Postgraduate Taught Experience Survey:  
Staff Guide

The Postgraduate Taught Experience Survey of taught postgraduates begins at Newcastle University on Monday 15 April 2019. 
This guide has been produced to help you support students through the survey process.

What you should tell your students:

The Postgraduate Taught Experience Survey is a national survey, co-ordinated by Advance HE. It is carried out by the University and begins here on Monday 15 April 2019 and closes on Friday June 2019.

The University and Students’ Union are promoting the survey to help encourage as many eligible students as possible to complete it online and to give their feedback. The more students who complete, the more representative it will be.

The survey is the chance for taught postgraduates to feedback their experiences on teaching and learning. We need to know what postgraduates think so we can address issues and keep doing what is valued. It is an opportunity to say what went well and what could have been improved.

The survey is anonymous so no one can be identified from the results.

Postgraduates will receive an email from Janice Trewick asking them to fill in the survey and a link to it.

Frequently Asked Questions

How will PTES be carried out?

The survey is carried out by the Learning and Teaching Development Service and the questionnaire hosted online by Jisc Online Surveys. On Monday 15 April 2019 all taught postgraduate students will receive an email from Janice Trewick asking them to complete the survey.

Any students not completing the survey within the first couple of weeks will receive further reminders. The survey will close on Friday 14 June 2019.
What will be asked?

The survey questions are broken down into the following areas:
- The experience of teaching and learning, including: staff, learning materials, working with other students, workload, and feeding back on experience;
- Engagement and course challenge;
- Assessment and feedback, including supervisor support for dissertation or major project;
- Organisation and management, including induction and involvement in course decisions;
- Resources and services, including learning resources and overall support;
- Skills development, including independent learning, research skills and career skills;
- Overall satisfaction and motivation for taking the programme and information provided by the institution to help course choice;
- Demographic details, including on previous education and fluency in English.

Students are encouraged to take an overview of the whole course and have an opportunity to comment after each section, as well as at the end of the questionnaire.

What if students don't want to take part?

We strongly encourage students to fill it in as soon as possible because their experience and views are very important. However, it is not compulsory. Students are able to opt out and can let the University know at any point if they don't want to take part, either by responding to an invitation email or by emailing studentsurveys@ncl.ac.uk

How will I see the results?

The results of institutions aggregated together are published by the Advance HE. Institutions own their results and can decide whether to make them public. Detailed results will be available to staff in July 2019. All reporting should provide a fair and balanced picture of provision, and should be directed towards enhancing practice.

More information?

For more information please contact Janice Trewick in LTDS by email: studentsurveys@ncl.ac.uk
You can also read more about the survey by going to https://www.ncl.ac.uk/ltds/student/opinion/PTES/