

**Newcastle University**  
**Educational Partnerships Policy**

<b>Type of Provision</b>			
Joint delivery, for example the inclusion of modules from the University of Birmingham in the Engineering Doctorate in Biopharmaceutical Process Development.			
<b>Definition and Key characteristics</b>			
A Newcastle University award which incorporates other institutions modules into the programme.			
<b>Key areas to be considered during the approval process</b>			
<p>The partner approval will consider the appropriateness of the partner's quality management processes, including assessment and marking procedures, external examining and monitoring procedures. Once approved Newcastle will that the partner retains sole responsibility for the delivery and assessment of the module.</p> <p>Programme approval will consider the appropriateness of the content, learning outcomes and level of the module(s) for inclusion in the Newcastle programme.</p> <p>Evidence of the contingency plans developed for a situation where the partner no longer offers or is no longer able to offer the module(s) will be required for programme approval.</p>			
<b>Stage</b>	<b>Responsibility for approval</b>	<b>Key contacts</b>	<b>Key documentation required</b>
Initial Proposal Template (IPT)	Head of School, Faculty PVC (Learning and Teaching)	<a href="#">Learning and Teaching Projects Group</a>	IPT and any relevant supporting evidence
Approval of partner Only required for a new partner or an existing partner in a different subject area from original approval.	Educational Partnerships Sub-Committee	<a href="#">Laura Johnstone</a> , LTDS	<ul style="list-style-type: none"> <li>• Partner self profile (New or existing)</li> <li>• Business Case</li> <li>• Initial Proposal Template</li> <li>• Visit reports</li> <li>• Draft Memorandum of Agreement</li> </ul>
Site Visit Only required if Educational Partnerships Group requests one.	Educational Partnerships Sub-Committee	<a href="#">Laura Johnstone</a> , LTDS	<ul style="list-style-type: none"> <li>• Site visit template report</li> </ul>
Major programme change	Chair of the Programme Approval Committee	HaSS: Simon Pallett Medical Sciences: Jane Calvert SAgE: Chris Phillips Cross-FLTSEC: Jane Calvert	<ul style="list-style-type: none"> <li>• <a href="#">Major programme change form</a></li> <li>• Site visit report</li> <li>• Staff CVs</li> <li>• MOF equivalent documents from the partner and a mapping of their assessment criteria</li> </ul>

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			and grading structure against Newcastle's <ul style="list-style-type: none"><li>• Draft MoA</li></ul>
Memorandum of Agreement	n/a	<a href="#">Alan Tuck</a> , International Strategic Projects Manager	