

Guidance on the Management of Postgraduate Occasional Students



- The University view is that IP/confidentiality agreements should not be sought from occasional postgraduate students.
- Programmes/projects on which occasional postgraduate students are placed should be designed so as not to expose the student to confidential information.
- Before inviting an occasional postgraduate student to spend time at the University, a potential supervisor should think carefully about possible IP/confidentiality implications.
- All occasional postgraduate study must have defined learning outcomes. The potential supervisor must provide these, before an offer for occasional study can be made by postgraduate admissions.
- International occasional postgraduate students studying for up to 6 months can apply for a Short Term Study visa (previously Student Visitor Visa).
- International occasional postgraduate students wishing to study for longer than 6 months will require a CAS (Certificate of Acceptance of Studies) and can apply for a Tier 4 (Student) visa as long as they are currently a student elsewhere.
- To determine whether occasional postgraduate study is possible, a potential supervisor should consider the individual's circumstances. Applicants who are staff members elsewhere should not be admitted as occasional students. Guest member of staff would be the most appropriate route.