APPLICATION FOR CORPORATE EXTERNAL MEMBERSHIP

Under current University Library Regulations and Rules, applications for access to the Library from organisations outside the University may be considered on an annual basis. Membership is £250 + VAT this entitles you to borrow up to 15 items, and to use enquiry and photocopying facilities, where library materials cannot be obtained from other sources. Applications should be made on this form and sent to Head of Customer Services, Robinson Library, Newcastle University, Newcastle upon Tyne NE2 4HQ. Please see notes overleaf.

Name of company/organisation ____________________________________________

Address ________________________________________________________________
                                                                                         ________________________________________________________________

E-mail Address __________________________ Tel N° __________________________

VAT Registration N° __________________________ Fax N° __________________________

Current Reader’s Ticket N° (if applicable) _______________________________________

Name of person responsible for Reader’s Ticket __________________________________

Position in company/organisation ____________________________________________

How many members of the company/organisation will use the Reader’s Ticket?
                                                                                         __________________________

Does your company/organisation have a library? __________________________

Please indicate subject area of interest: ________________________________________
                                                                                         ________________________________________________________________
                                                                                         ________________________________________________________________
                                                                                         ________________________________________________________________
                                                                                         ________________________________________________________________

Signature of Company Secretary/Head of Organisation __________________________

Name (in block letters) ______________________________________________________

Date __________________________

Form issued by _______ Date _______________ | Form accepted by _______ Date _______________
NOTES

1. Membership of the University Library is conditional upon observance of the Regulations and Rules.

2. Admittance only on production of a valid Library card. One card is issued per Corporate membership.
   A second card is available on payment of a second full membership fee.

3. The Library card is not transferrable either to another individual or outside the company/organisation.

4. Due to licence restrictions, electronic services e.g. e-journals and databases are not available to Corporate members.

5. The Inter-Library Loans Service is not available to Corporate members.

6. By completing and returning this form you agree that we will process your data in line with our privacy statement available online at www.ncl.ac.uk/library/privacy-statement?joining