

2018-19 UK Undergraduate Student Parent Bursary

Surname		Forename (s)	
Student Number (From Smart Card)		Telephone Number	
Email address			
Partner / Spouse Name		Partner / Spouse Student Number (if relevant):	

Do you have any children who are financially dependent on you? Yes No

If yes, how many.....

Please list below:

Name:

Age:

Do they live with you?

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.....
.....
.....
.....

Please attach a copy of a birth certificate for each of your children – These will be securely destroyed after assessment.

Have you applied for income assessed student finance for the **2018/19** academic year?

(Student Finance England, Student Finance Wales, Student Finance Northern Ireland, Student Awards Agency Scotland, NHS)

Yes No **Please provide your Student Loan Entitlement Letter or NHS Entitlement letter as applicable. Your application will not be processed without this information.**

Payments will only be made to a bank account held by you. Please list your own bank details and not your partner's or another person's.

Name of Bank Account Holder Name

Sort Code ___ / ___ / ___ Account Number ___ ___ ___ ___ ___ ___

Newcastle University is a data controller in terms of the GDPR (and the UK's Data Protection Act 2018). The data provided in the application form will be processed in line with the GDPR and Student Health and Wellbeing Privacy notice which can be found at: www.ncl.ac.uk/students/wellbeing/about/PrivacyNotice.htm Data will be stored in accordance with the University's Records Management Policy. Identifiable data will not usually be shared with third parties (separate legal entities to the University) without your explicit consent, except when the University is required to by law. On rare occasions, where it is suspected there is involvement in criminal activities such as money laundering, fraud or funding of terrorism we will report this to the Police.

DECLARATION

I declare that the information provided is accurate and complete to the best of my knowledge having read and accepted the terms and conditions outlined overleaf. I understand that providing false information or withholding pertinent information which could affect the accurate assessment and outcome of my application will automatically disqualify my application and could lead to me being subject to the University's disciplinary procedure:

www.ncl.ac.uk/students/progress/Regulations/Procedures/disciplinary/

I agree to provide personal information and documentation about my dependants and understand that is necessary in order to fully process my application for funding. I also consent to be contacted to provide feedback regarding the Student Parent Bursary at the end of the academic year.

Applicant Signature		Date	
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Terms and conditions

1. Only UK undergraduate students, registered on a full-time course at Newcastle University are eligible to apply for the Student Parent Bursary.
2. Students undertaking a placement year will be ineligible for the bursary.
3. Students must have applied to their assessment authority (Student Finance England or equivalent) for income assessed student finance in the 2018/19 academic year.
4. **NHS funded students can be considered for the bursary but must submit a copy of their 2018/19 NHS entitlement notification with their application form.**
5. The Student Parent Bursary is only payable to those students who have household income of £35,000 or less, as assessed by the relevant assessment authority.
6. Only those students who have dependent children under the age of 18 and living with them on a full-time basis are eligible to receive the Student Parent Bursary.
7. A bursary of £1,000 per annum will be payable to students who have a household income of £25,000 or less.
8. A bursary of £500 per annum will be payable to students who have a household income of £25,001 to £35,000.
9. No bursary is payable if household income is above £35,000. Queries regarding the level of household income should be raised with the relevant assessment authority, not the Student Financial Support Team.
10. Only one Bursary will be paid per household / family. If you have a partner who is a registered student at Newcastle University and who also meets the eligibility criteria for the Student Parent Bursary a bursary will only be paid to one of you.
11. The bursary will be paid in two instalments during term 1 and term 2, with dates to be determined by the Student Financial Support Team.
12. Students who withdraw or suspend during the academic year will have any future instalments of bursary cancelled. They will not usually be asked to repay any instalments which have already been processed and paid.
13. Students who are required to attend their full-time course on a part-time basis will receive a *pro-rated* bursary based on the amount of tuition fee they are liable to pay.
14. Students will only be considered for the bursary for one additional year if they transfer course or need to repeat a year.
15. The Student Financial Support Team's decision about the Student Parent Bursary is final. **Appeals will not be considered.**

Please hand in or post the application form and supporting evidence (if applicable) to:

Student Financial Support Team (Student Health and Wellbeing Service),
King's Gate, Level 3
Newcastle University,
Newcastle Upon Tyne,
NE1 7RU

Contact details

Web enquiry form: <https://my.ncl.ac.uk/students/contact>

Tel: 0191 208 3760 or 0191 208 5679