

## Modules that I am registered for Automatically: Frequently Asked Questions

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### 1. Will I be automatically registered for a writing module?

You can find a list of Degree Programmes from which students are automatically registered for a writing module [here](#).

### 2. How do I change the time of my group?

It is not always possible to enrol in a different group, due to high student demand, especially in Semester 1. However, if you have a timetable clash, please contact your School Administrator as soon as possible.

### 3. What happens if I cannot attend one of the lessons?

If you are not able to attend one of your In-Sessional lessons due to illness or an important appointment, please email the class teacher in advance to let them know that you will not be present. Your teacher will send you the materials covered during the class which you have missed, and you will be able to use the answer key to go through the learning points which you have missed.

Please bear in mind that it is always much better for your learning to attend a lesson in person rather than to study the same materials independently, so try to avoid absences whenever possible.

### 4. How do I remove my registration?

Please discuss this with your School Administrator.

### 5. I do not want to be registered for the module. What do I do?

Please discuss this with your School Administrator.

### 6. I have a timetable clash. What do I do?

If you have a timetable clash which prevents you from attending one or more In-Sessional lessons, please email [insessional@ncl.ac.uk](mailto:insessional@ncl.ac.uk) as soon as possible, if you will need to miss more than one lesson or the clash also affects other members of the group, alternative arrangements will be made.