Overseas Immersion Programme (OIP) 2018

Welcome Event
Thursday 5th July 2018
Welcome Event Agenda

- Welcome from Laura Thomson, Deputy Director of Faculty Operations
- Briefing from PC Mick Miller, Police Liaison Officer
Information Sources

- OIP website
  www.ncl.ac.uk/singapore/students/immersion/
- Contact email OIP@ncl.ac.uk
- Check email regularly
- Student Ambassadors
- Academic Leads
Who are our Lead Ambassadors?

Calvin Fong – Chemical Engineering

Ayusha Abbas – Electrical Power Engineering

Hannah Shrubsall – Marine Technology

Junaid Khan – Mechanical Engineering
Who are our Academic Leads?

Chemical Engineering
Dr Stevin Pramana  stevin.pramana@ncl.ac.uk

Electrical Power Engineering
Dr Simon Lambert  simon.lambert@ncl.ac.uk

Marine Technology
Dr Xiangyin Meng  xiangyin.meng@ncl.ac.uk

Mechanical Engineering
Dr Dehong Huo  dehong.huo@ncl.ac.uk
Your Programme

• Busy programme of timetabled sessions
• Some shared sessions e.g. Library
• Weekend trips – York & Edinburgh
• Social activities arranged by Student Ambassadors
• Leisure time
• Make the most of this fantastic opportunity!
Code and Conduct Expected

- 100% attendance expected
- Leave enough time to arrive to class on time
- Listen whilst the lecturer is talking
- Use the rest room in the lesson breaks
- Do not use your mobile phone whilst in class
- Newcastle University is a non-smoking campus
- Due to Health and Safety and Insurance reasons, additional guests cannot stay in your accommodation
Attendance

• Please attend and engage with all scheduled sessions.

• SMART card scanners used to record attendance. Paper attendance lists used for sessions where scanners are not available.

• 5 things you need to know to successfully record your attendance:
  • Swipe your card EVERY TIME you enter a room which has a scanner – watch for the green light flashing!
  • Make sure you always carry your card
  • Attend your timetabled classes to avoid being marked as absent
  • Remember you only need to swipe ONCE if classes follow each other in the same room
  • Thirty minutes before your class and up to thirty minutes before the end is your time to scan

• Card readers scan the microchip in your SMART card so close contact with the reader is required, remove cards from wallets and purses and have them ready
Accommodation - Staff and Services

Any enquiries:

- Call to Reception, 16 Windsor Terrace
- Email windsor.terrace@ncl.ac.uk
Accommodation - Staff and Services

- Residences staff
- Repairs – see Reception if any issues or email windsor.terrace@ncl.ac.uk
- Cleaning – weekly service to supplement your own
- Security – regular patrols & emergency contact
- Check out by 10am on Wednesday 25 July
Fire Safety

- Never leave your cooking unattended
- Keep all fire doors shut
- Keep your Kitchen ventilated when cooking (cooker hood/open windows)
- Keep your cooker and grill clean
- Keep escape routes clear at all times
- Regularly put out your rubbish (trash)
- Always know your means of escape if a fire occurs
Personal Safety

Our accommodation is a safe and secure place to live. Please note and adhere to the following:

• Keep your accommodation secure at all times
• Lock all windows and doors when going out
• Windows have restricted openings for your safety and security – please do not tamper with them
• Do not wedge open any door
• Only allow people you know into your accommodation
• Keep your keys and address separate at all times
• Report anything suspicious to reception, a member of staff or to Security
Staff identification
Handy Hints - Accommodation

- Meet the staff
- Look after your keys
- Conserve energy
- Respect your flatmates
- Polices & Procedures can be found on the accommodation web pages [www.ncl.ac.uk/accommodation](http://www.ncl.ac.uk/accommodation)

- University Security telephone +44 191 208 6817
- Accommodation & Student Services telephone +44 191 208 3333
Newcastle University Library

- The Philip Robinson Library – close to Windsor Terrace accommodation
- Space to work together and chat or find a quiet place to read
- Skype Stations available
- Open 8:30am-10pm Monday-Friday, and 10am-10pm weekends
- Remember to bring your SMART Card with you to enter the building
Find a space to suit your study style
Monday 9th July 10am
Welcome to Newcastle University Library

An interactive lecture to support your projects

Finding information and accessing Library resources

How to reference correctly in IEEE style

Help and support here and from Singapore
Monday 9th July 10am
Welcome to Newcastle University Library

- Interactive lecture - using Newcastle University Library resources for the multidisciplinary project and for final year projects next year
- Welcome to bring cold food and covered drinks
- Please bring your phones/mobile devices to take part in interactive quizzes!
Weekend Trips

• Two trips arranged - now **fully booked**
• Transport is provided
• Student Ambassadors will accompany
• If you have registered for a trip and can no longer make it please let us know: 
  [OIP@ncl.ac.uk](mailto:OIP@ncl.ac.uk)
York – Saturday 14th July
Photo Competition

- Competition Theme: ‘My Experience in Newcastle’
- Students invited to submit one photograph each
- Three prizes available
- Winners announced & prizes given at Farewell Event on 24th July
- Entry deadline 9am, Monday 23rd July
- Email to OIP@ncl.ac.uk
Previous winning photos
On return to Singapore

- Use your experience as a learning opportunity
- Share your experience of Newcastle with your friends
- Share your photos and memories
- Feedback on your experience via our survey
- Keep in touch!
Thank you