Devolved Administration
City Region and Growth Deals:
Project Proposals and Business Cases

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City and Growth Deal making process

- **Stage 1:** Invitation
  - Invitations to City and Growth Deal making process
  - Warm words from HMG
  - Invitation to submit proposals
  - Proposals submitted and negotiation start

- **Stage 2:** Development of proposals (C&LGU, local partners, the Devolved Administration and the Territorial Office), including policy input and expertise
  - Policy workshops to discuss and develop proposals

- **Stage 3:** Finalisation of deal package and WH write round
  - Confirm strong local / private sector part' ship and invest'nt
  - Heads of Terms goes public once agreement 'in principle' reached
  - Business case sign off
  - Final Deal Document goes public confirming deal contents

- **Stage 4:** Approving business cases and releasing funding for delivery
  - Implemen tation and on going assurance

**Timescales ?** Depends on (1) the quality of the proposals and (2) the political appetite
# Stage Two: Development of proposals

## The Process

- Local areas develop proposals and submit these to the UK Government and Devolved Administration Government.
- The proposals will start out as Strategic Outline Business Cases (SOBCs), then be developed into Outline Business Cases (OBCs).
- Before a Heads of Terms Agreement can be reached, both governments need to ensure policy officials and analysts are content with the business cases.
- The package will then go for write round seeking formal approval from departments across Whitehall.

## Key things to consider:

- When business cases are shared with policy colleagues and analysts to appraise them, they look for the following things:
  - Viability of the project
  - Value for money
  - Strategic alignment with wider UK Govt policy
  - Private sector engagement and buy in
  - Wider alignment with industry
  - Synergies and links with similar work in that industry and more widely in the country
  - Compliance with HMT Green Book Guidance
Stage Four: Signing off final business cases

The Process

- The project proposals that are near ready to be signed off and for funding to be released, they will have to have been developed into final Business Cases.
- Once again, the final BC will be shared with the relevant policy colleagues in both UK and DA Govts.
- They will need to undertake their internal checks for one final time, before giving the final go ahead to the DA Govt that they are happy for funding to be released. This is coordinated by the Cities and Local Growth Unit.

Key things to consider:

- When FBCs are shared with policy officials and analysts, they will look for the following:
  - Have their previous feedback/comments been addressed
  - Inclusion of key annexes including risk registers, funding profile breakdowns etc
  - Is there a clear value add to the industry and wider UK Govt productivity?
  - Does it complement existing projects in the same sector?
  - Does the business case meet the HMT Green Book standards?