1. Membership.
University SDG lead/Dean, Engagement & Internationalisation, SAgE (Chair): Professor Philip McGowan
PA to Senior Managers (Executive Office) (Secretary): Kay Mason
Senior Lecturer in Politics (GPS): Dr Graham Long
Senior Lecturer in Population Health Sciences (PHS Institute): Dr Heather Brown
Senior Lecturer in Human Resource Management (NUBS) and Associate Dean (Undergraduate) HaSS: Dr Tracy Scurry
Clinical Senior Lecturer (School of Dental Sciences): Dr Chris Vernazza
Senior Lecturer in Geospatial Data (School of Engineering): Dr Alistair Ford
Education officer, NUSU: Pablo Charro de la Fuente
Assistant Director, Careers Service: Naomi Oosman-Watts
Head of Sustainability (ESS): Matt Dunlop
Research Funding Development Manager and Co-Director Global Challenges Academy: Dr Elisa Lawson

Opportunities will be made available for non-members to attend as appropriate to discuss matters of particular interest with the committee.

The composition of the committee will be reviewed and updated as required due to changes in personnel. Membership term is three-years. These terms of reference will be reviewed annually, in January each year.

2. Meetings.
The Committee will initially meet once a month and meetings will be scheduled for 90 minutes. This will be reviewed as appropriate and in the first instance no later than during its fifth meeting (April 2020).

3. Membership and responsibilities.
Sustainable Development Group Committee is a sub-group of University Executive Board (UEB) and reports to UEB on a six monthly basis. The notes of each meeting will be circulated to Secretaries of Faculty Executive Boards, University Committees for Education, Research and Innovation, Engagement and Place, and Global, and the Environment and Sustainability Committee.

Membership shall be drawn from colleagues who have a particular interest in the SDGs and with a minimum of two members from each faculty, two members from Professional Services and a representative from the Students Union.

The Committee is responsible for:

Leadership and strategy
a) Developing Newcastle University’s approach to the SDGs, such that it plays a leading role in understanding how the principles and ethos encapsulated by the Goals can inform all of our activities so that we can realise a distinctive contribution to change, as envisaged in Annex 1

b) Providing strategic guidance in relation to the SDGs, and to coordinate efforts to enhance alignment of teaching and learning, research, impact and university operations in support of the SDGs.

c) Supporting the incorporation of the SDGs in the implementation of University strategies and implementation plans.

d) Providing guidance, as appropriate, on the SDG implications of university policy options.

e) Responding to demand from across the university (e.g. faculties, schools, committees) for advice, guidance and other information and perspectives on the SDGs.

f) Representing the university in external SDG-focused fora.

Reporting and metrics

g) Evaluating any compliance requirements, such as those flowing from the SDG Accord.

h) Supporting the university’s response to relevant metrics, such as the THE Impact rankings.

i) Explore where supporting the SDGs can be captured in metrics and reporting within the university, enhancing the embedding of the SDGs in the university’s Integrated Report.

Raising awareness of the SDGs

j) Raising awareness of the SDG, and their context and underlying principles across the university.

k) Promote ‘SDG literacy’ across the university, such that the university’s SDG values are understood widely.

l) Enhance understanding of the potential for the SDGs to provide a rich, challenge-led context for research, education, engagement and impact, and the way that we operate.

m) Exploring the extent to which the student experience can be enhanced by an understanding of the SDGs and their context and principles.

Reviewed at meeting of SDGC on 20.01.2020.

Approved: 25.02.2020

Approved by Executive Board 24.03.2020