Welcome to the S\textsuperscript{3}P system.

This PowerPoint will give you details of how to express an interest in modules after the module choice period has ended.

You only need to use the expression of interest facility in S3P if there was an optional module(s) you wanted to select during the module choice period but found that it was full. Normal changes to optional module choices where capacity is not restricted can be dealt with by making a request direct to your school.
Information for students – expression of interest in modules

Login to the system by entering your ID and password.

Please note that although the user id is the same as your normal University id e.g. A1234567 the password may be different. The first time you used S3P you would have been asked to create a password which would have then been confirmed to you via e-mail.

If you have forgotten your password please click on the ‘Having trouble logging in?’ link to reset it.
When you log into S3P from 12 May 2017 onwards you will be taken to the normal registration status screen as shown here.

There is a link on the right hand side called ‘Expression of interest’. Click on this link.

The Expression of Interest facility will be available until 5 p.m. on Friday 19 May 2017.
Information for students – expression of interest in modules

Clicking on the link will take you to a screen that looks like this.

The modules that you chose and submitted during the module choice period will be listed.

Click on the ‘Add expression of interest’ button.

IMPORTANT: ‘Expressing an Interest’ in these modules will NOT guarantee a place on the modules should one become available. This screen is not a waiting list.

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Status</th>
<th>Type</th>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHN2004</td>
<td>Studying Contemporary Chinese Society</td>
<td>Awaiting Approval</td>
<td>Free Search</td>
<td>0</td>
<td>20</td>
</tr>
<tr>
<td>GER2005</td>
<td>Metamorphosis in German Literature</td>
<td>Awaiting Approval</td>
<td>Free Search</td>
<td>20</td>
<td>0</td>
</tr>
<tr>
<td>GER2007</td>
<td>Dangerous Knowlde in Mod. German Culture</td>
<td>Awaiting Approval</td>
<td>Free Search</td>
<td>0</td>
<td>20</td>
</tr>
<tr>
<td>GER2006</td>
<td>Dynamics of Desire</td>
<td>Awaiting Approval</td>
<td>Free Search</td>
<td>20</td>
<td>0</td>
</tr>
<tr>
<td>GER2038</td>
<td>Introduction to Medieval Studies</td>
<td>Awaiting Approval</td>
<td>Free Search</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>GER4004</td>
<td>Intermediate Dutch</td>
<td>Awaiting Approval</td>
<td>Free Search</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>

Totals: 60 60

Grand Total: 120
Information for students – expression of interest in modules

Clicking on the button will take you to a screen that looks like this.

You can enter a module code or part of the code or text and then press the search button.
Pressing the search button will produce a list of modules that match your search criteria.

Choose the module that you are interested in by pressing the select button alongside that module.
Information for students – expression of interest in modules

When you press select you will be taken to a screen that looks like this.

You must now indicate which of your optional modules you are prepared to drop by selecting one of them via the radio button alongside the module.

Once you have done this press the ‘Select’ button.
Information for students – expression of interest in modules

When you press select you will be taken back to this screen.

The module that you wish to express an interest in is now listed under your existing module choices.

You can now repeat the process to express interest in another module by pressing the ‘Add expression of interest’ button again.

You can express an interest in up to 4 modules.

Once you are ready press the ‘Submit’ button.

Please note that once you have done this you will not be able to make any further changes.

Only press the ‘Submit’ button once you have added all the modules that you are interested in (up to 4).
Information for students – expression of interest in modules

Once you have pressed submit the screen will look like this. You can’t make any further changes via S3P.

If you do need to make a change you must contact your school.

You have expressed an interest in the following modules:

<table>
<thead>
<tr>
<th>Current Module</th>
<th>Replacement Module</th>
</tr>
</thead>
<tbody>
<tr>
<td>GER2005 - Metamorphosis in German Literature</td>
<td>HIS2043 - The Vikings and Their World</td>
</tr>
</tbody>
</table>

You must contact your school to make any changes.
Information for students – expression of interest in modules

What happens next?

When you return after the summer break you should check with your school to see if any places have become available on the module(s) you have expressed an interest in. Some schools may be able to let you know earlier than this, in which case they will contact you via e-mail. Please note that you are not guaranteed a place even if one does become available. Your choice will be subject to academic approval and whether it fits within the timetable for the other compulsory and optional modules you will study next year.

If places on a module do become available (subject to the academic approval and timetabling restrictions mentioned above) those places will be allocated on a first come, first served basis. However, please note that to do this we will use the date/time you submitted your original module selection NOT the date/time you used the expression of interest facility.