Learning and Teaching Spaces Sub-Committee

A Sub-Committee of University Learning Teaching and Student Experience Committee

Terms of Reference

1. To promote high level, cross-institutional input into the integrated planning and management, design and use of high quality learning spaces that support an excellent student learning experience and staff teaching experience across all campuses.

2. To identify future student and staff needs and make specific recommendations to Executive Board for investment strategy, as well as policy, plans and targets to inform the capital plan, taking into account institutional constraints.

3. To integrate learning and teaching academic programme planning with estate strategy so that the forward plans for infrastructure investment match it in the short, medium and long term.

4. To promote high level interdisciplinary ownership of targets to promote the importance of addressing the causes of poor space utilisation.

5. To liaise with the eLearning and Student Information Sub-Committee to optimise the use of learning technologies to support achievement of the above.

6. To liaise with other Services and Groups as appropriate to support the strategic consideration of student-focused events.

Membership

A Chair appointed by the PVC Learning & Teaching

A Secretary appointed from LTDS

NUSU Education Officer

Representatives from:
- Estates Support Services (3)
- Time Table Services (1)
- Newcastle University IT (2)
- Library (1)
- Faculty Administration (1 per Faculty)
- Faculty Academics (2 per Faculty)
- Faculty Estate Co-ordinators (1 per Faculty)
- Finance and Planning (1)

Reporting

- The Learning and Teaching Spaces Sub-Committee will report twice a year to University Learning, Teaching and Student Experience Committee on its work. If there are substantive strategic issues for consideration by ULTSEC these may be submitted out of the annual reporting sequence.

- The Sub-Committee may, from time to time establish working groups to steer the direction of particular projects, e.g. cluster refurbishment or social learning spaces.

- The University has in place a governance structure charged with responsibility for particular aspects of planning and development and management of space and related resources.
Cross-representation exists between a number of these committees and groups. In order to ensure a joined-up approach is taken to developments, members of the Learning and Teaching Spaces Sub-Committee should consider liaison and communication between the various groups of which they are part to be a key aspect of their role.

The cross-over between the remits of the Learning and Teaching Spaces Sub-Committee and the eLearning and Student Information Sub-Committee might also be addressed through occasional joint meetings as agreed to be appropriate by the chairs.