

## **SUSTAINABLE PROCUREMENT STRATEGY**

### **INTRODUCTION**

Practicing sustainable procurement contributes to the University's Vision and Strategy and Climate Action Plan.

Sustainable procurement is the process of acquiring goods and services that:

- Meet users' needs
- Deliver long term value for money
- Maximise social and economic benefits
- Minimise damage to the environment and health

(Forum for the Future - Buying a Better World, 2007)

### **SCOPE**

Applicable to all works, goods and services purchased for the University.

### **STRATEGY**

The University's Procurement Services section will:

- Embed sustainable procurement within the University's purchasing procedures, practices, and policies.
- Review all negative and positive environmental, social and financial impacts before commencing a tender exercise, and incorporate relevant sustainability requirements into the specification, assessment criteria, and contract performance/clauses where possible.
- Work with the University's contracted suppliers to manage negative sustainability impacts and realise positive sustainability benefits of contracts.
- Provide guidance and tools to University staff so they can comply with and support the Sustainable Purchasing Policy.

University staff can support the Sustainable Purchasing Policy by:

- Considering whether the need to purchase goods or services can be avoided altogether.
- Improving their own purchasing practices.
- Purchasing products that support relevant University policies and/or are accredited to independent, recognised environmental/ethical standards.
- Considering the full cost of operating equipment (maintenance, energy, water, consumables etc.) as well as the cost to purchase.
- Reducing waste.

### **MONITORING AND REPORTING**

We will measure our progress using several methods, e.g.

- Assessment against the Sustainable Procurement Task Force Flexible Framework.
- As part of the Procurement Maturity Assessment conducted by the SUPC Procurement Shared Service.

The Strategy and Policy will be reviewed annually by the Head of Procurement.