Newcastle University Classics

FAQs

These FAQs are a work-in-progress, based upon the sorts of queries that commonly arise from students.

Oedipus answers the Sphinx (Pelike vase, 5th C BC, from Berlin)

Q. Whom should I approach if I have queries or problems?

A.[i] Personal tutor: generally the first port of call for almost any query, academic or personal. They may then guide you to a more appropriate person, if they cannot deal with the matter themselves.

[ii] Module leader/Lecturer: best for queries relating to a specific module, including matters of content, advice about assignments, explanation of feedback.

[iii] Degree Programme Director: best for broader issues over your academic programme and its structure, including choosing modules, switching degrees, taking time out.

[iii] School Office: best for technical matters regarding IT or administrative processes; for instance, relating to S3P, Blackboard, Turnitin.

Q. I need more time for an assignment. Can the lecturer or module leader give this to me?

A. No. If it is a formal assignment counting towards the assessment of the module, an extension can only be granted via the PEC system. Module leaders have no discretion over this.

Q. Do I need to submit a hard-copy of an assignment in addition to the electronic version via Turnitin?

A. Yes. Unless a module is expressly described as electronic submission only, you must provide BOTH the hard-copy AND the electronic copy to fulfill submission requirements. Your work will not be marked if you do not, and you will receive a zero for that assignment.

Q. I will not be in Newcastle to submit my assignment. May I post it or email it?
A. No. Physical submission in the School, inclusive of the signed cover sheet, is essential. However, if there are extenuating circumstances, you may submit a PEC requesting alternative submission arrangements.

Q. May I study abroad for a year?

A. Yes. It is possible to take an intercalating year between Stages 2 and 3, usually at one of the standard Erasmus institutions (pace Brexit) or with another international partner. Such a year will not count towards your degree result, but you will be expected to pass any courses of study taken. It is more usual, however, to take a single semester abroad during Stage 2. This would be part of your degree programme and count towards your final result.

Q. My Stage results are poor, although I passed. May I retake some or all of the modules to improve my results?

A. No. If you have significant personal extenuating circumstances, you may (in Stage 2 or Stage 3, but not Stage 1) submit a PEC in relation to affected modules. This may later be taken into consideration by the Board of Examiners. However, you cannot retake modules simply to improve your results. Failed modules, of course, may be retaken once, with the result capped at 40 (the bare pass-mark).