What happens to your £500 application fee?

1. Apply for accommodation and pay £500 application fee

2. Offer of accommodation received

3. Accept offer of accommodation
   Your application fee payment of £500 is used towards a £200 damage deposit (if required) and/or part payment towards your Summer Term rent which is due on 9 May 2019.
   If the payment due on this date is more than the remaining £300 or full £500, you will have to pay any extra.
   If the payment due on this date is less than the remaining £300 or full £500, we will allocate any excess against the payment due on 1 April 2019, so your payment for this date will also be reduced.
   You should refer to your accommodation contract for details of the expected payments based on your chosen method of payment. Note that this excludes any additional charges such as damages or fines that may be applied during your contract.
   ^Students allocated to Newgate Court will have the £500 reimbursed after arrival in September.

1.1 Cancel application prior to offer being made
   If you've met the terms of your academic offer, you will be charged a £50 admin fee.
   If you don't meet the terms of your academic offer, we will refund you in full.
   If you'd like to cancel your application prior to meeting the terms of your academic offer to study at Newcastle University but still intend to study with us, you will be charged a £50 admin fee.

2.1 Reject offer of accommodation
   If you reject the offer, the following cancellation charges will be deducted from your £500:
   • If the offer made to you matches* one of the first three preferences on your application, we will charge you £250 and will refund the balance
   • If the offer matches* any other of your application preferences we will charge you £100 and will refund the balance
   • If the offer of accommodation is not one of the named site preferences you made on your application, we will charge you £100 and refund the balance.
   *We class a match as being offered the named residence and specific wash type of the room, but not room size (ie if you requested a large en suite, but have been offered a medium en suite, we deem this to be a match to your preference)

3.1 Accept offer and cancel later
   If you decide to reject the offer after your initial acceptance, the following contractual liability and charges will apply:
   If we are successful in finding a replacement tenant before the start of the booking:
   • If the offer made to you matches* one of the first three preferences on your application, we will charge you £250 and refund the balance
   • If the offer matches* any other of your application preferences we will charge you £100 and will refund the balance
   • If the offer was not one of the named residence preferences you made on your application, we will charge you £100 and refund the balance.
   If we are unsuccessful in finding a replacement tenant for your booking:
   • You may remain liable for the full amount of the accommodation contract and receive no refund.
   *We class a match as being offered the named residence and specific wash type of the room, but not room size (ie if you requested a large en suite, but have been offered a medium en suite, we deem this to be a match to your preference).