Newcastle University Medicine Malaysia (NUMed Malaysia Sdn Bhd)

NUMed Teaching and Education Fellow

Job Description

These teaching & education fellowship posts are for newly qualified NUMed medical graduates, who wish to gain experience in medical education. The posts offer exciting opportunities for developing teaching skills.

The posts will be hosted by Newcastle University Medicine Malaysia, on campus and at associated clinical facilities within Johor, Malaysia as part of the teaching faculty of NUMed Malaysia. The duties will comprise teaching of clinical knowledge and skills to predominantly Years 1-3 medical students.

There are 8 posts available. Six are for the full academic year (October 2020 - June 2021), and two for Semester 1 (October 2020-December 2020) only.

Aims

- To provide the Teaching Fellows with experience and academic training in developing and delivering medical education
- To deliver and improve teaching of NUMed Malaysia undergraduate medical students within the medical school and associated clinical facilities within Johor, Malaysia.

Teaching

Teaching Development & Training
The successful applicants will contribute to developing, coordinating and delivering the undergraduate teaching programme to medical students on campus and in clinical facilities within Johor, Malaysia. There are currently around 700 students enrolled in total, with a target intake of approximately 150 per year. Training in teaching methods will be available through regular NUMed staff development workshops, and for the six full year posts through completion of the Certificate in Medical Education.

Duties

Malaysia
1. To assist in the development, co-ordination, and delivery of undergraduate teaching at NUMed. The fellow will participate in mainly developing, delivering, and evaluating courses in Years 1, 2 and 3
2. To develop the teaching and educational skills of the Teaching Fellow.
3. To carry out a small scale educational project, for example an audit or the development of new innovative teaching material (full year posts)
These commitments should approximately translate into teaching of medical students (eight sessions per week), professional educational development (one session), and administration/project work (one session), although the emphasis will vary substantially throughout the year.

**Academic support**

**Malaysia**

The fellows will be full members of faculty of Newcastle University Medicine Malaysia, contracted to NUMed Malaysia Sdn Bhd.

**Responsible to:**

Dean of Academic Affairs: Dr Paul Hubbard. Email: Paul.Hubbard@newcastle.edu.my

**Conditions of service**

a) Six posts are full-time from 1st October 2020 – 11th June 2021

b) Two posts are full-time for three months from the 1st October - 18th December 2020.

c) The posts are covered by the terms and conditions of service of NUMed Malaysia

**Annual Leave**

The post-holder will be granted annual leave in accordance with the standard terms and conditions of service for their grade.

**Application**

To apply, please email an up-to-date CV and personal statement including reasons for applying and outlining your suitability (500 words) for the position to NUMed People Services at numed-peopleservices@newcastle.edu.my

Please indicate on this application whether you are applying for the full year post, the semester 1 post or for either.

The closing date for application is Friday 18th September 2020. The successful candidates will be informed of the outcome by 25th September 2020.
# Person specification

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<tr>
<th>Specification</th>
<th>Essential</th>
<th>Desirable</th>
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<tbody>
<tr>
<td><strong>Qualifications</strong></td>
<td>• NUMed MB.BS graduate</td>
<td>• Masters in Medical Education</td>
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<td><strong>Experience and knowledge</strong></td>
<td>• MB.BS curriculum</td>
<td>• Knowledge related to planning an educational project</td>
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<td><strong>Skills and abilities</strong></td>
<td>• Computer literate</td>
<td>• Experience of teaching</td>
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<td>• Good communication skills</td>
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<td>• Good team working</td>
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<td><strong>Personal attributes</strong></td>
<td>• Ability to communicate with staff at all levels</td>
<td>• Enthusiasm to be a clinical educator in the future</td>
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<td>• Ability to work as a member of the team</td>
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<td>• Demonstrated commitment to clinical education</td>
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<td>• Time management ability</td>
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<td>• Aware of own learning needs</td>
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<td><strong>Other requirements</strong></td>
<td>• Must be willing to work flexibly according to teaching workload</td>
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