

**Newcastle University
Educational Partnerships Policy**

Type of Provision			
Flying Faculty			
Definition and Key characteristics			
<p>Typically this involves members of Newcastle University staff providing block teaching in an off-campus location. This may be in collaboration with a local 'host' institution which is providing access to resources (IT, classroom) or local academic support.</p> <p>Newcastle University retains sole responsibility for the academic standard and quality of learning opportunities for the programme.</p> <p>The programme will lead to a Newcastle University award</p>			
Key areas to be considered during the development and approval process			
<ul style="list-style-type: none"> • Can the proposing Academic Unit appropriately staff the Newcastle based provision and the off-campus programme? • How will the students be supported remotely? • Will the premises where the teaching takes place be of an appropriate standing for a Newcastle University award? • In which ways, if any, are partner staff involved in the proposal? The University must ensure that it has oversight and approval of local support arrangements. 			
Stage	Responsibility for approval	Key contacts	Key documentation required
Initial Proposal Template (IPT)	Head of School, Faculty and PVC (Learning and Teaching)	Learning and Teaching Projects Group	IPT and any relevant supporting evidence
Approval of partner Only required where the partner is providing resources or access to local academic support	Educational Partnerships Sub-Committee	Laura Johnstone, LTDS	<ul style="list-style-type: none"> • Partner self profile (New or existing) • Business Case • Initial Proposal Template • Visit reports • Draft Memorandum of Agreement
Programme Approval: Strategic Approval	FLTSEC Chair	HaSS: Simon Pallett Medical Sciences: Jane Calvert SAgE: Stuart Edwards Cross-FLTSEC: Jane Calvert	<ul style="list-style-type: none"> • Strategic Approval Form
Programme Approval Committee	Chair of the Programme Approval Committee	HaSS: Simon Pallett Medical Sciences: Jane Calvert SAgE: Stuart Edwards Cross-FLTSEC: Jane Calvert	<ul style="list-style-type: none"> • Standard documentation as set out in the New Programme Approval Policy • Site visit report • Staff CVs

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			<ul style="list-style-type: none">• Evidence of senior management support for the programme• Draft MoA
Memorandum of Agreement (if required)	n/a	Alan Tuck, International Strategic Projects Manager	