

## Archaeology Student Voice Committee Annual Report

<b>Academic year:</b> 2017/18	
<b>School/Institute:</b> School of History, Classics and Archaeology	
<b>Programmes covered by SVC:</b>  V400 Archaeology BA Honours VV14 Ancient History and Archaeology BA Honours VV41 History and Archaeology BA Honours	
<b>How many SVCs have taken place during the academic year?</b>  2 (before the composition of this report – 3 in total)	
<b>Chair:</b> Charlie Bowen (VV41)	<b>Email:</b> c.bowen1@newcastle.ac.uk
<b>Secretary:</b> Holly Holmes (V400)	<b>Email:</b> h.holmes2@newcastle.ac.uk
<b>Staff Facilitator:</b>  <b>2017</b> – Dr James Gerrard (Lecturer in Archaeology, Degree Programme Leader 2017) (on research leave 2018)  <b>2018</b> - Dr Jane Webster (Lecturer in Archaeology, Degree Programme Leader 2018) (on research leave 2017)	<b>Email:</b>  James.gerrard@newcastle.ac.uk  jane.webster@newcastle.ac.uk

### Matters resolved during this academic year

Matter raised	Raised by:	Outcome
Vending machine in the common room did not take new pound coins (15 <sup>th</sup> Nov, 2017).	Student rep.	Rectified.
Reminder about books on time (24 <sup>th</sup> Jan, 2018).	Robinson Library rep – Lucy Keating.	Email sent to students by student reps.
Reminder of continued support after graduation (24 <sup>th</sup> Jan, 2018)	Careers service – Fiona Hartley.	Email sent to students by reps.
Reminder of teaching excellence award (24 <sup>th</sup> Jan, 2018).	NUSU – Joe Barton.	Email sent to students by reps.

Two dates were given for the examination for Archaeology of the Roman Empire (ARA2091) – handbook said 24 <sup>th</sup> , exam timetable said 19 <sup>th</sup> (24 <sup>th</sup> Jan, 2018).	Student rep.	Response from Jane Webster - The exam for ARA2091 was on the provisional exam timetable as 24th January but was moved to an earlier date by request of a lecturer. This was done before the release of the final exams timetable though. All students were informed when the final version was released and were also told to check their personal timetable for any updates.
Early Medieval Britain (ARA3013) – not heard anything yet. Also, assessment is finished by term 1 (the first on 14 <sup>th</sup> March, and the second on 16 <sup>th</sup> April) – no one will come to lectures in term 2 if both assessments have been finished. Also, this means many archaeology students have 3 essays close to dissertation deadline – could the 2 <sup>nd</sup> deadline be changed to after the dissertation deadline? (24 <sup>th</sup> Jan, 2018).	Student rep.	Date of 2 <sup>nd</sup> essay deadline was changed from the 16 <sup>th</sup> April to the 17 <sup>th</sup> May.
Can the Academic Skills lectures, that are provided for 3 <sup>rd</sup> year dissertation module, also be included in WriteRight in first year?	Jane Webster	This will be included next year (2018/2019).

### Ongoing discussions

Matter raised	Raised by:	Actions pending
History careers service - questioned why the Blackboard service for history careers was only available to history students, and not archaeology or classic students (raised in 2 meetings - 15 <sup>th</sup> Nov, 2017; 24 <sup>th</sup> Jan, 2018).	Student rep	Will this be made available to archaeology and ancient history students next year?

Student input on the proposal for a BSc in Archaeology (24 <sup>th</sup> Jan, 2018).	Jane Webster.	Jane has sent Holly and Charlie draft regulations and Programme Spec for the proposed BSc degree – Holly and Charlie to feedback thoughts.

**Have you been aware of any equality and diversity issues this year? If yes, please provide any details.**

<b>Matter raised</b>	<b>Raised by:</b>	<b>Actions pending</b>
Sexual harassment of students by 1 member of the building staff in the Armstrong Building.	Student rep (on behalf of student who was involved).	Information passed to Jane, who passed this on to HR.

**Any other points to note/feedback**

<ul style="list-style-type: none"> <li>• The new format of the Student Voice Committee (SVC) (previously the Student-Staff Committee) works well and has allowed archaeology specific issues to become a focus.</li> <li>• There has been reduced interest in student representation – maybe more incentive for becoming a student rep is needed? Perks?</li> </ul>
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