

## Academic Job Details

### Numed Malaysia Sdn Bhd

ASSOCIATE PROFESSORS, CLINICAL SENIOR LECTURERS, CLINICAL LECTURERS

#### Academic Job Summary

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Applications are invited for a range of clinical academic posts, at different levels of seniority. These posts will appeal to established clinician teachers looking for a fresh and exciting challenge, or senior trainees who are seeking a stimulating and varied career. These posts are suitable for registered medical practitioners, either fully trained or in training for specialist level or general practice positions, holding a primary medical degree from a university recognised by the Malaysian Medical Council (MMC), and a higher medical qualification. All posts will be filled by practising clinicians, who will continue clinical practice integrated with teaching. We are looking for doctors with interests in the following fields:

**General (Internal) Medicine all specialties;**

**General Surgery;**

**Obstetrics and Gynaecology.**

**General Practice / Family Medicine**

As members of the clinical faculty of NUMed Malaysia, the successful applicants will play a major role in co-ordinating, directing and delivering undergraduate teaching, as well as continuing with clinical duties within the Malaysian health service. The posts will be at the NUMed Malaysia campus, the Hospitals Sultan Ismail and Sultanah Aminah in Johor Bahru, as well as HSNI Batu Pahat and HEBHK Kluang, community health centres and other clinical facilities in Johor, Malaysia.

Appointments are available from August 2019, but the date of commencement is negotiable. Informal enquiries may be made to Prof. Jade Chow, Dean for Clinical Affairs ([Jade.Chow@newcastle.ac.uk](mailto:Jade.Chow@newcastle.ac.uk)).

**In applying for any of these positions please provide a covering letter explaining your interest in the advertised post, a CV detailing your experience and achievements in teaching and research and a brief statement describing your plan for developing your teaching and research over the next five years. Please also include in your covering letter your notice period along with your current and expected salary. Formal applications should be sent via email to: [Nirmala.Arjunan@newcastle.edu.my](mailto:Nirmala.Arjunan@newcastle.edu.my)**

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The key areas of activity of an academic teacher may now be summarised as follows:

### 1) Teaching and Learning

- Design and deliver high quality teaching and learning material, resources and activities to students in line with the NUMed Malaysia teaching objectives and timetable requirements. Provide a range of timely student support to enhance the student experience and achievements. Set, mark and assess course work and examinations, providing timely and effective feedback to students.
- “Teaching” includes contact time with students other than formal lecturing, e.g. personal tutoring and pastoral guidance.
- Supervise undergraduate and taught postgraduate students’ research projects.
- Evaluate own practice and undertake continuing professional development in teaching.

### 2) Research, Scholarship and Innovation

- Where appropriate and after discussion with the Dean for Research and the Dean for Clinical Affairs the applicant may be expected to engage in the strategic research activities of the University and, wherever possible, initiate and complete research activities according to their interest and teaching duties

### 3) Engagement

- For clinical academics, fulfil the clinical duties specified in their joint Clinical/NUMed job plan.
- Where appropriate participate in organised programmes of outreach/public engagement.

### 4) Administration and Management

- Undertake a range of administrative tasks to support teaching, and/or research, and/or engagement.
- Be willing to take responsibility for a defined management or administrative role such as Module Leader, Year Tutor, Degree Programme Director, Research Director, Outreach Co-ordinator at an appropriate stage in their personal development within the University.
- Where appropriate contribute to the wider work of the institution through input to project teams, working groups and committees.

## Teaching Duties

Our undergraduate MBBS programme will be delivered by academic staff from within NUMed Malaysia, with contributions from visiting colleagues from Newcastle University UK, and in partnership with the Government Hospitals and Health Facilities of the State of Johor. Our current intake is around 120 students per year.

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Clinical teaching begins in the first year of the course, but more intensive clinical tuition commences with the 4 month Foundation of Clinical Practice course for 3<sup>rd</sup> year students between September and December. The 3<sup>rd</sup> year Essential Junior Rotations in Child, Reproductive, and Mental Health run from January until July, along with Community Health, Infectious Diseases and Long Term Conditions. Year 4 begins with a more classroom based Clinical Sciences and Investigative Medicine course, followed by three, six week, Student Selected Components, and an elective period. The final year comprises Essential Senior Rotations in Child, Reproductive, Mental, and Community Health, and a Preparation for Practice course from Sept - Dec, and finishes with a four month Hospital Based Practice course from Jan - May.

The post holders will be responsible for delivering teaching on a day to day basis. They will also act as examiners throughout the curriculum, and will have wider responsibilities, for example in developing the course, course materials, assessment questions, and acting as pastoral and personal tutors for students.

All clinical academic post holders will be expected to integrate their teaching duties with clinical practice.

### Clinical Duties

Where possible, the postholders will work in the relevant departments: general (internal) and acute medicine; surgery; paediatrics; psychiatry; obstetrics & gynaecology; and family medicine. In performance of clinical duties, postholders will be under the direction of the appropriate Hospital Head of Department or Family Medicine Specialist, in conjunction with the Dean for Clinical Affairs. Clinical duties will largely be combined with clinical teaching, on ward rounds and in teaching clinics.

### Key working relationships

- Reports to the NUMed Dean of Clinical Affairs.
- Responsible to the Dean of Clinical Affairs and the Hospital Head of Department or Family Medicine Specialist for the discharge of assigned duties, both academic and clinical.
- Liaise with students and colleagues, both in NUMed and Newcastle University, and in the appropriate hospitals and other clinical facilities in Johor.

### Additional attributes, skills and experience required for appointment

- Empathetic and sensitive approach to patients' needs with an ability to show concern for others, recognising individual work-life needs.
- Highly effective communication skills. Be an approachable team member who is inclusive, co-operative, caring and a good listener who acts appropriately where necessary on what is being said.
- An excellent command of English and Bahasa Melayu, and the ability to communicate complex information clearly, and to engage the interest and enthusiasm of students and inspire them to learn.

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- Effectively plan and prioritise own workload Engage in continuous professional development.

### General Information

#### Health and Safety

NUMed Malaysia recognises its duties to ensure as far as is reasonably practicable, the health, safety and welfare at work of all employees

All staff are required to deliver quality standards and targets outlined in the Risk Management Strategy and local operational policies.

All employees are responsible to adhere to infection control policies / guidelines and attend mandatory training and updates to ensure they receive training appropriate to your role.

#### Pre - Employment Health Assessment

Successful candidates may be required to undergo a pre-employment medical screening at the appointed hospitals.

#### Benefits

Appointment will be made at the level appropriate to the qualifications and experience of the successful candidates. The appointments will be under local appointments with Malaysian benefits, terms and conditions.

#### Equal Opportunities Policy Statement

NUMed Malaysia is committed to securing equality of opportunity in employment and to the creation of an environment in which individuals are selected, trained, promoted, appraised and otherwise treated on the sole basis of their relevant merits and abilities.

All new employees are provided with a copy of the Equal Opportunities Policy on appointment.

#### Disclosing a disability

If you are invited for interview, you will be asked to describe your disability and to indicate whether any special arrangements or adjustments will be needed to ensure that you are not placed at a disadvantage because of your disability.

#### Criminal Records Disclosures

If the position for which you have applied requires, you may be subject to a criminal record check through the appropriate authority or jurisdiction, before the appointment can be confirmed. Applicants are encouraged to declare as soon as possible, details of any criminal convictions, cautions or reprimands and final warnings and any other information that may have a bearing on their suitability for the post. Please note that only relevant convictions and other information will be taken into account so disclosure need not necessarily be a bar to obtaining this position.

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## Person Specification

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	<b>Qualifications</b>	<b>Essential or Desirable</b>
1	MBBS or equivalent primary medical qualification, from a medical school recognised by the MMC  Successful completion of postgraduate diploma or equivalent at time of application, e.g. MRCP, MRCS, MRCOG, MRCPCH, MRCPGP	E
2	Specialty Diploma, Higher Examination or equivalent	D
3	Eligible for full registration with the MMC at time of appointment.	E
	<b>Knowledge, Skills and Experience</b>	
1	All applicants to have demonstrable skills in written and spoken English that are adequate to enable effective communication about medical topics with patients and colleagues	E
2	All applicants to have demonstrable skills in written and spoken Bahasa Melayu that are adequate to enable effective communication about medical topics with patients and colleagues	D
3	Meets professional health requirements (in line with MMC & GMC standards/Good Medical Practice).	E
4	Capacity to apply sound clinical knowledge & judgement & prioritise clinical need.	E
5	Demonstrates appropriate technical competence & evidence of development of excellent diagnostic skills & judgement.	E
6	<b>Teaching:</b> Evidence of contributing to teaching & learning of others. Interest & enthusiasm for teaching. Basic understanding of principles of teaching and education	E
7	<b>Research Skills:</b> Demonstrates understanding of the basic principles of audit, clinical risk management & evidence-based practice	D
8	<b>Communication Skills:</b> Capacity to communicate effectively & sensitively with others, able to discuss treatment options with patients in a way they can understand.	E

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9	<b>Problem Solving:</b> Capacity to think beyond the obvious, with analytical and flexible mind.  Capacity to bring a range of approaches to problem solving.	D
	<b>Attributes/Behaviours</b>	
1	Ability to respond enthusiastically and positively to students	E
2	Demonstrable willingness to work collaboratively with colleagues as part of a team.	E
3	Sensitivity to the views of others	D
4	Enthusiasm for the task in hand	D

HR Office Use Only	
SAP Position Number:	
Grade:	Choose an item.
Effective Date:	01/03/2019