# Table of Contents

Welcome .................................................................................................................................................. 3
  Programme Team .................................................................................................................................. 3
Programme Information ............................................................................................................................ 4
  Canvas .................................................................................................................................................... 4
  2020/21 Workshop Programme ........................................................................................................... 4
  Postgraduate Research (PGR) Hub ......................................................................................................... 4
ePortfolio .................................................................................................................................................. 5
  Project Approval Process and Annual Progression .................................................................................. 5
  Data Protection ....................................................................................................................................... 5
  Accessibility and Disability ..................................................................................................................... 5
  Professionalism ....................................................................................................................................... 5
  Other training available via Canvas for research students ...................................................................... 12
Programme Overview ............................................................................................................................... 7
  Part Time Students or those involved in long-term fieldwork ............................................................... 8
  PGRDP Credit Requirements ................................................................................................................ 9
  Cohort Training Model requirements .................................................................................................... 10
  School PGRDP Credits ........................................................................................................................ 10
  Individual Project ................................................................................................................................ 11

Other training available via Canvas for research students ...................................................................... 12
  University PGR Induction – Newcastle Beginnings ........................................................................... 12
  Introduction to Learning and Teaching in Higher Education (ILTHE) Course .................................... 12
  SAgE PGRDP Library Information Skills .............................................................................................. 12
    • A1: Finding Information ...................................................................................................................... 12
    • A1: Managing Information .................................................................................................................. 12
  Careers for Researchers ........................................................................................................................ 12
  NU Workplace Essentials .................................................................................................................... 12
  Flexible Learning .................................................................................................................................. 12

2020/21 Activities ................................................................................................................................... 13
  Additional Training Opportunities ........................................................................................................ 13
    In Sessional English .............................................................................................................................. 15
    Writing Development Centre .............................................................................................................. 15
    External opportunities mailing list ..................................................................................................... 15


Welcome
Welcome to the Faculty of Science Agriculture and Engineering (SAgE) 2020-21 Postgraduate Researcher Development Programme (PGRDP) designed to offer high quality personal, professional and career development opportunities. The programme is designed to complement and enhance the subject level provisions in your School. Our approach to training is to emphasise that one size does not fit all and that programmed workshops are only a part of how researchers develop their skills. We therefore promote further opportunities to apply the skills learnt and gain experience in practice.

Here, you will find a summary of how the programme operates. This document includes information on the diverse training opportunities provided within the programme, guidance on choosing training activities and instructions on how to book yourself onto them. It allows you to develop your transferable skills, support your transition into an independent researcher and provides opportunities for your career development.

Dr Gail de Blaquiere
Lecturer in Postgraduate Skills Development

Programme Team

<table>
<thead>
<tr>
<th>Lecturer in Postgraduate Skills Development</th>
<th>Faculty Learning &amp; Teaching Assistant</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Name</strong></td>
<td>Dr Gail de Blaquière</td>
</tr>
<tr>
<td><strong>Email</strong></td>
<td><a href="mailto:Gail.de-Blaquiere@ncl.ac.uk">Gail.de-Blaquiere@ncl.ac.uk</a></td>
</tr>
</tbody>
</table>

Enquiries: For general enquiries regarding the Postgraduate Researcher Development Programme please use pgrdp@ncl.ac.uk
Programme Information

The essential purpose of a research degree programme is a period of training in research and the generation of an original piece of work. The Researcher Development Programme is designed to help you develop skills which will improve your effectiveness as a researcher but also develop your personal, professional and career management skills. Our approach to training is to emphasise that one size does not fit all. The SAgE Faculty has a diverse student body and their training needs differ. You are expected to undertake an assessment of your own training and development needs at the start of your studies and to revisit it throughout your degree. This training needs analysis should be used to populate your own individual personal development plan.

For any doctoral student, training needs will cover technical elements, specific to the individual student and the particular research project, and as well as their personal and professional development requirements. Training in the technical elements is largely delivered at the research group level by the supervisory team with contributions from other research group members. Technical staff, research associates and more experienced research students will often provide hands-on training in research techniques. Research students can also draw on modules from the university’s taught postgraduate suite for discipline-related skills and knowledge.

Personal and professional skills training is largely delivered by the Faculty programme. This complements subject-specific development training and builds on support provided by the supervisory team and the broader research environment. Development as a professional involves more than building your research profile and research skills. The programme provides workshops and activities that will build generic skills, develop confidence in and the ability to articulate your own abilities. Broader professional development is becoming increasingly significant as employers look for researchers who can ‘add value’ to their organisations.

Canvas

The SAgE Postgraduate Researcher Development Programme has a Canvas site which supports the programme and contains workshops resources, recordings and online materials and should be your first point of call for information. This can be found at [https://ncl.instructure.com/courses/32443](https://ncl.instructure.com/courses/32443)

All research students in the SAgE Faculty should be automatically enrolled. If you have difficulty accessing the Canvas site please email pgrdp@ncl.ac.uk

2020/21 Workshop Programme

Please note: Workshops are currently delivered online via zoom or pre-recorded and accessed via Canvas due to Covid-19.

Please check the Canvas [https://ncl.instructure.com/courses/32443](https://ncl.instructure.com/courses/32443) or the online booking system [https://workshops.ncl.ac.uk/](https://workshops.ncl.ac.uk/) for the latest information. Details may change and additional sessions will be added throughout the year.

Postgraduate Research (PGR) Hub

The programme has a dedicated PGR suite of training rooms on the 6th Floor of the Henry Daysh Building (specifically in HDB.6.11 PGR Training Space and HDB.6.14 PGR Learning Lab). Note: due to the current Covid-19 restrictions all workshops will take place online for the foreseeable future.
ePortfolio
The University requires that all research degree students maintain a research training portfolio (ePortfolio). The ePortfolio account is where you are expected to maintain records of your supervision and your progress throughout your research degree. It is also a means of planning, developing and recording both generic and research skills. Individuals are responsible for their own ePortfolio and you should ensure it is up-to-date. ePortfolio can be accessed at https://portfolio.ncl.ac.uk/

Project Approval Process and Annual Progression
You will be required to carry out a training needs analysis and create a personal development plan as part of the project approval process (see Programme Overview below). This is designed to show how you will obtain or develop the skills required to carry out your research and develop as a researcher.

Students registered on postgraduate research programmes submit a progress report as part of the Annual Progression process. This report, along with your supporting evidence, plus a report from your supervisors, will be considered by a School Progress Panel. The panel makes a recommendation on your progression to your Head of School and Postgraduate Dean for their formal approval. Your participation with the Researcher Development Programme is also be monitored by the panel each year. It is good practice to revise your training needs analysis and personal development plan at this point.

Data Protection
The PGRDP team accesses your information via the booking system to enable us to monitor and record attendance, assign the workshop credits associated to your research training portfolio and to carry out our functions as an education provider. Further information can be found at https://www.ncl.ac.uk/data.protection/informationforstudents/

Accessibility and Disability
If you have any queries or individual needs in the areas of access, mobility, communication or workshop materials e.g. if you are a wheelchair user, require information in an alternative format, require audio amplification/hearing loop or visual equipment, require a BSL/English interpreter, or have any dietary requirements please let the team know at pgrdp@ncl.ac.uk

Professionalism
You are expected to identify courses which will be most appropriate for your personal training needs and to manage your own diary in an efficient and professional manner.

In making a booking you are:
• Committing yourself to attend the course or workshop for its full duration
• Agreeing to arrive on time for the course to avoid disruption
• Indicating that you will participate in activities taking place as part of the course
• Agreeing to undertake any pre-requisite activities as requested

You will receive e-mail reminders in advance of your workshop bookings. If you can no longer attend please remove your booking as far in advance as possible. Persistent lateness or non-attendance will result in the removal of access to the online-booking system.
Researcher Development Framework

The Researcher Development Framework (RDF) is a professional development framework for planning, promoting and supporting the personal, professional and career development of researchers in higher education. The RDF describes the knowledge, behaviours and attitudes of researchers and encourages them to aspire to excellence through achieving higher levels of development (see https://www.vitae.ac.uk/researchers-professional-development/about-the-vitae-researcher-development-framework/developing-the-vitae-researcher-development-framework).

The RDF has been used to categorise all workshops and activities in the SAgE Faculty Researcher Development Programme.

The RDF is structured into four domains each with three sub-domains:

**Domain A: Knowledge and intellectual abilities:** The knowledge, intellectual abilities and techniques to do research

**Domain B: Personal effectiveness:** The personal qualities and approach to be an effective researcher

**Domain C: Research governance and organisation:** Knowledge of the professional standards and requirements to do research

**Domain D: Engagement, influence and impact:** The knowledge and skills to work with others to ensure the wider impact of research
Programme Overview

The Researcher Development Programme is designed to be simple to access. To get the most out of it, and to maximise your own personal and professional development, you need only follow a few simple steps:

- Assess your current skills against the Researcher Development Framework using the Training Needs Analysis (TNA) section of ePortfolio (which includes a tutorial on the process) https://portfolio.ncl.ac.uk/. You should carry out your skills audit early in your research degree programme and should seek advice from your supervisory team when doing it. Advice on auditing your skills can also be found on the Vitae Researchers Portal https://www.vitae.ac.uk/

- Where you recognise gaps in your skills, or areas where your skills could be improved, identify which workshops or other events would best address your professional development needs (the TNA section of ePortfolio will suggest upcoming activities which may help or you can browse the entire programme at https://workshops.ncl.ac.uk/). All activities are categorised under the domains of the RDF. There are also additional School-based development activities from which to choose. The programme of workshops and other activities that you identify becomes your own Personal Development Plan (PDP). You should upload your initial TNA/PDP as part of the research project proposal process to demonstrate that you have or can obtain the necessary skills to carry out your research project.

- Book yourself onto the relevant workshops and events via the online booking system at https://workshops.ncl.ac.uk/ which is used by all three Faculties. Please note: You can only book a maximum of 6 workshops at any one time (once you have attended a booked workshop you will be able to book another). You can subscribe to a Calendar feed of your Workshop bookings – this requires a one-off set-up.

- Attend the workshop or event with your Smartcard so that your presence can be recorded. Attendance data will be uploaded onto the system within 3 days of the activity. Your record will show as unattended until the data is uploaded. Workshop attendances feed automatically into ePortfolio.

- You can download a pdf transcript of your workshop attendances for use at Annual Progression. To allow flexibility for different start dates and progression dates you can specify a date range for your list of workshops.
• You will receive an email inviting you to complete an online feedback questionnaire whenever your attendance at a workshop has been recorded. The questionnaire is anonymous and your answers will be used to provide essential information on the quality of the workshops provided. Informed and constructive feedback will help us to monitor, evaluate and modify the programme. **The mean rating for the previous year (out of 5) is included within the workshop description.**

• Periodically revisit and revise your Training Needs Analysis and Personal Development Plan.

• If you have a particular training need which does not appear to be satisfied by the SAgE Researcher Development Programme (not specific research techniques) please contact the programme manager – Gail.de-Blaquiere@ncl.ac.uk

**Part Time Students or those involved in long-term fieldwork**

Part-time students are welcome to attend all sessions offered by the Researcher Development Programme but we appreciate there may be times when it is difficult to attend. If you encounter particular problems accessing training please contact Dr Gail de Blaquiére (Lecturer in PG Skills Development) as soon as possible at Gail.de-Blaquiere@ncl.ac.uk

Online modules on Canvas are increasingly diversifying our offer and can be accessed in your own time. These resources are currently in development so please keep checking on Canvas.

We also arrange specific networking and training sessions for part-time PGRs

**PT PGR Networking session, Friday 28 January, 12:00-13:00 UK time**

Book here: [https://workshops.ncl.ac.uk/view/book/modal/46405/](https://workshops.ncl.ac.uk/view/book/modal/46405/)

**PT PGR Workshop**

• Saturday 06 February, 10:00-14:00 UK time
  [https://workshops.ncl.ac.uk/view/book/modal/45119/](https://workshops.ncl.ac.uk/view/book/modal/45119/)

• Saturday 12 June 2021, 10:00-14:00 UK time
  [https://workshops.ncl.ac.uk/view/book/modal/45291/](https://workshops.ncl.ac.uk/view/book/modal/45291/)

For Information - Vitae conducted nine interviews with researchers who have successfully completed a doctorate part-time [https://www.vitae.ac.uk/doing-research/part-time-researchers](https://www.vitae.ac.uk/doing-research/part-time-researchers)

All of the researchers interviewed are different and have undertaken their doctorate at different points in their life and with different motivations.
PGRDP Credit Requirements

All workshops, activities and events in the Researcher Development Programme carry a PGRDP credit value which correlates with the time commitment involved. You can register for as many credits as you feel are appropriate for your own needs. There is no upper limit. However, you will be expected to have demonstrated your commitment to your own development by participating as follows:

<table>
<thead>
<tr>
<th>Degree</th>
<th>Study Type</th>
<th>Stage</th>
<th>Max School Credits as part of total</th>
<th>PGRDP Credits Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD</td>
<td>Full Time</td>
<td>1</td>
<td>20</td>
<td>60</td>
</tr>
<tr>
<td>PhD</td>
<td>Full Time</td>
<td>2</td>
<td>20</td>
<td>40</td>
</tr>
<tr>
<td>PhD</td>
<td>Full Time</td>
<td>3</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>PhD</td>
<td>Part Time</td>
<td>1</td>
<td>10</td>
<td>30</td>
</tr>
<tr>
<td>PhD</td>
<td>Part Time</td>
<td>2</td>
<td>10</td>
<td>30</td>
</tr>
<tr>
<td>PhD</td>
<td>Part Time</td>
<td>3</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>PhD</td>
<td>Part Time</td>
<td>4</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>PhD</td>
<td>Part Time</td>
<td>5</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>PhD</td>
<td>Part Time</td>
<td>6</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>IPhD</td>
<td>Full Time</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>IPhD</td>
<td>Full Time</td>
<td>2</td>
<td>20</td>
<td>60</td>
</tr>
<tr>
<td>IPhD</td>
<td>Full Time</td>
<td>3</td>
<td>20</td>
<td>40</td>
</tr>
<tr>
<td>IPhD</td>
<td>Full Time</td>
<td>4</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Combined PhD</td>
<td>-</td>
<td>All</td>
<td>50 in total</td>
<td>100 in total</td>
</tr>
<tr>
<td>MPhil</td>
<td>Full Time</td>
<td>1</td>
<td>20</td>
<td>60</td>
</tr>
<tr>
<td>MPhil</td>
<td>Part Time</td>
<td>1</td>
<td>10</td>
<td>40</td>
</tr>
<tr>
<td>MPhil</td>
<td>Part Time</td>
<td>2</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>PhD/MPhil</td>
<td>Staff Candidate</td>
<td>All</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

The diminishing targets in successive years reflects the anticipation that, as your research advances, you and your supervisory team will identify and take part in, an increasing range of other appropriate development activities.

A member of staff registered for a research degree is encouraged to take up the training opportunities available from either the postgraduate or the staff development programme.
Cohort Training Model requirements
Students registered on a PhD or EngD as a part of a cohort training model (see below) will usually have designated training pathways. You may be able to claim PGRDP credits for transferable skills modules or other activities undertaken as part of their programme. Students should consult their specific programme handbook in the first instance.

- **NERC Doctoral Training partnerships and Centres for Doctoral Training**: Data, Risk and Environmental Analytical Methods, IAPETUS, Oil and Gas, One Planet.
- **BBSRC Doctoral Training Partnerships**: Newcastle, Liverpool and Durham
- **ESRC Doctoral Training Partnerships**: Northern Ireland and North East (NINE)

School PGRDP Credits
Designated development activities can also be undertaken within your School and can count towards your annual PGRDP Credit total (up to a maximum number of credits – see above). This list of activities has been agreed by the Graduate School Committee for the entire Faculty of Science, Agriculture and Engineering.

- Conference (National/International) poster presentation (5)
- Conference (National/International) oral presentation (10)
- In-sessional English (5)
- Journal Club/Seminar Series Attendance (5)
- Journal Club/Seminar Presentation (5)
- Journal Club/Seminar Organisation (10)
- Masters Module Attendance (10)
- PG Student Rep School/Faculty (5)
- Publication (5)
- School Conference Poster Presentation (5)
- School Conference Oral Presentation (5)
- School Conference Organisation (10)
- Teaching/Tutorial/Demonstrating - 6 hours minimum (5)

School credits can be claimed using the online booking system at [https://workshops.ncl.ac.uk/](https://workshops.ncl.ac.uk/)
Make sure all the activities you are claiming for took place in the 2020/2021 academic year.

**Remember:** Each activity can be only be awarded PGRDP credits once during your research degree.

If you claim for several activities, you may find your school credit total exceeds your maximum allowed to carry forward to the pgrdp credit total required for your degree and stage. **It is your responsibility make sure you also gain the appropriate number of Faculty PGRDP credits.**

Research students in the School of Mathematics, Statistics and Physics may have other specific training requirements. To record these please contact the PGRDP team directly at pgrdp@ncl.ac.uk
Log in to the booking system and choose “Extra Credits” from the menu in the top left.

Each eligible activity is listed in the drop down menu.

Register for a specific activity you have completed. For example, In-sessional English or PGR Student Rep etc.

These School PGRDP credits will be automatically registered and will show in the extra credits section of the downloadable pdf transcript of your training.

**Individual Project**

You can also claim PGRDP credits for development activities undertaken outside the Researcher Development Programme via the extra credits tab. This is a way to record a unique training opportunity or activity which leads to you own personal or career development. Please ensure you describe how the specific activity developed your transferable skills (not research skills) and upload some documentary evidence. Transferable skills are those acquired through any activity that can be applied in other situations e.g. communication skills, time management, team-working. These wider range of skills will be useful to you as you progress through your career whether you choose to stay in academia or pursue a career outside of research. You can upload files associated with the activity – a report about an **Individual Project** is best uploaded as a document, with just a brief summary in the “Description” field.

We will award eligible projects with PGRDP credits (the exact amount awarded will depend on the activity described and the length of time spent on transferable skills activities). These PGRDP credits will also appear in the extra credits of your downloadable pdf transcript once approved.
Other training available via Canvas for research students

University PGR Induction – Newcastle Beginnings
This course is an essential part of your induction to Newcastle. Explore what you can expect at Newcastle, where to find information and the support you need to get started, and how to feel part of our community. Access at https://ncl.instructure.com/courses/33221

Introduction to Learning and Teaching in Higher Education (ILTHE) Course
Completion of the ILTHE course is required for research students to teach or demonstrate at Newcastle University. The blended learning course consists of an online module and 2 workshops.

ILTHE is a self-sign up workshop and you should sign up to the Canvas Unit at https://ncl.instructure.com/courses/32027. You will then have access to the pre workshop materials and you will be automatically notified when the new ILTHE online workshops are released.

SAgE PGRDP Library Information Skills
Three online modules can be accessed via Canvas via self-enrolment on the SAgE PGRDP Information Skills course https://ncl.instructure.com/enroll/MJ9EBA.

- A1: Finding Information
- A1: Managing Information
- 21st Century Researcher

Careers for Researchers
Careers for Researchers was developed specifically for postgraduate researchers and staff at Newcastle University, this course offers open access to a flexible programme of career development resources to support and complement activities delivered by the Careers Service in your faculty and centrally. Access at https://ncl.instructure.com/courses/32925

NU Workplace Essentials
- GDPR
- Equality & Diversity Essentials
- Overcoming Unconscious Bias
- Mental Health & Wellbeing Awareness
- Suicide - Let's Talk
- Basic Health and Safety
- Slips, Trips & Falls
- Fire Safety

Access at https://ncl.instructure.com/courses/30993

Flexible Learning
For research students supporting teaching this course is available to help you adapt to online delivery. Access at https://ncl.instructure.com/courses/28542
2020/21 Activities

All the activities listed below can be awarded pgrdp credits. The number may be fixed or may depend on the time commitment involved. This is not a definitive list and more internal and external activities will be advertised throughout the academic year via our weekly update e-mail.

<table>
<thead>
<tr>
<th>Activity</th>
<th>PGRDP Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>3MT Competition</strong></td>
<td>10</td>
</tr>
<tr>
<td>The Three Minute Thesis (3MT) competition asks doctoral students to explain their research in just three minutes using only one slide. The explanation should be easily understood by a non-specialist. Originally developed by the University of Queensland, Australia it has been taken up by Universities across the world. The competition offers training then the opportunity to compete in a University final in front of the public. The winner will then go forward to compete in the national competition.</td>
<td></td>
</tr>
<tr>
<td>3MT Competition Launch (2nd March 2021) [<a href="https://workshops.ncl.ac.uk/view/book/modal/45186/">https://workshops.ncl.ac.uk/view/book/modal/45186/</a>]</td>
<td></td>
</tr>
</tbody>
</table>

| **ACTION for Impact**        | 20            |
| ACTION for Impact is a collaborative innovation and enterprise programme for postgraduate and early-career researchers at Newcastle University aimed at creating impact of all kinds from research. ACTION for Impact focuses on the development of entrepreneurial researchers who are aware of the relevant problems and challenges they are addressing, and are capable of realising the commercial, economic and societal impact of their research. |

| **Bright Club**              |               |
| Is there a light-hearted tale to tell about your research? Would you like to improve your communication skills and reach a new audience with your work? Bright Club Newcastle offers researchers the opportunity to take to the stage in the standup comedy style and tell the stories of their work. |
| See [www.life.org.uk/events/bright-club](http://www.life.org.uk/events/bright-club) for more information. |

| **Brilliant Club**           | 20            |
| The Brilliant Club is an award winning charity that recruits, trains and places doctoral researchers into state schools to deliver programmes of university-style tutorials to small groups of high performing pupils. Placements offer researchers the chance to complete meaningful and well-paid work, whilst communicating their research and gaining teaching experience. As well as gaining teaching experience, you will deepen your knowledge of the UK education system, helping you understand the backgrounds of the undergraduates studying at your institution. |
| More information at: [https://thebrilliantclub.org/](http://https://thebrilliantclub.org/) Apply by completing their online application. |

| **Evidencing Learning and Teaching Skills (ELTS)** |               |
| The Learning and Teaching Development Service (LTDS) has a new programme for PGRs who teach ‘Evidencing Learning and Teaching Skills’, the successful completion of which leads to recognition as an Associate Fellow (D1) of the Higher Education Academy, see [https://www.heacademy.ac.uk/individuals/fellowship#associate](https://www.heacademy.ac.uk/individuals/fellowship#associate) for details. |
The programme is specifically designed for PGR students who have completed ILTHE and wish to gain recognition for the skills and knowledge they bring to their professional practice in teaching and supporting student learning.

To be eligible for the programme you will need:
- To be in your second or subsequent year of study
- Have the 15-20 hours of teaching mentioned above
- Have the approval of your PI/Graduate School
- To have completed the ILTHE

Sign up Information will be circulated each Semester.

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**Go Volunteer**

NUSU’s Go Volunteer team aims to make sure you get the most out of your time at Newcastle University through their volunteering opportunities.

Go Volunteer allows you to develop the skills future employers look for, supplement your degree course, help the local community and make new friends.

[https://www.nusu.co.uk/volunteering/](https://www.nusu.co.uk/volunteering/)

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**Language Resource Centre**

The Centre offers free language learning facilities to all members of the University. You can access self-study resources in 150 languages.

The facilities include:
- 80 PCs with language learning software
- 24 satellite channels in 17 languages
- 800 foreign language films ([3,000+ available online](http://soapboxscience.org/))
- Online English language study materials
- Podcast site

Introduction available on Canvas at [https://ncl.instructure.com/courses/32443/modules#module_191783](https://ncl.instructure.com/courses/32443/modules#module_191783)

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**SoapBox Science**

Soapbox Science is a novel public outreach platform for promoting women scientists and the science they do. Soapbox Science is grass-roots science outreach organisation that brings cutting edge research onto urban streets. They place inspirational speakers on soapboxes and encourage them to engage in and start conversations with the public about their work.

For further information see [http://soapboxscience.org/](http://soapboxscience.org/)

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**University Wide Language Programme**

The School of Modern Languages offers early evening language classes in a variety of languages to all Newcastle University students, regardless of their Degree Programmes. You will receive two weekly contact hours. Please note: applications open each summer for the upcoming academic year.

Additional Training Opportunities

Research students can browse and book those workshops from the Faculty of Humanities and Social Sciences (HASS) or Faculty of Medical Sciences (FMS), which have been made available to all research students by selecting the appropriate programme on the online booking system https://workshops.ncl.ac.uk

- Faculty of Medical Sciences Research Student Development programme
  http://www.ncl.ac.uk/fms/postgrad/skills/index.htm
- Faculty of Humanities and Social Sciences Researcher Development programme
  http://www.ncl.ac.uk/hss/learning/postgraduate/training/

PGRDP credits for these sessions can be claimed by contacting pgrdp@ncl.ac.uk if not allocated automatically.

In Sessional English

For students who do not have English as their first language. The purpose of the English support offered is to bridge the gap between general English and the academic English needed to succeed in UK university life. Courses range from lecture-style to workshop format, covering reading, writing, listening and speaking. Further details are available at: www.ncl.ac.uk/students/insessional

Writing Development Centre

The Writing Development Centre offers individual tutorials to focus in depth on a specific issue you want to work on, and help you develop strategies to improve your academic work. These issues may be associated with the process of writing your thesis (such as writer’s block, critical thinking, planning and structuring), or the final product (for example, developing your academic writing style, editing techniques). Further information can be found at: https://www.ncl.ac.uk/library/subject-support/wdc/

External opportunities mailing list

Through our Vitae and networking activities across the University and beyond we are informed of additional training and development opportunities that may be of interest to PG Researchers. To enable us to contact you with these additional opportunities we have set up a mailing list: pgrdp-external@newcastle.ac.uk All PG researchers will be added to this mailing list but there is the opportunity to unsubscribe at any time.