

## Accommodation Services

# Confiscation Policy—University Owned Accommodation

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### Purpose Statement

Accommodation Services encourages you to live a safe and healthy lifestyle. Our policy aims to inform and educate you on items that are prohibited in order to protect your own safety and that of fellow residents and to safeguard University staff and property.

### Applicability and Scope

The policy applies to all prohibited items found in University-owned Accommodation.

### Prohibited items

There are a number of items that are restricted for use in University Accommodation and these are outlined in our Terms and Conditions, alongside other specific policies, all of which can be found on our [webpages](#)

Examples of prohibited items, including, but not limited to:

- Heaters (including electric clothes dryer)
- Illegal Substances and Psychoactive Substances (see [Alcohol and Drugs Misuse Policy](#))
- Candles
- Flares
- Fireworks
- Incense sticks
- Deep fat fryers
- Chip pans
- Halogen lamps
- Firearms, including:
  - \* Air rifles
  - \* Pistols and replicas
  - \* Any other weapon (and any type of ammunition)

### Portable appliances owned by you (not the University)

Portable appliances means electrical equipment that can or could be moved from place to place, e.g. kettle or toaster, that is intended to be connected by means of a flexible cable and a plug and socket or similar means.

In the case of any **portable** equipment that shows signs of damage, (see [Portable Appliance Testing Policy](#)), the item will be confiscated by Accommodation Services staff and stored in a safe place. You will be issued with a removal notice which will enable you to reclaim the equipment at the end of your tenancy.

## Definition

**Prohibited items:** items that are restricted for use in University Managed Accommodation

## Our responsibilities

- To remove items that are prohibited within our accommodation
  - \* To issue a removal notice and to store items until the end of your tenancy (see [Alcohol and Drugs Misuse Policy](#) where disposal applies)
- To inform and educate you of the consequences of possessing prohibited items within University Owned Accommodation, this includes:
  - \* the health and safety risks
  - \* the legal position and Policy involvement (see [Alcohol and Drugs Misuse Policy](#))
  - \* the academic consequences (where appropriate)
- To encourage a safe lifestyle for all residents

## Your responsibilities

- Not to bring prohibited items into University Owned Accommodation and seek clarification where appropriate
- Not to bring the University, its reputation and legal position into question by possessing prohibited items (see [Alcohol and Drugs Misuse Policy](#))
- To report any damaged portable appliance to the Village Reception