

Stage Evaluations

Stage evaluations are your chance to **BE HEARD**:

- B**right ideas? Let us know by filling in your stage evaluations!
- E**valuations for stages are open to all students bar final years and those on intercalating years
- H**ave your say!
- E**very opinion matters
- A**nonymous – no one can identify you from any response!
- R**emember to complete the evaluation by the deadline
- D**iscuss the results at SSC meetings and look at any action plans

What is it?

- A Stage Evaluation allows you to comment on a specific stage within your programme of study.
- Eligible students include all full-time and part-time UK, EU, and international UG students, except intercalating and final stage students.
- The results help us know if we need to make changes that will improve what we do in the future, and/or keep doing the things that you value.

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What does it cover?

A Stage Evaluation varies depending on your stage, but normally covers the following topics:

- curriculum (all stages)
- feedback on academic work (all stages)
- assessment (all stages)
- access to resources (all stages)
- tutorial and pastoral support and student mentoring (stage 1 only)
- representation and academic community (all stages)
- Estates e.g., lecture theatres, seminar rooms, laboratories, other rooms and spaces (all stages)

Your School has the option to include questions related to workload and pastoral support, or seek qualitative responses about anything that affected your studies.

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How does it work?

- Your responses are anonymous and are collected through EvaSys, the same system used for Module Evaluations.
- You'll receive an email from EvaSys inviting you to participate in a Stage Evaluation.
- Your School sets the specific dates when a Stage Evaluation runs.
- A Stage Evaluation can start immediately after the Semester 2 assessment period but should not extend past the end of Teaching Week 2 of the next academic year

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What happens to my response's?

- EvaSys creates reports comprising the quantitative and qualitative responses.
- Your School Administrator/Manager will receive the reports and will forward then to the relevant Degree Programme Directors (DPD).
- The quantitative results should be discussed at relevant Boards of Studies (BoS) and Student-Staff Committees (SSC) meetings.
- Schools and Services are required to respond to student feedback with plans that identify any agreed actions, timescales for implementation, and who is responsible for each action. These plans should be received at relevant BoS and SSC and appear in their minutes.
- Examples from across the university of how student feedback has been responded to can be found on our [You Said, We Did](#) website.

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Where can I find out more?

Contact your DPD or Personal Tutor, or email
newcastlestudentsurveys@ncl.ac.uk.

You also can read more about the student opinion
surveys at
<http://www.ncl.ac.uk/ltds/student/opinion/>.

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