

STUDENT FINANCE COMMITTEE
(Sub-Committee of Executive Board)

1. SECRETARY Mr Chris Wells, Planning Office

2. MEMBERSHIP

Ex Officio Members:

- (a) Pro-Vice-Chancellor (Education) (Chair)
- (b) Pro-Vice-Chancellor (Global)
- (c) Executive Director of Academic Affairs
- (d) Deans of Education
- (e) Postgraduate Research Deans
- (f) Registrar
- (g) Executive Director of Finance
- (h) Academic Registrar
- (i) Director of International Affairs
- (j) Deputy Director of Finance
- (k) Director of Strategic Planning and Change

A quorum shall be, not fewer than one third of the members.

Additionally, the President of the Student Union has observer status. Pro-Vice-Chancellor (Education) (Chair) will meet with the new president each year to discuss the rights and responsibilities implicit in such an observer status.

3. TERMS OF REFERENCE

- (i) To meet four times a year, or more frequently if business requires.
- (ii) To consider recommendations for fees, scholarships and bursaries from UK Recruitment Committee and University Internationalisation Committee and, subject to Executive Board, Senate and Council approval, set the fees for all programmes of study resulting in an award granted by Newcastle University, in whole or in part and set all fees for study schemes common across the University, for example Occasional Student Fees and Study Abroad Fees.
- (iii) To consider and agree University policy for UK bursaries and all scholarships and processes for the alleviation of student financial hardship and decide the policies covering the management of such payments.
- (iv) To decide the policies covering the management of fees and fee income.
- (v) To review the structure and level of tuition fees and of scholarships and bursaries within the University, taking account of:
 - the Education Strategy of UEC, as approved by Executive Board and Senate, particularly as it relates to the shape of the University and identified areas for expansion or retrenchment;
 - the entire envelope of associated income costs and the economic viability of proposals;
 - the financial position of both the University as a whole and of the proposing faculties;
 - any regulatory implications of proposals;
 - widening participation, as well as equality, diversity, and inclusion.
- (vi) To conduct informed dialogue with UEC and Executive Board on all matters within its remit, advising both committees on the implications of their decisions.

- (vii) To receive the advice from the Marketing and Recruitment Service and International Office regarding the potential effect of proposals upon the market.
- (viii) To receive advice from the Executive Director of Finance on the financial needs of the University and the financial implications of decisions taken.
- (ix) To inform the Financial Monitoring and Budget Scrutiny Group of the reasoning behind decisions taken, so that FMBSG can take these into account during its consideration of the Resource Allocation Model (RAM).
- (xi) To inform UEC of any proposals that have regulatory implications.

[Established by Executive Board, at its meeting on 20 June 2006, to replace the Fees Sub-Committee.]

Membership revised by Executive Board, action point 8, 9.1.2008

Revised by Council Minute 126, 14.7.2008

Editorial changes made 11.04.2013, 01.04.2015.

Revised to align to changes in the University's administrative structure, April 2017.

PVC Global added to membership as agreed by EB, November 2020

Revisions following comments by the committee in October 2021.