pm
Listening, Speaking and Presentation Skills	LSS2001C	2	Tuesday	5 pm – 7 pm
Listening, Speaking and Presentation Skills	LSS2001D	2	Tuesday	5 pm – 7 pm
Listening, Speaking and Presentation Skills	LSS2001E	2	Wednesday	1 pm – 3 pm
Listening, Speaking and Presentation Skills	LSS2001F	2	Wednesday	3 pm – 5 pm
Listening, Speaking and Presentation Skills	LSS2001G	2	Wednesday	3 pm – 5 pm
Listening, Speaking and Presentation Skills	LSS2001H	2	Wednesday	5 pm – 7 pm
Listening, Speaking and Presentation Skills	LSS2001J	2	Wednesday	5 pm – 7 pm
Listening, Speaking and Presentation Skills	LSS2001K	2	Wednesday	5 pm – 7 pm
Listening, Speaking and Presentation Skills	LSS2001L	2	Thursday	3 pm – 5 pm
Listening, Speaking and Presentation Skills	LSS2001M	2	Friday	3 pm – 5 pm
Listening, Speaking and Presentation Skills	LSS2001N	3	Thursday	3 pm – 5 pm
Listening, Speaking and Presentation Skills	LSS2001P	3	Thursday	5 pm – 7 pm

Levels based on listening score

Intensive courses

Duration: 3 days

	Code	Level	Days	Time
Writing CVs and Making Applications	CVW1001	1 or 2	Wed 19 – Fri 21 Jan 2011	10 am – 12 pm
Intensive Dissertation Writing	IDW8001	1 or 2	Wed 26 – Fri 28 Jan 2011	10 am – 1 pm

Levels based on writing score

“These classes are great because they are two-way communications between the teacher and students. The teachers are helpful and knowledgeable, and I have really enjoyed discovering new knowledge and techniques.”

Nor Mohamed Azmin, Malaysia

PhD in Chemical Engineering and Advanced Materials

“Make sure you choose classes at the correct level and that fit in with your academic timetable. See pages eight and nine in this brochure for information about how to find your level.”

Andrew Hutchings

EAP Teacher



English for General Academic Purposes (EGAP) courses

Semester 2 classes

Duration: 11 weeks (31 January – 20 May 2011)

[NB. There are no lessons for 5 weeks from 28 March to 2 May 2011]

	Code	Level	Day	Time
Writing for Humanities & Social Sciences, Part B	WHS1002A	1 or 2	Tuesday	5 pm – 7 pm
Writing for Humanities & Social Sciences, Part B	WHS1002B	1 or 2	Wednesday	3 pm – 5 pm
Writing for Science & Engineering, Part B	WSE1002A	1 or 2	Wednesday	1 pm – 3 pm
Writing for Science & Engineering, Part B	WSE1002B	1 or 2	Wednesday	5 pm – 7 pm

Levels based on writing score

	Code	Level	Day	Time
Writing for MPhil/PhD Students in HASS and SA&E	WRS8201A	1 or 2	Tuesday	11 am – 1 pm

Levels based on writing score

	Code	Level	Day	Time
Listening, Speaking and Seminar Skills	LSS1002A	1	Monday	5 pm – 7 pm
Listening, Speaking and Seminar Skills	LSS1002B	1	Wednesday	3 pm – 5 pm
Listening, Speaking and Seminar Skills	LSS2002A	2	Tuesday	5 pm – 7 pm
Listening, Speaking and Seminar Skills	LSS2002B	2	Wednesday	1 pm – 3 pm
Listening, Speaking and Seminar Skills	LSS2002C	2	Wednesday	3 pm – 5 pm
Listening, Speaking and Seminar Skills	LSS2002D	2	Wednesday	3 pm – 5 pm
Listening, Speaking and Seminar Skills	LSS2002E	3	Wednesday	5 pm – 7 pm

Levels based on listening score

“ This semester, my tutor gave us help to write a SPSE essay (Situation Problem Solution Evaluation). It is a really simple outline that helps you to write all sorts of essays for Humanities and Social Science essays. We split an essay plan up into 11 parts and wrote each part individually. What was really helpful was the approach that my teacher took; we wrote one paragraph in class and then got our classmates to check it first, before the teacher. This way we benefit from the feedback from both classmates and the teacher. It was very useful as we could all see clearly how our writing skills had improved. We always worked in different pairs so that the feedback stayed fresh. ”

Kai Cui, China
MA Media and Public Relations

“ Don't forget that you have to come and see us in January to register for Semester 2 non credit-bearing classes. All the classes continue on from Semester 1 except for WRS8201 and the intensive courses which are repetitions from Semester 1. Also remember that all students stay in the same level class as Semester 1. ”

Debbie Mann
In-Sessional Co-ordinator



Non credit-bearing support

Short courses

Duration: 8 weeks (31 January – 25 March 2011)

	Code	Level	Day	Time
Dissertation and Thesis Writing (Science & Eng)	DSE8001A	1 or 2	Tuesday	5 pm – 7 pm
Dissertation and Thesis Writing (Social Sciences)	DSS8001A	1 or 2	Wednesday	5 pm – 7 pm

Levels based on writing score

Intensive courses

Duration: 3 days

	Code	Level	Days	Time
Writing CVs and Making Applications	CVW1201	1 or 2	Wed 25 – Fri 27 May 2011	10 am – 12 pm
Intensive Dissertation Writing	IDW8201	1 or 2	Wed 1 – Fri 3 June 2011	10 am – 1 pm

“ I found these classes very useful, especially because you are not tested. You get the help for free, and so you can choose when you study. It works around your choices, and it makes it very easy to balance your time around your studies. I found that the listening and speaking classes are very useful for two reasons: they provide a good opportunity to communicate with students from other cultures in small groups and you can also develop lots of new vocabulary. ”

Abdulbaset Alrtimi, Libya
 PhD Civil Engineering



English for Specific Academic Purposes (ESAP) courses

What are these courses?

These English courses are designed to be taken alongside and in addition to your postgraduate academic study. The courses are targeted specifically at supporting students on certain taught postgraduate degree programmes. The aim is to give language training which is more relevant to your academic subject areas. To design these courses, we collaborate with your academic schools and students who have attended your degree programmes in previous years.

Courses are 10 or 11 weeks in length and there is one 2-hour class each week which is scheduled to fit with your academic modules. The maximum number of students registered in each class is normally 32.

Who are these courses for?

This year, there are six ESAP courses in Semester 1 and five in Semester 2. All students who have writing level 1 or 2 (in the UELA or other INTO assessment) and who are registered on one of the degree programmes listed below will automatically be placed in a class.

How do I register for these courses?

You will be automatically placed in a class if you are registered on one of the degree programmes listed in the table and have a writing level of 1 or 2. You will receive an e-mail on or before Friday 8th October (for Semester 1) and between 17th and 19th January (for Semester 2) with details of your allocated class day and time. Your class will be scheduled so that it does not clash with any of your academic modules.

It is possible that multiple versions of the class may appear on your automatically generated University timetable. You should only attend the class that is outlined in the e-mail you receive from us.

Is there anything else I need to know?

- If you are eligible for an ESAP class, you must take this as your non-credit bearing writing class. This means you can not register for a non credit-bearing EGAP writing class.
- You may wish to consider registering for an EGAP non credit-bearing listening and speaking class for extra practice.
- If you have any questions, you can email inseasonal@ncl.ac.uk

Course details

ESAP courses

In Semester 1, these courses seek to develop your English for Academic Purposes skills using materials and conventions from your own academic subject area. In Semester 1, the focus will be on general academic writing for assignments and reports. Semester 2 will focus on developing the language skills needed to complete your final dissertation or end of year project. Some ESAP courses will also practise presentation skills as part of the course.



This class was very useful for me because it is focused on my dissertation. I had no idea how to write a dissertation before. I was shown the best ways to plan and approach this, as well as how to write references, and how to avoid plagiarism. The best thing is that it didn't interfere with my studies and so there was no pressure on me.

Lu Xu (Doris), China
MSc Finance

ESAP course	For writing level 1 and 2 students on the following full-time postgraduate degree programmes
English for EECE (Electrical, Electronic and Computer Engineering), Part A (ESP1001) and Part B (ESP1002)	In the School of Electrical, Electronic and Computer Engineering: 5057 MSc Automation and Control; 5059 MSc Electrical Power; 5060 MSc Microelectronics; 5066 MSc Communications and Signal Processing; 5134 MSc Mobile and Pervasive Computing; 5129 MSc Power Distribution
English for Law, Part A (ESP1011) and Part B (ESP1012)	In Newcastle Law School: 5820 - LLM International Legal Studies; 5822 - LLM Environmental Law and Policy; 5832 - LLM International Commercial Law; 5834 - LLM Environmental Law and Policy (Research)
English for Management & Marketing, Part A (ESP1021) and Part B (ESP1022)	In Newcastle University Business School: 4093 - MA Arts, Business and Creativity; 4048 - MA Human Resource Management; 4047 - MA International Business Management; 4046 - MA International HRM; 5124 - MSc E-Business; 5174 MSc E-Business (Information Systems); 5175 MSc E-Business (E-Marketing); 5117 - MSc Innovation, Creativity & Entrepreneurship; 5145 - MSc International Marketing; 5154 - MSc Operations Management and Logistics; 5155 - MSc Operations Management, Logistics and Accounting
English for Accounting & Finance, Part A (ESP1041) and Part B (ESP1021)	In Newcastle University Business School: 4050 - MA International Financial Analysis; 5148 - MSc Banking & Finance; 5149 - MSc Finance; 5162 - MSc Finance and Financial Regulation; 5118 - MSc International Economics & Finance; 5156 - MSc Strategic Planning and Investment; 5163 - MSc Finance & Law with Islamic Finance; 5173 - MSc Quantitative Finance and Risk Management
English for MBA Students, Part A (ESP1051) and Part B (ESP1052)	In Newcastle University Business School: 5823 - MBA (Full-time)
English for MRes students in Medical Sciences (ESP1031)	MRes students in the Faculty of Medical Sciences



Each academic subject tends to have its own variation of academic English usage. Because of this, we introduced these ESAP courses last year and we are developing them over time to make them as specific to your academic studies as we can. To do this, we work with your academic schools but we also need information from you. Tell us what you need help with and we can try to provide you and future students with the best possible language support.

Nick Bailey
In-Sessional Co-ordinator

Non credit-bearing support

Course timetable

Semester 1

Duration: 10 weeks (11 October – 17 December 2010)

	Code	Level	Day, time and location
English for EECE, Part A	ESP1001A to E	1 or 2	The day, time and location of your class will be emailed to you on or before Friday 8 October 2010
English for Law, Part A	ESP1011A	1 or 2	
English for Management & Marketing, Part A	ESP1021A to H	1 or 2	
English for Accounting & Finance, Part A	ESP1041A to H	1 or 2	
English for MBA Students, Part A	ESP1051A	1 or 2	
English for MRes students in Medical Sciences	ESP1031A	1 or 2	

Levels based on writing score

Semester 2

Duration: 11 weeks (31 January – 20 May 2011)

[NB. There are no lessons for 5 weeks from 28 March to 2 May 2011]

	Code	Level	Day, time and location
English for EECE, Part B	ESP1002A to E	1 or 2	The day, time and location of your class will be emailed to you between 17 and 19 January 2011
English for Law, Part B	ESP1012A	1 or 2	
English for Management & Marketing, Part B	ESP1022A to H	1 or 2	
English for Accounting & Finance, Part B	ESP1042A to H	1 or 2	
English for MBA Students, Part B	ESP1052A	1 or 2	

Levels based on writing score

ESAP Development: We need you.

Each of the ESAP courses has a Co-ordinator who gathers information from students and the academic schools to develop the teaching and learning materials. We would like you to contact the Co-ordinator for your course

- if you have any relevant feedback about your ESAP course
- if you have any language needs relating to your degree programme for which we could provide more support
- if you have any handouts or instructions from your academic programme that may help us to understand your needs more fully
- if you have samples of your academic work that you would be happy for us to use

For 2010/11, the Co-ordinators for the ESAP classes are:




Ian Carey
 English for EECE & English for Accounting and Finance
 ian.carey@ncl.ac.uk



Bob Gilmour
 English for Law
 r.w.gilmour@ncl.ac.uk



Nick Bailey
 English for Management and Marketing, English for MBA & English for MRes
 nick.bailey@ncl.ac.uk



Although I am an MSc student, I was confused about how to write a literature review, how to do a presentation, and how to write a paper and dissertation. Fortunately, there was a course for EECE students called English for EECE. Because the course was related to engineering, it helped me with my project, the literature review, oral presentations and writing assignments and I got good credits. English for EECE is a fantastic course which solved my worries about academic writing skills in engineering. I would like to say thank you so much to the great teachers and to the INTO In-sessional English programme - you are the best!

Cao Bin (Ben), China
 MSc Automation and Control

Open Sessions

What are these sessions?

These are English sessions that you can take in addition to your academic study. These are interactive sessions which include input from the teacher, individual and group work and advice on how to continue with self-study after the session. The sessions take place in a lecture theatre and the number of places is only limited by the number of seats. A summary of the content is given in this section of the brochure. Further details of the contents of the weekly sessions will be posted on the website to help you decide which sessions to attend.

Who are these sessions for?

These sessions are for all students or staff registered at Newcastle University whose first language is not English (any level).

How do I register for these sessions?

You do not need to register. Simply choose the sessions that you wish to attend and come to the room with your smartcard. You can attend as many or as few sessions as you wish.

Is there anything else I need to know?

- Use the more detailed information on the website about the content of the weekly sessions to help you choose the sessions that will be useful for you.
- When attending a session, you should be prepared to discuss the topic of the session with students of other nationalities and cultures.

- In these sessions, you must be respectful and tolerant of other students who will be different nationalities and may be different levels.
- When attending a session, you should be prepared to listen to the views of others and encourage others to join in, whatever their level of speaking skills.
- Due to the nature of these sessions, there will be little or no opportunity for individual feedback from the teacher.
- The handouts for each session will be available on the website and will include guidelines for further self-study to follow on from the session.
- If you have any questions, you can email inseasonal@ncl.ac.uk

Details of Single Sessions

Introduction to Academic Writing – What is Academic Writing?

This single session aims to answer the question 'what is academic writing?'. Looking at some of the features and conventions of academic writing, this session will give you an overview and an understanding of what makes academic writing different to other types of written and spoken English.

Introduction to Academic Writing – Using References and Avoiding Plagiarism

This single session aims to give you a clear understanding of this important aspect of academic writing. You will discover why we reference other people's ideas and work in our own academic writing. You will also explore how to use references well to avoid plagiarism in your own writing. This will include looking at academic conventions as well as skills such as paraphrasing, summarising and reading critically.

Course details

Grammar

Each of these sessions will be dedicated to a single grammatical area; for example, relative clauses or noun phrases. There will be an introduction to the basics of the structure and before working through the most common and useful ways it can be used in academic situations. There will be practice exercises to help check your understanding as the session progresses. This is the only Open Session course where the same sessions are repeated in Semester 2.

Grammar and Vocabulary in Context

Each of these sessions will look at a short academic text which is performing a specific function; for example, describing a process or showing cause and effect. We will analyse the text to identify the grammatical structures and vocabulary items which are common in this type of text. Over the weeks, we will revisit some common grammatical features which occur in different kinds of texts and build up a bank of common academic vocabulary.

Pronunciation

These sessions will look at all aspects of pronunciation with a particular focus on listening and speaking skills in an academic English context. There will be demonstrations and exercises to develop skills with individual sounds, word stress, sentence stress and intonation patterns. The sessions will also look at elements of Geordie, Newcastle's local accent and dialect.

Listening, Speaking and Current Affairs

These sessions provide a weekly opportunity for listening and speaking practice, helping you develop vocabulary and knowledge of cultural issues and current events in the news. Using up-to-date video and audio extracts, each session will focus on one or two topics from world, UK or regional news. You will develop familiarity with the people, places and culture of the UK and the north-east which will help with the process of cultural acclimatisation.



‘We attended all four types of Open Sessions because they were a good way to learn vocabulary, grammar, the language of everyday life and about British Culture. Through the Open Sessions, we met students from all over the world and made new friends. And not to forget the awesome teachers! Us four had a great time - why wouldn't you?’

From left to right: **Riikka Hakala, Finland**; **Francisco Santos Villegas, Spain**; **Hanna Leskinen, Finland**; **Juan Benitez Osuna, Spain**
UG Exchange students

Non credit-bearing support

Course timetable

Semester 1

Duration: Single sessions only

	Code	Level	Day	Time	Room
Introduction to Academic Writing - What is Academic Writing?	OAW1001	Any	Monday 11 and 18 October; Tuesday 12 and 19 October	5 pm – 7 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)
Introduction to Academic Writing - Using References and Avoiding Plagiarism	OUR1001	Any	Wednesday 13 and 20 October; Thursday 14 and 21 October	5 pm – 7 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)

Duration: 8 weeks (25 October - 17 December 2010)

	Code	Level	Day	Time	Room
Grammar	OGR1001	Any	Monday	5 pm – 7 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)
Grammar and Vocabulary in Context, Part A	OGV1001	Any	Tuesday	5 pm – 7 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)
Pronunciation, Part A	OPR1001	Any	Wednesday	5 pm – 7 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)
Listening, Speaking and Current Affairs, Part A	OLS1001	Any	Thursday	5 pm – 7 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)

Semester 2

Duration: Single sessions only

	Code	Level	Day	Time	Room
Introduction to Academic Writing - What is Academic Writing?	OAW1201	Any	Friday 21 Jan and Friday 28 Jan	11 am – 1 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)
Introduction to Academic Writing - Using References and Avoiding Plagiarism	OUR1201	Any	Friday 21 Jan and Friday 28 Jan	3 pm – 5 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)

Duration: 8 weeks (31 January - 25 March 2011)

	Code	Level	Day	Time	Room
Grammar	OGR1201	Any	Monday	5 pm – 7 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)
Grammar and Vocabulary in Context, Part B	OGV1002	Any	Tuesday	5 pm – 7 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)
Pronunciation, Part B	OPR1002	Any	Wednesday	5 pm – 7 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)
Listening, Speaking and Current Affairs, Part B	OLS1002	Any	Thursday	5 pm – 7 pm	Agriculture Building, Room G15 (Clement Stephenson Lecture Theatre)

Note: See map on page 7 for locations

“ Although these sessions take place in a lecture theatre, they are highly interactive and good fun. You should be prepared to participate but the environment is friendly and supportive so there's no need to feel nervous. You don't have to register and you don't have to come every week. Check on the In-Sessional website in advance to see which sessions will be useful for you. ”

Joe Fowler
 In-Sessional Co-ordinator



One-to-One Advisory Sessions

Non credit-bearing support

One-to-One Advisory Sessions

What is a One-to-One Advisory Session?

It is a free, personalised 25-minute appointment with an In-Sessional teacher advisor to help you perform well in your academic studies.

It's an opportunity for you to discuss and learn how to overcome any individual English language or study skills issues that you have identified. For example, typical issues that students wish to discuss are academic writing style; grammar; planning and structuring assignments and how to develop self-study skills to improve writing, reading, listening or speaking.

Alternatively, it is an opportunity to receive a specific and personalised assessment of your strengths and weaknesses from a professional language teacher. As part of the booking process for a one-to-one session, you have the option to send a sample of your writing or speaking for the advisor to look at or listen to in advance of the session. However, please note that this is not a proof-reading service.

Who are these sessions for?

Level 1 and 2 students can access one-to-one appointments for any type of English language learning question. Level 3 students can access one-to-one appointments for listening and speaking questions.

What do the students say about the One-to-One service?

"After my appointment, I understood more about academic writing and presentations."

"A friendly environment without any of the stress related to listening and speaking in a foreign language."

"The advisers are patient and kind. Their eagerness to help the non-English speakers is clear."

"A lot of ideas from different aspects to help me improve my English."

How do I register for a One-to-One session?

You should e-mail inseasonal@ncl.ac.uk to request an appointment. In the e-mail, you must give the following information:

- your full name
- your student number (not your login)

- three preferred days and times for an appointment

You will receive a confirmation e-mail stating the day and time and a form to complete to help the advisor prepare for your session. An advisor will normally spend 10 to 15 minutes preparing for a 25-minute one-to-one session.

Is there anything else I need to know?

- The one-to-one sessions normally take place in the Language Resource Centre (Open Access Centre) in the Old Library Building (see the map on page 7). You will need to register your smart card with the LRC (OAC) reception before you come for your first appointment.
- The staff at the LRC (OAC) reception can show you where the advisor will be waiting for you.
- Normally, you may attend a maximum of one session per week. This may be limited further if demand is high.
- If you have any questions, please e-mail inseasonal@ncl.ac.uk

Weekly timetable

	Day	Time
One-to-One Session 1	Monday	11 am – 11.25 am
One-to-One Session 2	Monday	11.30 am – 11.55 am
One-to-One Session 3	Monday	4 pm – 4.25 pm
One-to-One Session 4	Monday	4.30 pm – 4.55 pm
One-to-One Session 5	Tuesday	11 am – 11.25 am
One-to-One Session 6	Tuesday	11.30 am – 11.55 am
One-to-One Session 7	Tuesday	4 pm – 4.25 pm
One-to-One Session 8	Tuesday	4.30 pm – 4.55 pm
One-to-One Session 9	Wednesday	11 am – 11.25 am
One-to-One Session 10	Wednesday	11.30 am – 11.55 am
One-to-One Session 11	Wednesday	4 pm – 4.25 pm
One-to-One Session 12	Wednesday	4.30 pm – 4.55 pm
One-to-One Session 13	Thursday	11 am – 11.25 am
One-to-One Session 14	Thursday	11.30 am – 11.55 am
One-to-One Session 15	Thursday	4 pm – 4.25 pm
One-to-One Session 16	Thursday	4.30 pm – 4.55 pm
One-to-One Session 17	Friday	11 am – 11.25 am
One-to-One Session 18	Friday	11.30 am – 11.55 am
One-to-One Session 19	Friday	4 pm – 4.25 pm
One-to-One Session 20	Friday	4.30 pm – 4.55 pm

Advisory Session Dates

The weekly timetable applies to the following weeks:

Semester 1: 10 weeks
(11 October – 17 December 2010)

Semester 2: 11 weeks
(31 January – 20 May 2011)

[NB. There are no sessions for 5 weeks from 28th March to 2nd May 2011]



In the feedback, students have shown that they value the one-to-one advisory sessions for the useful information provided; the advice on academic writing style and how to structure essays; the analysis of an individual piece of writing by the advisor and the demonstration of useful resources such as websites for listening. »

Sharon Pointer
In-Sessional Teacher

English Language Materials Online (ELMO) Non credit-bearing support

What is ELMO?

ELMO is a website of multimedia, self-study English language activities designed and written by English language teachers at Newcastle to help you improve your English for Academic Purposes (EAP). This innovative learning resource is the only one of its kind in the UK and access is free for Newcastle University students and staff. ELMO offers a combination of general and subject-specific academic English activities.

Who is ELMO for?

ELMO is aimed at all University students and staff whose first language is not English. It is targeted at level 1 and level 2 students but everyone will find something useful.

“ I used it every week! ”

Xiao Hu, China
 Study Abroad Arts and Humanities

How do I use it?

You can use ELMO anywhere, anytime, and at your own speed. Browse the units to identify activities that will be useful for you. In a handy feature, all activities give you feedback and scores which you can save to create a personalised study record. ELMO also includes video and audio material, so you will need to use a computer with headphones or speakers (available at the Language Resource Centre (Open Access Centre)). When logged in to a campus computer, ELMO will identify you automatically. If you are off-campus, use your university login and password to access ELMO.

Go to the ELMO page on the In-Sessional website:
www.ncl.ac.uk/students/insessional/english/elmo/

Is there anything else I need to know?

- There are currently 71 units and 364 activities on the ELMO website.



www.ncl.ac.uk/students/insessional/english/elmo/



“ ELMO was really useful for me because it allowed me to find the specific parts of grammar or English that I was not confident with, and then it offered me the appropriate exercise to practise it. ”

Ondrej Potucek,
Czech Republic
 UG Exchange student in History

“ ELMO is only available to you while you are registered here at Newcastle University. What amazes me is that around 6% of ELMO usage goes on between midnight and 6am. So, make the most of it while you are here but don't forget to sleep! ”

David Hill
 In-Sessional Teacher



English for General Academic Purposes (ECAP) modules

What are these courses?

These are credit-bearing language modules that you take for credits as part of your academic study. Modules are 11 or 12 weeks in length. There is one 2-hour class each week. The normal maximum number of students in each class is 16 for writing and 18 for listening and speaking.

More detailed information about these modules can be viewed on the Newcastle University module catalogue. To access this, go to the Newcastle University Student home page (<https://my.ncl.ac.uk/students/>), select 'Academic Information' and then 'Module Catalogue' from the menus.

Who are these courses for?

These courses are suitable for all level 1 and 2 students whose first language is not English and who need Newcastle University credits for their programmes of study. Unlike the non credit-bearing support, you must have permission from your Academic School to take one of these modules. These modules are not suitable for postgraduate research students e.g. PhD, MPhil.

How do I register for these courses?

You will have to register for these courses in person with the INTO Newcastle In-Sessional and UELA staff. You only need to complete one credit-bearing module application form for all the modules that you wish to join.

The form must be signed by your personal tutor, supervisor or Degree Programme Director (DPD) in your academic School to show that you have permission to take a credit-bearing module.

For semesters 1 & 2, students should register between Wednesday 22 September and Friday 8 October.

For semester 2 only, students should register Monday 31 January 2011.

Late registration may be possible if there are spaces available and if it is within the first three weeks of the module.

For credit-bearing module registration, please see INTO staff in the following locations

22 Sep – 1 Oct 2010	Ground Floor, Herschel Building
4 – 8 Oct 2010	The Learning Zone, King's Road Centre
17 – 28 Jan 2011	Room 1.02, Lecture Theatre 2 (L120), Claremont Tower
All other times	INTO NU, Reception, 6 Kensington Terrace

The day, time and location of your class will be confirmed by e-mail. It is vital that you regularly check your University e-mail account during the registration period in case of any changes.

Is there anything else I need to know?

- All modules have 2 hours per week in class plus assessment at the end of the semester
- All modules have a 75% attendance requirement. If you fall below 75% attendance, your mark is deferred until you have completed an additional assignment to cover the classes missed.
- All modules include a portfolio of self-study tasks which you must complete in your own time. This is designed to develop independent learning skills and encourage you to reflect on your language learning style and strategies.
- We use Blackboard, the University's Virtual Learning Environment (VLE), for our credit-bearing modules.



These classes helped my academic reading and writing skills a lot. They provided me with information on how to write academically, how to quote and reference, how to evaluate, and how to improve my essay marks. Our good work is always recognised. In my second lecture, the teacher put my work on the board as a model answer, and this encouraged me a lot! The teacher is very friendly and helpful, and we have very heated discussions in the class where the teacher will go into lots of detail with us. Before I took this In-Sessional class, I didn't know what academic writing was and now I approach essays in a completely different way. In-Sessional English classes not only helped me with academic writing but also with my way of thinking – it is now more logical, rigid and serious. ;

Xiao Hu, China

Study Abroad Arts and Humanities



As part of the In-Sessional credit-bearing modules, students have to complete weekly tasks for their self-study portfolios. A 10-credit University module equals 100 hours study time and the benefit of such rigorous study is great improvement! ;

Melanie Cocks

In-Sessional Teacher

My MSc degree requires me to write a dissertation and so the writing classes equipped me with essential knowledge of academic writing style, which helped me to prepare reports for course projects and for my literature review. As a result, I received high marks on the assignment with approval from my supervisor. ;

Aygul Garifullina, Russia

MSc Communications and Signal Processing

Credit-bearing support

Course details

Semester 1

Module title	Module code	Credit value	Entry level	Brief description	Assessment	Who can take these modules?
Academic Reading and Writing Part A	INU1004	10	50-69 in the writing component of the assessment	This is an introduction to writing in academic English. You will develop academic style, grammar and vocabulary. You will learn how to plan, write and revise assignments and how to use sources. You will also develop a critical approach to reading.	Final written test (two parts) (70%) Portfolio of self-study work (30%)	<ul style="list-style-type: none"> Undergraduate students and exchange students (with the permission of their tutor/supervisor or degree programme director) Postgraduate taught students (with the permission of the degree programme director)
Academic Reading and Writing for Business Undergraduate Students, Part A	INU1006	10	50-69 in the writing component of the assessment	This is an introduction to writing in academic English in the context of Business for undergraduate students. You will develop academic style, grammar and vocabulary. You will learn how to plan, write and revise assignments and how to use sources. You will also develop a critical approach to reading.	Final written test (two parts) (70%) Portfolio of self-study work (30%)	
Listening, Speaking and Presentation Skills	INU1008	10	50-69 in the listening component of the assessment	You will develop the skills and strategies needed to understand lectures and discussions on academic topics and participate actively in seminars and tutorials. You will develop oral presentation skills and have the opportunity to give a presentation and receive individual feedback in class time.	Listening test (35%) Oral Presentation (35%) Portfolio of self-study work (30%)	

Semester 2

Module title	Module code	Credit value	Entry level	Brief description	Assessment	Who can take these modules?
Academic Reading and Writing Part B	INU1005	10	INU1004, INU1006 or 50-69 in the writing component of the assessment	This is a non subject-specific class that will further develop academic reading and writing and improve the skills learned in INU1004. You will analyse text patterns, develop critical reading skills and plan and draft assignments. You will practice techniques and strategies to avoid plagiarism. You will further improve your grammar and vocabulary for academic writing.	Final test (two parts) (70%) Portfolio of self-study work (30%)	<ul style="list-style-type: none"> Undergraduate students and exchange students (with the permission of their tutor/supervisor or degree programme director) Postgraduate taught students (with the permission of the degree programme director)
Academic Reading and Writing for Business Undergraduate Students, Part B	INU1007	10	INU1004, INU1006 or 50-69 in the writing component of the assessment	This module will further develop academic reading and writing in an undergraduate Business context and improve the skills learned in INU1006. You will analyse text patterns, develop critical reading skills and plan and draft assignments. You will practice techniques and strategies to avoid plagiarism. You will further improve your grammar and vocabulary for academic writing.	Final test (two parts) (70%) Portfolio of self-study work (30%)	
Listening, Speaking and Seminar Skills	INU1009	10	INU1008 or 50-69 in the listening component of the assessment	This module reviews and extends some of the knowledge and skills introduced in INU1008. It will extend your ability to understand lectures and discussions on academic topics and to participate actively in seminars and tutorials. You will work on listening, note-taking and summarising skills as well as taking part in a wide variety of discussion activities.	Listening test (35%) Interactive group speaking task (35%) Portfolio of self-study work (30%)	
Writing Dissertations in Science and Engineering	INU8001	10	INU1004 or INU1005 or 55 to 69 in the writing component of the assessment	This module introduces students to the structure and language of the academic dissertation in Science, Agriculture and Engineering. The structures of a dissertation will be explored with a focus on text organisation and the use of appropriate language. You will develop awareness of the grammatical structures, words and phrases that occur frequently in different sections. You will practice writing proposals and learn how to use sources in your writing.	Final test (two parts) (70%) Portfolio of self-study work (30%)	<p>Compulsory for students with level 1 or 2 writing scores whose first language is not English on MSc programmes in the School of Mechanical and Systems Engineering or the MSc in Hydroinformatics Water Management (5140)</p> <p>Optional for students whose first language is not English on MSc programmes in other schools in SAgE</p>

English for General Academic Purposes (ECAP) modules

Credit-bearing support

Course timetable

Semester 1 modules

Duration: 10 weeks (11 October – 17 December 2010 (+ assessment between 10 and 21 January 2011))

	Code	Level	Day	Time
Academic Reading and Writing, Part A	INU1004A	1 or 2	Wednesday	3 pm – 5 pm
Academic Reading and Writing, Part A	INU1004B	1 or 2	Wednesday	3 pm – 5 pm
Academic Reading and Writing, Part A	INU1004C	1 or 2	Thursday	5 pm – 7 pm
Academic Reading and Writing, Part A	INU1004D	1 or 2	Thursday	5 pm – 7 pm
Academic Reading and Writing for Business Undergraduate Students, Part A	INU1006A*	1 or 2	TBC	TBC
Academic Reading and Writing for Business Undergraduate Students, Part A	INU1006B*	1 or 2	TBC	TBC
Academic Reading and Writing for Business Undergraduate Students, Part A	INU1006C*	1 or 2	TBC	TBC

Maximum 16 students per class

*These classes are for Newcastle University Business School undergraduate students only.

Note: TBC = To be confirmed. Details of these classes will be on the website as soon as they are available and will also be given on the module application form.

	Code	Level	Day	Time
Listening, Speaking and Presentation Skills	INU1008A	1 or 2	Monday	5 pm – 7 pm
Listening, Speaking and Presentation Skills	INU1008B	1 or 2	Wednesday	1 pm – 3 pm
Listening, Speaking and Presentation Skills	INU1008C	1 or 2	Wednesday	1 pm – 3 pm

Maximum 18 students per class

Semester 2 modules

Duration: 12 weeks (31 January – 20 May 2011 (+ assessment up to 27 May 2011))

[NB. There are no lessons for 4 weeks from 4th April to 2nd May 2011]

	Code	Level	Day	Time
Academic Reading and Writing Part B	INU1005A	1 or 2	Monday	5 pm – 7 pm
Academic Reading and Writing Part B	INU1005B	1 or 2	Monday	5 pm – 7 pm
Academic Reading and Writing Part B	INU1005C	1 or 2	Wednesday	9 am – 11 am
Academic Reading and Writing Part B	INU1005D	1 or 2	Wednesday	9 am – 11 am
Academic Reading and Writing for Business Undergraduate Students, Part B	INU1007A*	1 or 2	TBC	TBC
Academic Reading and Writing for Business Undergraduate Students, Part B	INU1007B*	1 or 2	TBC	TBC
Academic Reading and Writing for Business Undergraduate Students, Part B	INU1007C*	1 or 2	TBC	TBC

Maximum 16 students per class

*These classes are for Newcastle University Business School undergraduate students only.

Note: TBC = To be confirmed. Details of these classes will be on the website as soon as they are available and will also be given on the module application form.

	Code	Level	Day	Time
Listening, Speaking & Seminar Skills	INU1009A	1 or 2	Wednesday	3 pm – 5 pm
Listening, Speaking & Seminar Skills	INU1009B	1 or 2	Wednesday	3 pm – 5 pm

Maximum 18 students per class

	Code	Level	Day	Time
Writing Dissertations in Science & Engineering	INU8001A	1 or 2	Wednesday	3 pm – 5 pm
Writing Dissertations in Science & Engineering	INU8001B	1 or 2	Wednesday	5 pm – 7 pm
Writing Dissertations in Science & Engineering	INU8001C*	1 or 2	TBC	TBC
Writing Dissertations in Science & Engineering	INU8001D*	1 or 2	TBC	TBC

Maximum 16 students per class

*These classes are for international students with levels 1 or 2 in writing on the MSc Hydroinformatics Water Management (5140F). Note: TBC = To be confirmed. Details of these classes will be on the website as soon as they are available and will also be given on the module application form.

The In-Sessional Management Team 2010/11

The In-Sessional English Programme is managed and developed by the In-Sessional Management Team with the assistance of INTO Newcastle University Student Progress staff. The In-Sessional classes, modules and sessions are taught by the In-Sessional Management Team and a number of other well-qualified, experienced INTO Newcastle University English for Academic Purposes (EAP) teachers. For the 2010/11 academic year, the In-Sessional Management team consists of five people. Each member of the team is responsible for the development and quality of a number of courses and modules.

We develop, monitor and maintain the quality of our courses using a variety of methods: end-of-course online feedback from students; informal student feedback; staff-student committees; meetings with academic schools and Deans of the faculties; review meetings with teachers; annual external examiner reports; Boards of Studies and engagement with the wider UK University English for Academic Purposes community. It is extremely important to us that students engage with the development of the In-Sessional formally (by completing the end-of-course feedback and joining the staff-student committee) but also informally (by talking to the teachers or contacting the relevant co-ordinator) about any issues or ideas for improvement..

In-Sessional students, in the years prior to your arrival in Newcastle, have contributed greatly to the development of the In-Sessional programme. It is important for future In-Sessional students that you do the same. So, please contact the relevant member of staff with any comments, suggestions or queries about particular courses.

People and areas of responsibility

Bob Gilmour, Programme Manager
(r.w.gilmour@ncl.ac.uk)

Open Sessions Listening, Speaking and Current Affairs; English for Law; Open Sessions Introduction to Academic Writing

Ian Carey, Acting Assistant Programme Manager
(ian.carey@ncl.ac.uk)

Open Sessions Grammar; Open Sessions Grammar & Vocabulary; English for ECE; English for Accounting and Finance; Intensive Course Writing CVs and Making Applications; Intensive Dissertation Writing; One-to-One Advisory Sessions

Debbie Mann, Co-ordinator
(debra.mann@ncl.ac.uk)

Writing for HASS; Academic Reading and Writing (INU1004/INU1005); Open Sessions Pronunciation; Level 1 Listening and Speaking courses

Nick Bailey, Co-ordinator
(nick.bailey@ncl.ac.uk)

Writing for Business Undergraduate students; Academic Reading and Writing for Business Undergraduate students (INU1006/INU1007); English for Management and Marketing; English for MBA students; English for Medical School students; Dissertation Writing for Science and Engineering

Jonny Laing, Co-ordinator
(jonathan.laing@ncl.ac.uk)

Level 2 & 3 Listening and Speaking; Listening and Speaking (INU1008/INU1009); Writing for MPhil / PhD students; Dissertation writing for Social Sciences; Writing for Science and Engineering

Joe Fowler, Co-ordinator
(joe.fowler@ncl.ac.uk)

Support and development across the In-Sessional Programme

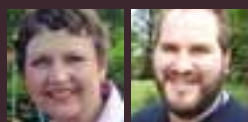
For administrative queries, please email inseasonal@ncl.ac.uk

“...one of the most innovative practices I’ve seen...they are producing cutting edge material in the field of EAP (English for Academic Purposes).”

Anne Lawrie, External Examiner 2006 – 2010
University of Stirling

From left to right:
Jonny Laing, Bob Gilmour,
Nick Bailey and Ian Carey

Not pictured above:
Debbie Mann and Joe Fowler



Other Sources of English Language Support

The University's Writing Development Centre

The Writing Development Centre offers guidance and tuition for students who wish to improve their writing skills for study or employment purposes. Help is available with the following:

- understanding assignment and examination questions
- planning, structuring and revising assignments
- learning from feedback on previous assignments
- using reading sources without plagiarism
- developing an argument
- writing critically
- using an appropriate authorial voice
- writing different types of assignment (e.g. essays, reports, reviews, reflective pieces)
- writing theses and dissertations
- answering examination questions
- using grammar and punctuation accurately and effectively
- using appropriate vocabulary and style
- writing CVs and cover letters

The Centre runs a series of lectures and workshops throughout the academic year. To find out more about these sessions, please visit the Group Teaching pages of the website: www.ncl.ac.uk/students/wdc/group/.

The Centre also offers a one-to-one support service. We recommend that you book a session in advance via our online booking system: www.ncl.ac.uk/students/wdc/support/. A limited drop-in service is also available. For more information, see Opening hours below.

Opening hours

Monday to Thursday 1–4.30pm and Friday 10am to 12. For details of dates please visit the website www.ncl.ac.uk/students/wdc/about/opening/

Online resources

You will find a collection of learning resources for academic writing and general writing skills at www.ncl.ac.uk/students/wdc/learning/.

Location: Level 2, Robinson Library

Website: www.ncl.ac.uk/students/wdc/

E-mail: wdc@ncl.ac.uk

Telephone: 0191 222 7659

The Language Resource Centre (Open Access Centre)

The LRC is a Newcastle University resource for independent language learning that offers an extensive range of self-study facilities including:

- language learning materials in over 50 languages (www.ncl.ac.uk/langcen/facilities/languages/);
- access to 24 satellite television channels from around the world;
- listen-and-record facilities for speaking practice;
- PCs with interactive software specifically for language learners;
- an international film collection of over 800 titles in DVD and video format.

There are comfortable areas to sit for group viewing, reading and quiet study. LRC resources cannot be borrowed and are for use within the Centre only.

Access to the LRC is free for Newcastle University staff and students. Take your smart card to the LRC reception and ask to be registered. Staff are always available on reception to help you use the Centre effectively.

Where: Level 2, Old Library Building (enter from the quadrangle, see campus map page 7)

Phone: 0191 222 7490

Email: open.access@ncl.ac.uk

Web: www.ncl.ac.uk/langcen/



You should check the table on pages 8 and 9 before reading this part

Other Support and Resources

External websites

There are a number of useful websites that can help you to develop your English language. If you would like to know more about these or find out about other sites, ask your In-Sessional English teacher or make an appointment for a one-to-one advisory session (see page 20).

Using English for Academic Purposes
www.uefap.com/

The Academic Word List
www.victoria.ac.nz/lals/resources/academicwordlist/default.aspx

BBC Learning English
www.bbc.co.uk/worldservice/learningenglish/

BBC Video Nation
www.bbc.co.uk/videnation/

BBC iplayer (Free BBC TV programmes)
www.bbc.co.uk/iplayer/

Tandem learning

www.ncl.ac.uk/langcen/facilities/

Tandem learning is an arrangement made with a partner who wants to learn your language while you learn theirs. There is a system in the LRC to help you find a partner: ask at reception for details. You can also find a tandem partner in other ways, by talking to people that you meet, or through student societies for example. And remember, it can be languages other than English.

Student societies

Student societies and sports clubs offer opportunities to meet people who share common interests and will help you to integrate with students of all nationalities. Student societies cover wide-ranging and diverse topics including politics, dance music, Buddhist meditation, history, theatre, film and debating. Subjects change from year to year as they are all run by students.

The Students' Union has information about societies and Athletic Union (AU) clubs on their web pages (www.unionsociety.co.uk) but sometimes you may get more details by visiting the Union building yourself, see campus map page 7. Look out for posters on the walls as well.

www.societies.ncl.ac.uk/
or <http://unionsociety.co.uk/cas>

Volunteering

One of the best ways to meet a wider variety of English-speaking people and gain some good work experience is by volunteering e.g. this may be planting trees in the local community or working in a charity shop. The best place to start is SCAN (Student Community Action Newcastle) which is based in the Students' Union building, see campus map page 7.

www.scan.ncl.ac.uk/navigation/

Host UK

HOST UK is an organisation that helps to arrange short breaks in the UK with families at any time of the year: see the website for details. If you wish to apply, you need to get the permission of your academic school.

www.hostuk.org/

Get a part-time job

If you visit the Student Job Shop in the Students' Union building, you may be able to find some part-time work in Newcastle. This is a great way to experience daily life and meet a wider variety of people. You could also earn yourself some money and some good work experience.

www.unionsociety.co.uk/sujobshop

