

Early Release Terms and Conditions

General

- please review Clause 14, "*Termination by Tenant*" in the [Terms and Conditions](#)
- if you wish to end your tenancy, you must find a replacement tenant to take over your room
- you remain liable for all accommodation fees until the end of your contract. Failure to make payments on time may result in legal action to recover the outstanding balance
- if your circumstances change, you must inform the Accommodation Service by emailing: allocations-enquiries@ncl.ac.uk
- you are responsible for leaving your accommodation in the same condition it was in when you arrived

University-owned accommodation

- if you are living in University-owned accommodation and have suspended, withdrawn, or deferred your studies, you remain liable for rent until the end of the current termly billing period or until a suitable replacement tenant is found
- if you leave your accommodation early but continue as a student at the University, you will remain liable for rent until the end of your accommodation contract, or until a suitable replacement tenant is found.
- if you find a replacement tenant, a £50.00 administration fee will apply, as outlined in your contract

Managed partnership accommodation

- you should notify your Managed Partnership residence as soon as you decide to leave and discuss any financial implications with them directly. Some residences may require you to complete a re-let form, which allows them to advertise your room to prospective tenants. However, it remains your responsibility to find a suitable replacement.
- please note that the Accommodation Service cannot guarantee that a suitable replacement tenant will be found. If a replacement is secured, an administration fee may apply