Student Experience Sub-Committee
(A sub-committee of University Learning, Teaching and Student Experience Committee)

Membership and Terms of Reference

SECRETARY A member of staff from Student Services

1. MEMBERSHIP
   Ex officio members:
   (a) The Director of Student Services/Academic Registrar (Chair).
   (b) One member of academic staff from each faculty including Cross-FLTSEC, nominated by the chair of the relevant FLTSEC, to include at least one Dean.
   (c) Two student representatives, nominated by the Newcastle University Students’ Union.
   (d) A member of the Library, nominated by the Librarian.
   (e) A member of NUIT, nominated by the Director of NUIT.
   (f) The Director of the Careers Service, or their nominee.
   (g) The Head of the Student Progress Service, or their nominee.
   (h) The Head of the Student Wellbeing Service, or their nominee.
   (i) The Director of Accommodation and Hospitality Services, or their nominee.
   (j) The Director Of Membership and Democratic Services (Newcastle University Students’ Union)
   (k) The Head of Student Services, INTO Newcastle University

The Sub-Committee may co-opt up to three further members, each for a period of up to three years.

In attendance: Such officers as necessary in order to ensure the effective conduct of the Sub-Committee’s business.

A quorum shall be not fewer than one third of the members.

2. TERMS OF REFERENCE
   (a) As directed by ULTSEC, to oversee and monitor the extra-curricular, co-curricular and student support elements of the University’s educational provision, reporting on this to ULTSEC and where appropriate making recommendations on relevant University policies, provision and procedures in order to enhance these elements of provision.
   (b) To monitor and recommendations to ULTSEC as appropriate on the University’s policies and procedures for student representation.
   (c) To be responsible to ULTSEC for monitoring the provision of those Professional Support Services that support the student experience, and making recommendations to ULTSEC as appropriate on the basis of this monitoring.
   (d) To consider any other issues referred to it by ULTSEC.