Job Plan

You will be expected to deliver a minimum of 43 weeks of pro-rata clinical activity.

DCC = Direct Clinical Care

SPA = Supporting Professional Activities. The SPA level of 1 PA is intended to provide adequate time for participation in NHS based Continuous Professional Development. The time that is devoted to Supporting Professional Activities within the job plan will most likely vary at different times in a Consultant’s career. The Trusts believe Consultants require 4 hours per week on average (1PA) to undertake the core activities common to everyone within SPA, such as undertaking CPD, mandatory training, appraisal activities, attendance at department management and audit meetings. Additional SPA time is recognised for further activity with a measurable output, and might include regular teaching, training supervision, department management or audit lead. This will be agreed through the regular job plan review mechanism.

You will be offered mentoring opportunities from both clinical and academic perspectives, in keeping with Royal College of Physicians and HEI good practice.

A sample indicative weekly timetable is given below, but this will vary dependent on the appointee's skills:

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<th>Morning</th>
<th>Afternoon</th>
<th>DCC</th>
<th>SPA</th>
<th>Academic</th>
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<td>Hrs</td>
<td>PA</td>
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<tr>
<td>Mon</td>
<td>SPA</td>
<td>Clinical</td>
<td>4</td>
<td>1</td>
<td>4</td>
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<tr>
<td>Tue</td>
<td>Academic</td>
<td>Clinical</td>
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<td>Wed</td>
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<td>Thu</td>
<td>Clinical</td>
<td>Clinical</td>
<td>8</td>
<td>2</td>
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<td>Fri</td>
<td>Academic</td>
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<td>Weekly total</td>
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<td>16</td>
<td>4</td>
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</table>

*Please note: This job plan is subject to Royal College approval.

This is a clinical academic post with Honorary Consultant status.

Sample numbers per year:

DCC = 4 PA

SPA = 1 PA

Total = 5 (DCC + SPA)

Total Academic = 5 PA

TOTAL = 10 PA
It is anticipated that you will interact clinically with all relevant departments within the appropriate directorate (or equivalent structure) and the wider NHS Trust. You will be expected to have the necessary skills in undergraduate and postgraduate teaching, supervision and assessment of trainees (i.e. ePortfolio).

Consultant terms and conditions of service allow for flexibility and local agreement as to the appropriate balance between direct and supporting activities. The precise balance can be agreed as part of job plan review. You will have the opportunity to formally review the agreed job plan after three months with the Clinical Director or medical line manager, and University Line Manager.

This indicative job plan above separates the week into University (research and teaching activity) and clinical activity. The list of duties is not exhaustive, and you may be asked to undertake such other duties in line with the grading of the post as may be required by the University line manager from time to time. Further details in the description of the job plan such as specific clinical duties and responsibilities will be decided once the successful candidate has accepted the post. Precise job planning will be carried out jointly by the University Line Manager and the Clinical Director/medical line manager.

You should recognise that job descriptions reflect core activities of a post at a particular time and that as an individual develops there will inevitably be changes in the emphasis of the duties of the post. The University expects that all colleagues will recognise this and adopt a flexible approach to work and be willing to participate in training. If changes to a job become significant, the job description will be reviewed formally by the University Line Manager and the post holder.

You will have allocated administrative support (secretarial, clerical, outpatient support) via the Clinical Directorate (or equivalent structure) that is hosting you for clinical matters and general clerical/IT support and access to all other University and Trust facilities available to colleagues. You will have office space within the clinical setting and designated office space in the University.

You will be required to maintain suitable CPD in conjunction with one of the Medical Royal Colleges and to be involved in audit of clinical activity. The Trust and University acknowledge the importance of this and will provide support and time for CPD within the job plan. Funding for certain clinically focused CPD activities may be obtained from the Trust.

You will be required to undergo annual appraisal in line with Follett requirements. The Trusts have the required arrangements in place, as laid down by the Academy of Royal Colleges, to ensure that all doctors have an annual appraisal with a trained appraiser and supports doctors going through the revalidation process. Time will be allowed for you to prepare for the appraisal process. Opportunities will also be available for mentoring for newly appointed staff at Consultant level.

**Additional Website Links**

Faculty of Medicine - [www.ncl.ac.uk/medicalsciences](http://www.ncl.ac.uk/medicalsciences)

**Faculty of Medical Sciences**

The Faculty, one of three in the University, includes teaching in Biomedical and Biomolecular sciences, Dentistry, Medicine, Pharmacy, Food and Human Nutrition, Sport and Exercise Science and Psychology. We were awarded TEF gold status for its teaching quality. Our core research activity is focused at the basic science/clinical interface within 3 Research Institutes that contain internationally strong research in genetics, cancer, public health, discovery science, translational
medicine and neurosciences. You will be hosted in the most appropriate research institute for your academic interests.

**Leadership within the Faculty of Medical Sciences and Institutes**

The postholder’s immediate line management within the Faculty will be through the appropriate Institute Dean who reports to the Pro-Vice-Chancellor for the Faculty.

**Partnership with the NHS**

The Faculty works in close partnership with a number of NHS organisations, both for teaching and research. Its principal partner is The Newcastle upon Tyne Hospitals NHS Foundation Trust, with which it shares a campus. The Faculty also works closely with Cumbria, Northumberland, Tyne and Wear (Mental Health) NHS Trust. Other key partners include regional Acute Trusts and community providers associated with delivery of MBBS teaching on Wearside, Teesside and in Northumberland. We also work closely with Health Education England – North East and North Cumbria.

For full details about this vacancy and essential information on how to apply, visit our Job Vacancies web page at [http://www.ncl.ac.uk/vacancies/](http://www.ncl.ac.uk/vacancies/)

**THE NEWCASTLE-UPON-TYNE HOSPITALS NHS FOUNDATION TRUST**

The Trust employs 16,000 staff, with a gross turnover of over £1 billion per annum, and operates on two major hospital sites – Freeman Hospital and the Royal Victoria Infirmary, as well as delivering community health services to the city’s 273,000 residents.

The Newcastle Upon Tyne Hospitals NHS Trust was licensed as a Foundation Trust on 1st June 2006, and this provides a robust framework and the freedom to run its own affairs at a local level. Although the Trust must comply with national standards in delivering healthcare, it can determine and influence how this is done by developing new ways of working tailored to meet the local needs and priorities.

The Trust is classified as a teaching hospital because of its close association with the Newcastle University Medical School. It also has a high nationally acknowledged research and development profile and capability and continues to challenge and inform patient treatment and care. The Trust is a large, technically complex and diverse organisation and to ensure the delivery of a high quality and safe service to all, robust performance management systems are in place. Working closely with clinical and support services, the Trust ensures effective monitoring and review of quality, business and financial issues.

The Trust is regulated by Monitor; the Care Quality Commission determines the quality and standards of care. The Trust has been deemed ‘outstanding’ by the CQC in its last 2 reviews.

In-patient clinical services are based on two sites - the Royal Victoria Infirmary and the Freeman Hospital. The Royal Victoria Infirmary site is the acute admitting site with the Accident and Emergency services and associated Trauma Centre together with acute medical services, maternity services and the children’s centre. The Freeman Hospital site is of a more elective nature with surgical services, cardiothoracic services, transplantation, and the Northern Centre for Cancer Care. Cellular Pathology is located on the RVI site and samples from clinics and theatres at the Freeman are transported to the laboratory.

For further information see:

[http://www.newcastle-hospitals.org.uk/services/Laboratory-Medicine.aspx](http://www.newcastle-hospitals.org.uk/services/Laboratory-Medicine.aspx)
Cumbria, Northumberland, Tyne and Wear NHS Foundation Trust

Cumbria, Northumberland, Tyne and Wear NHS Foundation Trust was formed in 2019 when the mental health and learning disability services in North Cumbria were transferred to Northumberland, Tyne and Wear NHS Foundation Trust.

Northumberland, Tyne and Wear NHS Foundation Trust was created back in 2006. This was through the merger of three different NHS trusts; Newcastle, North Tyneside and Northumberland Mental Health NHS Trust; South of Tyne and Wear Mental Health NHS Trust; Northgate and Prudhoe NHS Trust.

The Trust works from more than 70 sites across Cumbria, Northumberland, Newcastle, North Tyneside, Gateshead, South Tyneside and Sunderland. They also run a number of regional and national specialist services. Along with partners, they deliver support to people in their own homes, and from community and hospital-based premises.

The Trust have more than 7,000 people working for them and a budget of over £380 million.

The services they provide are divided into four sections, which are organised geographically into ‘locality care groups’. These are known as North, Central, South and Cumbria.

Main sites are:

- St Nicholas Hospital, Newcastle upon Tyne
- St George’s Park, Morpeth, Northumberland
- Northgate Hospital, Morpeth, Northumberland
- Ferndene, Prudhoe, Northumberland
- Walkergate Park, Newcastle upon Tyne
- Hopewood Park, Sunderland
- Monkwearmouth Hospital, Sunderland
- Carleton Clinic, Cumbria

They also provide services from a number of smaller units, including Benton House, Plummer Court and the Campus of Ageing and Vitality in Newcastle upon Tyne.

For further information see:

https://www.cntw.nhs.uk/