

If you are attending a pre-entry interview at Newcastle University for one of the courses listed below, you *could* be entitled to receive expenses to cover\* the cost of your travel.

Please tick which course you are attending an interview for:

- Contemporary and Popular Music (W301)
- Dental Surgery (A206)
- Fine Art (W150)
- Folk and Traditional Music (W344)
- Medicine and Surgery (A100)
- Music BA (W300)
- Music BMus (W304)
- Oral and Dental Health Sciences (A207)
- Speech and Language Therapy BSc (B621)
- Master of Speech and Language Sciences MSc Honours (B62M)

Please provide the date you are attending an interview: \_\_\_\_\_

\* Up to a maximum of £50 per applicant

You must also meet **at least one** of the following criteria:

- Have been accepted onto the University's PARTNERS Programme Supported Entry route
- Have entered the University through the Realising Opportunities Programme
- Have experienced Local Authority Care for a period of longer than three months
- Live in an area of the UK from which very few students progress to higher education (officially defined as a Low Participation Neighbourhood – this can be checked online in advance of submitting an application).

**Please note:**

In order to receive a reimbursement for your travel expenses you **must provide a valid ticket or booking confirmation** for your method of travel (unless mileage). **Please note, if you are travelling by London Over/Underground, we can only reimburse costs if a ticket or electronic receipt is provided as evidence of travel. Oyster card and contactless transactions cannot be reimbursed.** If you need your ticket for your return journey, a photocopy of your ticket will be taken on the day. Please pass this completed form, and your ticket for copying, to staff at the interview.

**Personal Details:**

**Name:**

**Address:**

**Postcode:**

**Telephone:**

**Mobile:**

**E-mail:**

**School:**

**UCAS ID Number:**

**Eligibility information\*\*:**

- I am taking part in the PARTNERS Programme Supported Entry Route
- I am taking part in the Realising Opportunities Programme
- I have experienced Local Authority Care for a period of longer than three months

\*\* this will be verified upon receipt of application, along with postcode eligibility

**Travel Information:**

Please provide information in more than one area, below, if your journey has required multiple travel methods

**1) Rail**

Which station will start your journey at? (e.g. London King's Cross)

Total cost of ticket(s)

**2) Metro**

Which Metro station will you travel from?

What is the total cost of your metro journey from this station to Haymarket Metro station? (the nearest Metro station to the University)

**3) Bus/Coach**

What is the total cost of your journey from your home to Newcastle City Centre?

**4) Car**

How many miles is your return journey from home to Newcastle University?

Total cost of car journey\*\*\*

\*\*\* car mileage will be reimbursed at the rate of 45p per mile for the first 200 miles, and 25p per mile thereafter. Mileage will be verified when claiming.

**5) Flight**

Which airport will you be travelling from?

Total cost of ticket(s)

**Bank Account Details:**

Please let us know the details of the account that you would like to nominate to receive the expenses.

**Name of account holder:** \_\_\_\_\_

**Relationship to bank account holder (if different from claimant):** \_\_\_\_\_

**Sort Code:**    \_ \_ -   \_ \_ -   \_ \_

**Account number:**   \_   \_   \_   \_   \_   \_   \_   \_

**Declaration**

I declare that the cost stated above is a true estimate of the cost of travelling to Newcastle University from my home.

**Name:**

**Signed:**

**Date:**

***For Office Use only:***

I can verify that this form has been checked and the costs claimed are in-line with the University's expenses policy

Signed:..... Print name: .....