Clinical Academic Job Details

Senior Lecturer/Honorary Consultant in Special Care Dentistry
School of Dental Sciences
Faculty of Medical

Academic Job Summary
The University has developed Academic Job Summary Guidance which summarises the range of activities that academic staff may be expected to perform.

Academic Staff Development
Newcastle University accords parity of esteem to teaching and research; aims to deliver teaching and facilitate learning of the highest quality; and invests in excellent staff. A popular course in academic practice is available for staff with responsibilities in teaching and research supervision and new appointees are required to gain the first module.
Full details of Newcastle University’s Certificate in Advanced Studies in Academic Practice can be found at https://www.ncl.ac.uk/ltds/professional/casap/

Specific Responsibilities of Position
You will be required to contribute to the leadership, organisation, and delivery of teaching in the broad area of Special Care Dentistry, allied fields such as Oral Surgery, Diseases, Pathology, Medicine, Human Disease and Paediatric dentistry and any other areas within the School as determined by the needs of the School at the Head of School’s discretion. In addition to the delivery of clinical teaching for undergraduate and postgraduate programmes and broader education in non-clinical settings, we would also expect you to be part of the existing team in Special Care dentistry and Community Dental Services. There is also the opportunity to develop your personal expertise across appropriate teaching areas through collaborations nationally and internationally.

You will be appointed at an Honorary Consultant level and will be expected to contribute to clinical services in the discipline of Special Care Dentistry and provide appropriate consultant cover for activities including Sedation within the Dental Hospital of the Newcastle upon Tyne Hospitals NHS Foundation Trust. The post is crucial to maintaining and supplementing appropriate Consultant cover for, and oversight of, ongoing undergraduate teaching in the practice of Sedation and the speciality of Special Care Dentistry. It will facilitate ongoing plans to revise the School’s postgraduate offering in Sedation to help service the demands of the NHS service, the local community, and primary care dentists’ interest in further training in Sedation. It is a 0.8WTE post and is only available at this WTE.
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Learning and Teaching
You will be required to contribute to academic and clinical teaching in as required by the Head of School. Specific undergraduate and postgraduate teaching commitments will be by arrangement with individual academic course and clinical teaching leads.

Research
You will be expected to complement existing activities including building on existing programmes of research in the school. Research emphasis in the School is focused around two Research Themes: ‘Translational oral biosciences’ and ‘Oral Healthcare and epidemiology’. Cutting across both themes are a number of key research areas including: The diagnosis and management of periodontitis, Oro-facial pain, and Biomaterials and biological interfaces.

You will be expected to work with staff within the School and Faculty to:

– Enhance research activity in your field, which will complement and enhance existing programmes of research within the School;
– Develop interdisciplinary links with relevant research teams within the School and/or other Research Institutes in the Faculty and the wider University;
– Work to build regional, national and international research networks;
– Attract research funding to support areas of research activity;
– Develop a team of research workers with similar interests, including postgraduate research students.

You will also be expected to contribute towards and complement existing activities in dental educational research and our recently launched NIHR Incubator in Clinical Education.

Clinical Service
You will be appointed at an Honorary Consultant level and will contribute to clinical services in the discipline of Special Care Dentistry. These services are currently predominantly located in the Dental Hospital and its allied Community Dental Services. You will take your share in providing cover for colleagues in the Dental Hospital during periods of absence. Such cover will be organised between colleagues by mutual agreement. You will have continuing responsibility for services in your care and the proper functioning of the disciplines of Special Care Dentistry and Sedation within the Dental Hospital.

Contractually there will be a commitment to participate in Clinical Effectiveness and Audit, for which time will be allocated.

You will work according to the current consultant contract. The allocation of time between the various duties of the post will be open to discussion, in consultation with the Head of School and Clinical Director.

An annual review of duties will take place with both the Clinical Director and Head of School as part of the job planning process. The job plan initially will include the following programme activities.

– Direct patient care x 4-5 – dependent on teaching requirements
- Supporting clinical activities x 1
- Academic x 3-4 – dependent on teaching requirements

Total 8PA

University teaching duties and clinical commitments will be arranged by consultation with the Head of School in liaison with the Clinical Director for clinical activities.
The Person

Knowledge (including Qualifications)

- BDS or equivalent
- PhD
- Successfully completed Specialty Membership in Special Care Dentistry, or equivalent
- An established knowledge and clinical experience in Special Care Dentistry and related subjects and broad knowledge applicable to the undergraduate and postgraduate curriculum
- Fellowship in Dental Surgery or Membership of Faculty of Dental Surgery, or equivalent (Desirable)
- Fellowship of HEA or equivalent and/or Academic teaching qualification (Desirable)
- A relevant postgraduate qualification related to Special Care Dentistry such as a Master of Science in a relevant subject, Membership in Special Needs Dentistry, Diploma in Special Care Dentistry, etc (Desirable)

Skills (professional, technical, managerial, practical)

- Ability to develop and provide leadership to teaching teams
- Excellent organisational, communication and interpersonal skills
- The ability to build collaborations with colleagues in complementary areas of work
- Ability to communicate complex information clearly both orally and in writing
- Demonstrable capacity to work in a range of education settings and situations
- Ability to meet deadlines and to manage conflicting priorities
- Management of a clinical service in line with the Trust’s values
- Completion of a basic management course (Desirable)

Experience and Achievements (paid or unpaid)

- CCST or pending CCST (within 6 months of interview date) in Special Care Dentistry or equivalent
- Up to 2 years further experience in Special care dentistry after entry (post CCST) onto the specialist list for Special Care Dentistry
- Full registration, or eligibility for full registration, with the United Kingdom General Dental Council (GDC)
- Experience of learning and teaching in subjects related to the activities of the School at national and international level
- Evidence of ability to develop and deliver high quality learning and teaching aligning to the School and University’s stated aims
- Experience of teaching or training health professionals
- Proven ability to engage interest and enthuse students and inspire them to learn at both undergraduate and postgraduate levels
- Capacity to manage day-to-day arrangements for a teaching programme
- Evidence of the ability to attract funding to support and enhance learning
- Experience of preparing proposals for submission to funding organisations
- Evidence of published research at a national or international level
- Proven ability to effectively supervise and support postgraduate research students
- Experience of developing a team of research workers (Desirable)
- Evidence of research collaborations nationally and internationally (Desirable)
- Experience of course development and/or degree programme management (Desirable)
- Proven ability to recognise and take forward opportunities to develop existing and new curricula in collaboration with relevant stakeholders (students, NHS, Newcastle Trust) (Desirable)

Other

- Registered, or pending eligibility for registration, on the GDC Specialist Register for Special Care Dentistry
- Applicants who are Nationals from another European country or elsewhere overseas would have to show equivalence to the training period in the National Health Service required for Special Care Dentistry
- Satisfactory pre-employment health screen and Disclosure and Barring Service check
- Eligible for honorary status with the Newcastle upon Tyne Hospitals NHS Foundation Trust
- Commitment to the University and School’s education and research strategy and mission
- Commitment to the University and School’s engagement strategy
- Commitment to own personal development and understand its importance

*These requirements are in line with the University’s job descriptions and the current person specifications approved in 2017 by the RCS(Eng.) for Consultant in Special Care Dentistry available [here](#).*
Job Plan

A sample weekly timetable is given below, but this will vary dependent both on the appointee’s skills and on the needs of the School. Some of the allocations may be in rotations (1 in 2) due to the need to provide robust support, supervision, and Consultant oversight of student clinical teaching.

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<td>Fri</td>
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Sample numbers per year:

DCC = 4-5 PA (depending on clinical teaching needs)

SPA = 1 PA

Total = 5-6 (DCC + SPA)

Total Academic = 3-4 PA (depending on clinical and non-clinical teaching needs)

TOTAL = 8 PA

This indicative job plan separates the week into University (Teaching/research activity) and clinical activity.

The list of duties given above is not exhaustive and you may be asked to undertake such other duties in line with the grading of the post as may be required by the Head of School from time to time. Further description of the job plan will be decided once the post has been accepted. Precise job planning will be carried out by the Head of School and the Clinical Director and may in the future include the new third session of the clinical day being introduced currently in the evenings (5-8pm).

You should recognise that job descriptions reflect core activities of a post at a particular time and that as an individual develops there will inevitably be changes in the emphasis of the duties of the post. The School expects that all staff will recognise this and adopt a flexible approach to work and be willing to participate in training. If changes to a job become significant, the job description will be reviewed formally by the Head of School and the post-holder.

You will have office accommodation within the School of Dental Sciences. You will be required to integrate into the School and University’s framework for education and be expected to actively participate within this framework to further your learning and teaching area.

You will be required to maintain suitable CPD in conjunction with one of the relevant Royal Colleges and to be involved in audit of clinical activity. The Trust and University acknowledges the importance of this
and will provide support and time for CPD within the job plan. Funding for certain CPD activities may be obtained from the Trust.

You will be required to undergo annual appraisal in line with Follet/SARD requirements. Time will be allowed for you to prepare for the appraisal process.

Additional Website Links
Faculty of Medicine - [www.ncl.ac.uk/medicalsciences](http://www.ncl.ac.uk/medicalsciences)
School of Dental Science - [www.ncl.ac.uk/dental/](http://www.ncl.ac.uk/dental/)

**NHS Trust**

The Faculty is in partnership with a number of NHS organisations, both for teaching and research. Its principal partner is the Newcastle upon Tyne Hospitals NHS Foundation Trust, with which it shares a campus. Other key partners include the Trusts associated with MBBS Base Unit teaching on Wearside, Teesside and in Northumbria; within the Base Unit concept, undergraduate teaching is delivered through many acute and community providers. The Faculty also works closely with Northumberland, Tyne and Wear (Mental Health) NHS Trust and the Northern Deanery.

**THE NEWCASTLE-UPON-TYNE HOSPITALS NHS FOUNDATION TRUST**

The Trust employs c 14,000 staff, with a gross turnover of in excess of £1 billion per annum, and operates on two major hospital sites – Freeman Hospital and the Royal Victoria Infirmary, as well as delivering Out of Hospital/Community Health Services to the city’s residents.

The Newcastle upon Tyne Hospitals NHS Trust was licensed as a Foundation Trust on 1st June 2006, and this provides a robust framework and the freedom to run its own affairs at a local level. Although the Trust must comply with national standards in delivering healthcare, it can determine and influence how this is done by developing new ways of working tailored to meet the local needs and priorities.

The Trust is classified as a teaching hospital because of its close association with Newcastle University’s Medical School. It also has a high nationally acknowledged research and development profile and capability and continues to challenge and inform patient treatment and care. A number of our Directorates are designated Academic Clinical Directorates which build on our clinical research and development track record and support our academic and teaching portfolio.

Our hospitals have around 2,170 beds and we manage over 1.67 million patient ‘contacts’ every year including more than 201,300 A and E attendances, 1,260,900 outpatient attendances and approximately 6,400 deliveries. We provide innovative high quality healthcare. The Trust is a large, technically complex and diverse organisation and to ensure the delivery of a high quality and safe service to all, robust performance management systems are in place. Working closely with clinical and support services, the Trust ensures effective monitoring and review of quality, business and financial issues.

We have a strong history of joint working which has led to a number of strategic partnerships across health and social care, with many of these relationships translating into integrated and multiagency pathways of care for patients.
We are an active member of the Shelford Group, a network of specialist teaching hospitals which undertakes comparative work and addresses issues of common interest.

The Trust is regulated by NHS Improvement, the Care Quality Commission determines the quality and standards of care.

INTRODUCTION TO THE DIRECTORATE

Co-clinical Directors: Dr B Cole  
Directorate Manager: Mr A Pike

The Dental Hospital, the Oral & Maxillofacial Surgery Department at the RVI, the Freeman Hospital Dental Unit and the Newcastle Community Dental Services constitute a single Directorate within the Trust. The Directorate Management Team undertakes the day to day management of the Dental Hospital and comprises the Clinical Directors, Clinical Speciality Leads in Oral & Maxillofacial Sciences, Restorative Dentistry, Child Dental Health & Orthodontics and Community Dental Services, the Directorate Manager, the Directorate Accountant, and the Head of the School of Dental Sciences. Other members include the chair of the Directorate Clinical Governance Group and the Directorate Academic Clinical lead.

The Dental Hospital

Newcastle Dental Hospital is a modern, spacious, well-equipped hospital whose facilities are amongst the finest in the United Kingdom with the Oral Surgery Locals’ dept having undergone a £2m refurbishment in 2020. A full radiological and photographic service is present in the Dental Hospital and appropriate clerical and secretarial assistance is provided. Computer facilities are available, and the successful applicant will be able to register with the Trust’s IT department for e-mail access. The Dental Hospital enjoys close physical links with the University of Newcastle upon Tyne and excellent library facilities exist in the adjoining Medical School. Full research laboratory facilities are also available in both the Dental and Medical Schools.

Community Dental Department and Special Care Dentistry

The Community Dental Department is located within 4 health centres across the city: Arthur’s Hill HC, Kenton HC, Molineux HC and Walker HC. This service delivers primary dental care to patients with special needs and also to those patients unable to access routine primary dental care elsewhere. In addition, it provides clinical supervision for undergraduate dental students, hygiene and therapy students and dental nurse trainees. Dental care is also provided in domiciliary settings. Arthur’s Hill clinic has a bariatric chair.

It carries out NHS epidemiological surveys, oral health promotion and screening of schools with children with special needs.

The department is supported with administrative staff and dental nurses. The successful applicant will join an established team of clinicians consisting of a one locally situated Consultant in Special Care Dentistry, 1 Consultant working between Newcastle and Hartlepool (appointment in process) as well as senior dental officers (Band B), community dental officers (Band A), Dental Core Trainees, Dental Therapist, and Foundation Therapists.